



Monday, February 6, 2023

NOTICE OF SPECIAL SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND BOARD OF DIRECTORS OF THE COCONINO COUNTY JAIL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT

PURSUANT TO A.R.S. § 38-431.02

9:00 a.m. – Special Session (*Consent business items*)
followed by Discussion Items

CANCELED – Regular Session normally scheduled for Tuesday,
February 7, 2023 at 10:00 a.m.

1:15 p.m. – Discussion and Possible Action Items continue

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/88970746437>
Or Telephone: Dial 877 853 5247 (Toll Free), Webinar ID: 889 7074 6437.

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal

advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Board of Supervisors Consent Agenda:

1. Consideration and possible action to approve the minutes from the Board of Supervisors meeting conducted January 11, 2023.
2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
01/19/2023	EFT – 18365 – 18402	\$1,109,910.46
01/19/2023	Checks – 93202919 – 93202974	\$438,231.44

3. Consideration and possible action to approve a budget adjustment for FY23 in the amount of \$1,783.22, from the District 5 Community Initiative fund, to Coconino County Emergency Management for expenses related to the installation of HAM radios in Page and Fredonia, Arizona. **Board of Supervisors**
4. Consideration and possible action to approve Resolution 2023-01, authorizing eight county owned parcels (Parcel Numbers 20333011B, 20333011G, 20333010, 20333011E, 20333011H, 20333106, 2033301F, 20333011D) to be annexed into the Ponderosa Fire District boundary. **Board of Supervisors**

5. Consideration and possible action to appoint Rob Wilson to the Planning and Zoning Commission, for Supervisor District 2, to fill a vacancy in which the term expires June 30, 2025. **Community Development**
6. Consideration and possible action to approve Resolution 2023-03, approving a Second Final Plat Amendment to Kaibab Estates West Annex 3, Lot 138, identified as Assessor's Parcel Number 206-33-031, to be divided into four (4) lots with the resulting lots designated as Lots 138A, 138B, 138C and 138D. **Community Development**
7. Consideration and possible action to ratify payment to Karpel Solutions, Inc. re: PbK case management services for the County Attorney, Legal Defender, and Public Defender offices provided after June 30, 2022 and authorize continued services performed through April 12, 2023 for said offices. **County Attorney**
8. Consideration and possible action to approve the National Criminal History Improvement Program Grant Agreement #NCHIP-22-24-005 with the Arizona Criminal Justice Commission (ACJC) in the amount of \$62,497 from NCHIP plus \$6,944 (which is a required match, which will come from Criminal Justice Enhancement Fund) for a total amount of \$69,441, for the period of January 3, 2023 through December 31, 2024; and approve the continuance of an existing limited appointment of an NCHIP grant funded employee within the County Attorney's Office. **County Attorney**
9. Consideration and possible action to approve the appointment of Dawnyell Jones, OA and CTS Manager of Phoenix Job Corps Center, and Geoffory LLOYD, Production Supervisor of Nestle Purina to the Coconino Workforce Development Board for a 2-year term expiring on Dec 15, 2024. **County Manager**
10. Consideration and possible action to approve an Independent Contractor Agreement with NEXXUS Consulting LLC., for Federal Advocacy Services in the amount of \$98,182.00, for the first year, with a 2.5% increase for each successive year, for a term beginning July 1, 2022 and ending June 30th, 2026, and ratify work completed prior to the signing of this agreement. **County Manager**
11. Consideration and possible action to appoint Shannon "Diamond" Bracey to the Coconino County African Diaspora Advisory Council for a term to expire on December 31, 2026. **County Manager**
12. Consideration and possible action to re-appoint Rose Toehe to the Coconino County Indigenous People's Advisory Council for a term to expire December 31, 2026. **County Manager**
13. Consideration and possible action to ratify an Intergovernmental Agreement (IGA) between the Flagstaff Unified School District and Coconino County to provide Election services for the November 8, 2022, General Election. **Elections**

14. Consideration and possible action to approve and accept the Federal Fiscal Year 2022 (July 01, 2022 thru June 30, 2023) Emergency Management Performance Grant Award (EMPG) in the amount of \$376,974.50 of Federal Funds, \$376,974.50 of County match for a total award of \$753,948 based on conditional award letter. **Emergency Management**
15. Consideration and possible action to approve adjustments to FY23 estimated carryovers, based upon final FY22 actual expenditures, and corresponding FY23 budget amendment in the amount of \$3,414,332. **Finance**
16. Consideration and possible action to approve a budget revenue and expenditure adjustment for Fiscal Year 2023 in the amount of \$517,648 for the HB2044 Juvenile Dependency Funds. **Finance**
17. Consideration and possible action to approve an Independent Contractor Agreement with Catholic Charities, in the amount of \$50,000, for the period of October 1, 2022, to June 30, 2023, and ratify any work prior to execution of the contract, to respond to individuals who are housing insecure and that were recently incarcerated and to be placed in the Magnolia home. **Health and Human Services**
18. Consideration and possible action to approve an Intergovernmental Agreement between Coconino County and the City of Williams for the operation and maintenance of Cataract Lake County Park, for the period of March 20, 2022 to March 20, 2032, with three optional 10-year renewals. **Parks and Recreation**
19. Consideration and possible action to approve the purchase of Three (3) vehicles: One (1) 2022 Ford F350 SRW 4X4 Super Duty 610A pickup for Road Maintenance for \$54,868.87, and Two (2) 2022 Ford F250 Super Duty 600A pickups for Search and Rescue for \$104,897.10, from Chapman Automotive Group with the total purchase price of \$159,765.97. Chapman Ford is the Sole Source supplier for these vehicles. **Public Works**
20. Consideration and possible action to approve the purchase and installation of radio equipment and software to the Sheriff's Office radio frequency 2, in the amount of \$196,296.12, in FY23 from Niles Radio Communications, using Arizona State contract CTR046831. **Sheriff's Office**
21. Consideration and possible action to approve the purchase and installation of 22 Mobile Data Computers (MDC's) from Dell, for use by deputies and detectives in their vehicles, in the amount of \$101,074.19, utilizing Arizona State Contract #ADSP016-098163 in FY23. **Sheriff's Office**
22. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Flagstaff Police Department and Coconino County Sheriff's Office, for the Coconino County Sheriff's Office to provide outstanding arrest warrant services for both parties, for a 5-year term, in the estimated annual amount of \$278,290 in FY23. **Sheriff's Office**

23. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between Flagstaff Police Department, Coconino County Sheriff's Office, and Coconino County Jail District, for the Coconino County Sheriff's Office to provide maintenance and custodial services for all parties, for a 5-year term, in the estimated annual amount of \$455,602.00 in FY23. **Sheriff's Office**
24. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between Flagstaff Police Department, Coconino County Sheriff's Office, and Coconino County Jail District, for the Flagstaff Police Department to provide records management services for all parties, for a 5-year term, in the estimated annual amount of \$103,002.00 for the General Fund in FY23. **Sheriff's Office**
25. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between Flagstaff Police Department and Coconino County Sheriff's Office, for the Flagstaff Police Department to provide dispatch services for both parties, for a 5-year term, in the estimated annual amount of \$697,016.00 in FY23. **Sheriff's Office**
26. Consideration and possible action to approve a budget adjustment in the amount of \$97,347.65, for previously approved (12/7/21) Contract No. CTR057313, K-12 School Reopening grant, allowing the Superintendent of Schools to continue to provide and administer community wrap-around service activities under the contract. **Superintendent of Schools**

The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

27. Consideration and possible action to approve Contract #CTR055271 Amendment 3 between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS) acting as the Health District, to revise and replace the Price Sheet for the period of July 1, 2022-June 30,2023. **Health District**
28. Consideration and possible action to approve Contract Amendment 3 to Contract number CTR059132, between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS), to extend the agreement to May 31, 2024, to provide Covid-19 specimen collection and testing. **Health District**
29. Consideration and possible action to approve Contract Amendment 2 to Contract number CTR058659, between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS), to extend the agreement to May 31, 2024, to provide Covid-19 Epidemiology Project services. **Health District**

The Board will resolve as the Jail District Board of Directors

Jail District Consent Agenda:

30. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between Flagstaff Police Department, Coconino County Sheriff's Office, and Coconino County Jail District, for the Flagstaff Police Department to provide records management services for all parties, for a 5-year term, in the estimated annual amount of \$240,772.00 for the Jail District in FY23. **Jail District**
31. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between Flagstaff Police Department, Coconino County Sheriff's Office, and Coconino County Jail District, for the Coconino County Sheriff's Office to provide maintenance and custodial services for all parties, for a 5-year term, in the estimated annual amount of \$836,159.00 in FY23. **Jail District**
32. Consideration and possible action to approve an internal billing from the Coconino County Sheriff's Office to the Jail District, for their portion of dispatch services billed from the Flagstaff Police Department through an Intergovernmental Agreement (IGA), for a 5-year term, in the estimated annual amount of \$10,000 in FY23. **Jail District**

The Board will resolve as the Board of Supervisors.

Action Item:

33. Consideration and possible approval of settlements via stipulated judgment in W.L. Gore & Associates, Inc. v. Coconino County for two (2) separate tax valuation appeal cases in TX2022-000340 & TX2022-000341, with direction authorizing the County Attorney to sign and file the proposed draft Stipulated Judgments with the Arizona Tax Court on the County's behalf in both cases, and directing the Assessor and Treasurer to comply with the terms of both judgments upon receipt of a copy signed by the Court. The Board may enter executive session pursuant to A.R.S. § 38-431.03(3) and/or (4), in order to receive legal advice, and/or consider its position and instruct its attorneys regarding the County's position regarding this pending litigation, and settlements in order to resolve this litigation. **County Attorney**

Discussion Item:

34. Presentation and discussion regarding Fiscal Year 2024 budget building blocks: compensation. **Human Resources**
35. Presentation and discussion regarding County Fair Financial Overview and Proposed Updated Coconino County Fair Fees. **Parks and Recreation**

BREAK

Discussion Items continue – 1:15 p.m.:

36. Presentation and discussion on the Frontiere Property at Rogers Lake County Natural Area. **Parks and Recreation**

Discussion and Possible Action Item:

37. Presentation, discussion, and possible action to approve Resolution 2023-05, approving the final draft of the Fort Tuthill County Park Management Plan. **Parks and Recreation**

Discussion Items:

38. Discussion and update regarding state and/or federal legislative and/or administrative matters. **County Manager**
39. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**
40. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
41. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
- District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
- Chair's Report

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2023.

Lindsay Daley, Clerk of the Board