



Wednesday, January 11, 2023

**NOTICE OF SPECIAL SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND BOARD OF DIRECTORS OF THE COCONINO COUNTY JAIL DISTRICT, COCONINO COUNTY FLOOD CONTROL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**8:30 a.m. – Special Session** (*Consent business items and public hearing items to be conducted during Special Session*)

**3:00 p.m. – Public Hearing – postponed - will occur at a later date**

**6:00 p.m. – Special Session continues – Public Hearings**

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/89001141475>  
Or Telephone: Dial 833 548 0276 (Toll Free), Webinar ID: 890 0114 1475.

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to:

[boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into

Executive Session, which will not be open to the public, with the County’s attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

**Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately.

**8:30 a.m. – Special Session**

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Proclamations:**

1. Consideration and possible action to approve a proclamation designating January 2023 as Human Trafficking Awareness and Prevention Month. **Board of Supervisors**
2. Consideration and possible action to approve a Proclamation designating January 27, 2023 as International Holocaust Remembrance Day in Coconino County. **Board of Supervisors**

**Recognition:**

3. Recognition of staff involved in the work done for the 2022 elections.

**Board of Supervisors Consent Agenda:**

4. Consideration and possible action to approve the minutes from the Board of Supervisors’ meetings conducted November 28, 2022, December 6, 2022 and December 13, 2022.

5. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
12/15/2022	EFT – 17957 – 18022	\$1,667,188.88
12/15/2022	Checks – 93202447 – 93202555	\$1,088,018.64
12/22/2022	EFT – 18023 – 18102	\$605,540.11
12/22/2022	Checks – 93202556 – 93202652	\$694,002.21
12/29/2022	EFT – 18103 – 18141	\$1,471,083.34
12/29/2022	Checks – 93202653 – 93202727	\$1,211,428.25

6. Consideration and possible action to appoint Collin Gunn, Precinct 7; Dana Jolly, Precinct 21; Pamela Carter, Precinct 2 as Democratic Precinct Committeepersons, each for a term to expire on October 1, 2024 and as requested by the Coconino County Democratic Party Chair, to fill vacancies created from a lack of candidates during the 2022 election. **Board of Supervisors**
7. Consideration and possible action to accept, for filing pursuant to A.R.S. 16-642(B), the documents from the Blue Ridge Fire District, Ponderosa Fire District, Pinewood Fire District and Blue Ridge Domestic Water Improvement District, pertaining to their certification of the election results for the Blue Ridge Fire District, Ponderosa Fire District, Pinewood Fire District and Blue Ridge Domestic Water Improvement District elections conducted November 8, 2022. **Board of Supervisors**
8. Consideration and possible action to approve Contract CTR056163 Amendment 1, COVID -19 ELC Enhancing Detection Expansion, between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS), for a contract extension for an additional year, to extend the contract from May 1, 2023 to May 1, 2024, and corresponding budget amendment for fiscal year 23. **Health and Human Services**
9. Consideration and possible action to approve a budget amendment for the Covid-19 Specimen Collection Testing Expansion Project Fund 1328 in the amount of \$423,223.97 for fiscal year 23. **Health and Human Services**
10. Consideration and possible action to award RFP 2023-100 to Bravo Consulting Group, and approve a draft contract to perform the Microsoft Office 365 Tenant Government Community Cloud Conversion Services for Information Technology in an amount not to exceed \$385,000. **Information Technology**
11. Consideration and possible action to approve an agreement with Niles Radio based on State Contract CTR046831, to upgrade Public Works radio network to a Wide Area Digital Radio System (P25) Common Air Interface for internal communications, interoperability with neighboring jurisdictions and agencies

during emergencies and non-emergency situations, in the amount not to exceed \$1,399,608.07. **Public Works**

12. Consideration and possible action to approve an increase to the Mechanical Services budget authority and a budget adjustment in the amount of \$664,524 to account for the difference in what was budgeted during the FY23 budget process (\$1,355,265) and what was presented to the Board for FY23 equipment purchases (\$1,237,828) and FY22 carryovers (\$781,961). **Public Works**
13. Consideration and possible action to approve a budget adjustment and transfer of funds from the County Anti-Racketeering Fund to the Coconino County Sheriff's Office, in the amount of \$2,500 in FY23, to be used for the Arizona Daily Sun drug prevention education. **Sheriff**
14. Consideration and possible action to approve a budget adjustment and award of FFY21 Arizona Department of Homeland Security (AZDOHS) Grant Program #210100-02 for the purchase of night vision monoculars for use in our Operations division from January 1, 2023 through December 31, 2023 in the amount of \$7,800.00 and authorize the Sheriff to sign all documents pertaining to the grant. **Sheriff**

