

January 7, 2021  
REGULAR MEETING OF THE COCONINO COUNTY  
PARKS & RECREATION COMMISSION  
PURSUANT TO A.R.S. § 38-431.02  
4:00pm  
**Internet/Web Based Video Conference Call**  
**Microsoft Teams**

The commission may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Parks & Recreation Commission will attend either in person or by telephone conference call. To appear telephonically call (928) 679-8020. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Secretary to the Commission at (928) 679-8007. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess into Executive Session:

Pursuant to A.R.S. §38-431-.02, notice is hereby given to the members of the Parks & Recreation Commission and to the public that, at this meeting, the Parks & Recreation Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with designated attorneys on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

Call to the Public:

The Chair will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the agenda cannot be acted upon by the Parks & Recreation Commission. Individual commissioners may ask questions of the public but are prohibited by Arizona Open Meeting laws from discussing or considering the item among themselves until the item is officially placed on a future agenda. Individuals are limited to a five-minute presentation.

Speaking During a Public Hearing:

After staff and the applicant presentations for specific public hearing items, the Chair will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be call on first. One does not need to fill out a speaker's form to speak during the public hearing.

## **AGENDA**

1. Call to order
2. Parks & Recreation Commission Purpose  
The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend policy regarding the development and operation of a well-balanced system of parks, programs, trails and events.
3. Approval of the December 3, 2020 Minutes
4. Public appearances/introductions/call to the public

5. Funday at Fort Tuthill Update (10 Minutes)  
Subcommittee Chairwoman Ellen Parish (PRC) will discuss and update the Commissioners on the current status and development of the Funday at Fort Tuthill fundraising event.
6. Parks and Recreation Commission Members/Roster Update (10 Minutes)  
Chair Steve Mongrain will update the Commissioners of the 2021 roster and discuss next steps moving forward.
7. Parks and Recreation Association Memberships for 2021 (30 Minutes)  
Chair Steve Mongrain and Secretary to the Commission, Mark Yarnall will discuss current parks and recreation membership activity leading into the 2021 year.
8. Parks and Recreation Fees Cost Recovery Policy/Philosophy (30 Minutes)  
Director Cynthia Nemeth will share the current happenings with the department's cost recovery policy and philosophy moving forward.
9. Amphitheater Request for Proposals (RFP) Next Steps (30 Minutes)  
Director Cynthia Nemeth will update the PRC with the status of the Amphitheater RFP and the next steps moving forward with the current timeline and happenings.
10. Upcoming Board of Supervisor Agenda Items\*  
January 12, 2021 at 6:00pm – The Literacy Center Partnership Agreement (consent item)  
January 26, 2021 at 11:00am – CCPR Fees Cost Recovery Policy Review (discussion)  
February 2, 2021 at 1:15pm – Capital Funds & Projects Discussion (discussion item)  
March 2, 2021 at 3:45pm – Fort Tuthill North Entrance Access (work session)  
March 23, 2021 at 3:15pm – Fort Tuthill Winter Activity & Frontiere RFPs (discussion)  
April 6, 2021 at 1:15pm – Amphitheater RFP Proposal Recommendations (discussion)  
May 4, 2021 at 1:15pm – Amphitheater Contract Review (discussion item)

*\*Confirm agenda item dates and times before attending. Board agenda is subject to last minute changes.*

## **Reports**

1. Director's Report  
Cynthia Nemeth, Parks and Recreation Director, will update the Commission on the status of events and activities of the Parks and Recreation Department.
2. Commissioner's Report  
The Commissioners will give input on future agenda items, and/or give updates on issues or activities that have occurred since the last commission meeting.

**Adjourn**

**Notice:**

*Next Friends of Coconino County Parks Meeting: January 13, 2021, **Microsoft Teams***

*Next Parks and Recreation Commission Meeting: February 4, 2021, **Microsoft Teams***

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Parks & Recreation Administration Building, County Fairgrounds, 2446 Fort Tuthill Loop, Flagstaff, Arizona on the date: January 6, 2021 and time 4:00 PM in accordance with the statement filed by the Coconino County Parks & Recreation Commission with the Clerk of the Board.

*Mark Yarnall*

Mark Yarnall  
Secretary to the Commission