INSTRUCTIONS: FINAL ACCOUNTING

Copy All Accountings: Photocopy Page 1 of each Accounting you filed during the conservatorship including the Accounting Upon Discharge. Type or print "Exhibit A" at the top of the first Accounting, "Exhibit B" at the top of the second, and so on.

(1) Enter your name, address, and phone number.
(2) Enter each ward's name.
(3) Enter the case number.
(4) Check the box indicating which ward's guardianship and/or conservatorship you want to end.
(5) Enter the date the judge signed the Order Appointing a Guardian and/or Conservator.
(6) Enter the Accounting Period Closing Date listed on the Accounting Upon Discharge.
(7) Enter the Total Value of Estate listed on the Inventory of Estate you filed at the start of this case.
(8) Add the Receipts listed on each Accounting you copied, and enter the total.
(9) Add the Gains listed on each Accounting you copied, and enter the total.
(10) Add the Disbursements listed on each Accounting you copied, and enter the total.
(11) Add the Losses listed on each Accounting you copied, and enter the total.
(12) Enter the Total Debts listed on the Inventory of Estate you filed at the start of this case.
(13) Enter the Ending Balance of Debts listed on the Accounting Upon Discharge.
(14) Add the Beginning Balance, Receipts, and Gains; subtract the Disbursements, Losses, and Ending Balance of Debts; and enter the result. It must equal the Ending Balance on the Accounting Upon Discharge.
(15) Enter the name and address of each person listed on the Accounting Upon Discharge under "Certificate of Delivery".
(16) Date and sign.