*The Board will resolve as the Health District Board of Directors.*

**Public Health District Consent Agenda:**

15. Consideration and possible action to approve grant number: G-BDEV1-202209-15. Consideration and possible action to approve grant number: G-BDEV1-202209-02674., between the U.S. Food and Drug Administration (FDA) and Coconino County Health District, in the amount of \$26,000 for the period of February 1, 2023, through December 31, 2023, approve a budget adjustment for FY23 and remaining funds utilized in FY24 to cover the cost of staff time and training toward achieving FDA Standardization. **Health District**
16. Consideration and possible action to approve a FY23 Budget Amendment, in the amount of \$22,302, to align approved expenditures with available grant revenue for the Public Health Improvement Grant, and a Budget Amendment in the amount of \$4,568.50 to the non-billable cost center to cover expenditures not addressed in the current year action plan. **Health District**
17. Consideration and possible action to approve a grant agreement between the Delta Dental of AZ Foundation and Coconino County Health and Human Services (CCHHS) in the amount of \$15,000 for the period of January 1, 2023 through December 31, 2023, and corresponding budget amendment, to support Northern Arizona Community Dental Days, a community dental clinic. **Health District**

*The Board will resolve as the Jail District Board of Directors*

### **Jail District Consent Agenda:**

18. Consideration and possible action to approve Amendment #005 to the Intergovernmental Agreement (IGA) #YH16-0018-02 with Arizona Health Care Cost Containment System (AHCCCS) to change rates for provided healthcare for qualified inmates of the detention facility during SFY23 in the estimated annual amount of \$15,000.00. **Jail District**

*The Board will resolve as the Flood Control District Board of Directors.*

### **Discussion Item:**

19. Presentation, update and discussion regarding approved federal grant funding for the Schultz/Pipeline Long-Term Flood Mitigation Projects, options for funding the grant match and ineligible costs, and review of the next steps. **Flood Control District.**

*The Board will resolve as the Board of Supervisors.*

### **Public Hearing:**

20. Public Hearing, consideration, and possible recommendation to the Arizona Department of Liquor Licenses and Control regarding a new liquor license application (#215592) for a Series 013 (Farm Winery), for Cosmic Cider House, located at 3103 Toho Trail, Flagstaff, AZ, 86005; Agent Jeff Scott Dicus. **Board of Supervisors**

### **Discussion and Possible Action Item:**

21. Consideration and possible action to support The County Supervisors Association of Arizona (CSA), and join the National Association of Counties (NACo) and the Western Interstate Region (WIR), in the establishment of the National Center for Public Lands Counties and pledge from the general fund the equivalent of 1% of Coconino County's Local Assistance and Tribal Consistency Fund (LATCF) allocation, which will be paid in 2 payments, and approve a general fund budget amendment in the amount of \$60,000 for FY23 toward the first-year contribution. **County Manager**

### **BREAK**

### **Public Hearing – 3:00 p.m. ~~postponed - will occur at a later date:~~**

22. Adopt Ordinance No. 2023-01, An ordinance of Coconino County, Arizona Board of Supervisors providing authority for establishing and rescinding designated truck routes and restrictions over the highways and streets under county jurisdiction. **Public Works**

*Please note that item #21 is postponed to a later date and the public hearing will not occur at 3:00 p.m., as published in the newspaper.*

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**Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public.

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Public Hearings:**

- 23. Public Hearing, consideration and possible adoption of Ordinance 2023-02, approving a zone change from the G (General, 10-acre minimum parcel size) Zone to the RR-5 (Rural Residential, 5-acre minimum parcel size) Zone on six parcels totaling 59.8 acres in Parks; the properties are located at 252, 312 and 322 S Forest Service Road 3341 and 10799 E Forest Service Road 181 in Parks and are identified as Assessor’s Parcel Numbers 203-21-011C, 11D, 11E, 11F, 11G and 11H; the applicants are Carlos and Tina Munoz, Parks, Arizona. **Community Development**
  
- 24. Public Hearing, consideration and possible adoption of Ordinance 2023-03, approving a request for a change of zoning regulations with approval of a revised master development plan for the addition of seven manufactured homes for employee housing on a campground site in the PC (Planned Community) Zone located at 979 Airpark Lane in Grand Canyon Junction (Valle) and is also identified as Assessor’s Parcel Number 503-01-020Z; the applicant is Jamie Schmidt of Under Canvas, LLC of Belgrade, MT. **Community Development**

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board