



**Tuesday, January 24, 2023**

**NOTICE OF SPECIAL SESSION OF THE COCONINO COUNTY BOARD OF  
SUPERVISORS AND BOARD OF DIRECTORS OF THE COCONINO COUNTY  
FLOOD CONTROL DISTRICT AND  
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**9:30 a.m. – Special Session** (*Consent business items  
to be conducted during Special Session*)

**10:00 a.m. – Regular Session - CANCELED**

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/88266114820>  
Or Telephone: Dial 888 788 0099 (Toll Free), Webinar ID: 882 6611 4820.

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38 431.03 (A) (3).

**Call to the Public**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

**Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately.

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Proclamations:**

- 1. Consideration and possible action to approve a Proclamation designating February 2023 as Black History Month in Coconino County. **Human Resources**

**Board of Supervisors Consent Agenda:**

- 2. Consideration and possible action to approve the minutes from the Board of Supervisors meeting conducted December 20, 2022.
- 3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
01/05/2023	EFT – 18142 – 18184	\$250,256.43
01/05/2023	Checks – 93202728 – 932027785	\$335,471.67
01/12/2023	EFT – 18185 – 18306	\$2,486,434.12
01/12/2023	Checks – 93202778 – 93202908	\$1,785,439.20
01/13/2023	EFT – 18307 – 18310	\$13,610.63
01/13/2023	Checks – 93202909 – 93202918	\$11,206.19

- 4. Consideration and possible action to approve a budget adjustment of funding in the amount of \$1,514.00 from District 2 community initiative funds to the Coconino County Parks and Recreation department for permit #7718 for the Youth Climate Action Summit Event held in partnership with Willow Bend, City

of Flagstaff Sustainability Section, County Sustainable Building Program, and Repowering Schools. **Board of Supervisors**

5. Consideration and possible action to approve \$4,040.00 from District 2 community initiative funds to the Willow Bend Environmental Education Center for outreach materials, supplies, print handouts and support planning for the free monthly Science Saturday events, and approve the corresponding funding agreement. **Board of Supervisors**
6. Consideration and possible action to approve \$5,000 from District 2 community initiative funds to The Literacy Center for volunteer training for the youth and family literacy project in Coconino County, specifically the Raising Readers Program, and approve the corresponding funding agreement. **Board of supervisors**
7. Consideration and possible action to approve Resolution 2023-02, authorizing the Arizona Attorney General's Office to provide representation of Coconino County in the case of Southern California Edison Co. v. ADOR et. al. (TX2022-000425), which is a tax appeal of valuation of centrally valued property. **County Attorney**
8. Consideration and possible action to approve a budget adjust to the Fiscal Year 2023 revenues and expenditures for the remaining 2020 HAVA Grant Award funds of \$86,508.93 and to divide the award evenly between two departments (Recorder Office and Elections Department), each department shall have \$43,254.47 in HAVA Grant Funds to align revenues and expenditures between the two departments that facilitate in-person Elections and Election early voting functions. This will be a one time budget adjustment to the total amount to allow for the departments to have equal amounts of HAVA funding to continue using until the end of FY2024. **Elections**
9. Consideration and possible action to create a new Flood Control District Match Fund with a funds transfer and commitment of \$12 million to be used strictly for Flood Control District Federal project match and ineligible costs over the next four years, or upon completion of the Federal project award period. **Finance**
10. Consideration and possible action to approve the final Fiscal Year 2022 inter-fund transfers. **Finance**
11. Consideration and possible action to appoint Saylor Caudil to serve on behalf of Supervisor Horstman (District 1) to the Community Action Advisory Board for a two-year term to expire January 2025. **Health and Human Services**
12. Consideration and possible action to approve the submittal of an application for a federal Land and Water Conservation Fund (LWCF) grant administered by Arizona State Parks in the amount of \$1,000,000 to assist in the acquisition of the Gonzales Ranch in Williams, Arizona. **Parks and Recreation**

*The Board will resolve as the Health District Board of Directors.*

### **Public Health District Consent Agenda:**

13. Consideration and possible action to (1) approve an intergovernmental agreement between the Arizona Board of Regents on behalf of the University of Arizona, Dept. of Nutritional Sciences & Cooperative Extension and Coconino County Public Health District to provide nutrition and physical activity strategies within Leupp and the surrounding area for the period of October 1, 2021 to September 30, 2023 with three additional one-year periods not to exceed a total of five years for an amount not to exceed \$21,000 per year; and (2) ratify work completed by the University starting October 1, 2021, prior to the signing of this Agreement.  
**Health District**
14. Consideration and possible action to (1) approve an Intergovernmental Agreement between the Arizona Department of Health Services (ADHS) and Coconino Public Health Services District Contract #CTR063849 for the Arizona Prescription Drug Overdose Prevention Program for the period September 1, 2022 - August 31, 2027. The contract covers three programs and respective funding amounts: Opioid Overdose Prevention Program (9/1/22-8/31/23) in the amount of \$295,450, Overdose Fatality Review (10/1/22-9/30/23) in the amount of \$25,000, and Opioid Crisis Response (10/1/22-9/30/23) in the amount of \$277,810 for a total of \$598,260 for the period September 1, 2022 - September 30, 2023; and (2) to ratify services provided starting September 1, 2022, prior to the signing of this agreement.  
**Health District**

*The Board will resolve as the Board of Supervisors.*

### **Discussion and Possible Action Items:**

15. Presentation, discussion and possible direction regarding the Flagstaff Ranger District of the Coconino National Forest's proposed fire restriction changes that would limit camping, campfires, and motorized use in strategic areas of the district during certain times of the year when catastrophic wildfire risk is high.  
**County Manager**
16. Discussion and update regarding state and/or federal legislative and/or administrative matters.  
**County Manager**
17. Discussion, review and possible direction regarding the Board of Supervisors planning calendar.  
**County Manager**
18. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters.  
**County Manager**

**BREAK**

### **Discussion and Possible Action Items continue – 1:15 p.m.:**

19. Presentation and discussion regarding a proposed Short-Term Rental Ordinance.  
**Community Development**

20. Presentation and discussion regarding Fiscal Year 2022 unaudited financial information, Fiscal Year 2023 Budget Status, and a Fiscal Year 2024 outlook. **Finance**
21. Presentation, discussion, and possible approval of the final draft of the Fort Tuthill County Park Management Plan. **Parks and Recreation**

*The Board will resolve as the Flood Control District Board of Directors.*

22. Presentation, update and discussion regarding the Flood Control District's current financial status and staffing needs with regards to supporting the implementation of the Schultz/Pipeline Long-Term Flood Mitigation Projects and consideration and possible action to approve one full-time employee (FTE) to serve as the District's Community Relations Manager for a three-year term. **Flood Control District**

*The Board will resolve as the Board of Supervisors.*

23. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
  - District 1 – Supervisor Patrice Horstman
  - District 2 – Supervisor Jeronimo Vasquez
  - District 3 – Supervisor Matt Ryan
  - District 4 – Supervisor Judy Begay
  - District 5 – Supervisor Lena Fowler
- Chair's Report

## **Adjourn:**

### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board