

Return To:

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**\*Resolution 2023-07 is being re-recorded to include the  
attached fee schedule (Schedule A) adopted via the  
resolution.**



**RESOLUTION 2023-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF COCONINO, ARIZONA, ESTABLISHING A SCHEDULE TO RECOVER SELECT FEES FOR THE DEPARTMENTS OF COMMUNITY DEVELOPMENT, FACILITIES, AND HEALTH AND HUMAN SERVICES.**

**WHEREAS**, A.R.S §11-251.08 and authorizes the Board of Supervisors adopt fee schedules for any specific product and services the County provides to the public; and

**WHEREAS**, a study was conducted by MGT of America, Inc. to determine the cost of services offered by the Health and Human Services Department and an internal study was conducted by staff to determine the cost of services offered by Community Development and Facilities for which user fees are currently being charged or could be charged. This "cost" includes all legitimate direct and indirect costs associated with providing each service, including direct support costs from other divisions; and

**WHEREAS**, per A.R.S §§11-251.08 and 11-251.13, the Board of Supervisors has advertised and conducted a public hearing and has determined it is appropriate to adopt these fees.

**NOW, THEREFORE, BE IT ORDAINED THAT** the Board of Supervisors of the County of Coconino, hereby approves Resolution 2023-07, adopting select fees for the departments of Community Development, Facilities, and Health and Human Services for the services provided in Schedule A and for the amounts recommended in Schedule A.

Passed and adopted by the Board of Supervisors of Coconino County this 28th day of February, 2023.

AYES: 4  
NOS: 0  
ABSENT: 1

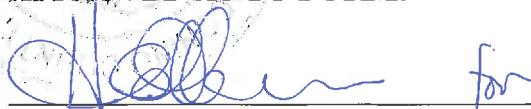
**COCONINO COUNTY BOARD OF SUPERVISORS**

(SEAL)




  
Patrice Horstman, Chair

**APPROVED AS TO FORM:**

  
Monique Coady, Sr. Deputy County Attorney

**ATTEST:**

  
Lindsay Daley, Clerk of the Board

**Schedule A: Recommended Fee Changes for February, 2023**

<b>COMMUNITY DEVELOPMENT</b>	<b>Fee Type</b>	<b>Current Fee</b>	<b>Full Cost</b>	<b>Recommended Fee</b>
<b>Planning &amp; Zoning</b>				
Short Term Rental Permit	Flat Fee	\$ -	\$ 250	\$ 250
Mobile/MFG Home Permit	Flat Fee	\$ 360	\$ 450	\$ 450
<b>FACILITIES MANAGEMENT</b>	<b>Fee Type</b>	<b>Current Fee</b>	<b>Full Cost</b>	<b>Recommended Fee</b>
<b>Electric Vehicle Charging</b>				
Electric Vehicle Charging (hourly, up to 4 hours)	Hourly Fee	\$ -	\$ 2.04	\$ 1.50
Electric Vehicle Charging (hourly, 5+ hours)	Hourly Fee	\$ -	\$ 2.04	\$ 5.00
<b>Health and Human Services</b>	<b>Fee Type</b>	<b>Current Fee</b>	<b>Full Cost</b>	<b>Recommended Fee</b>
<b>Environmental Services</b>				
Type 4 Food Svc Licenses	EH License	\$ -	\$ 972	\$ 550
Type 3 Food Svc Licenses	EH License	\$ 390	\$ 486	\$ 486
Type 2 Food Svc Licenses	EH License	\$ 280	\$ 347	\$ 347
Type 1 Food Svc Licenses	EH License	\$ 235	\$ 292	\$ 292
Co-located & Catering Svc License (1)	EH License	\$ 190	\$ 238	\$ 238
Additional Follow-up Inspections	EH License	\$ 175	\$ 218	\$ 200
Seasonal Food Svc Type 1	EH License	\$ 130	\$ 169	\$ 169
Seasonal Food Svc Type 2	EH License	\$ 140	\$ 177	\$ 177
Seasonal Food Svc Type 3	EH License	\$ 170	\$ 218	\$ 218
Backcountry Food Manager Certificate	EH Cert	\$ 55	\$ 72	\$ 60
Body Art Certificate	EH Cert	\$ 31	\$ 72	\$ 60
Body Art License	EH License	\$ 260	\$ 323	\$ 323
Trailer Park/Campground License	EH License	\$ 160	\$ 180	\$ 180
School Inspection >500	EH License	\$ 200	\$ 279	\$ 279
School Inspection < 500	EH License	\$ 125	\$ 179	\$ 179
Motel/Hotel License	EH License	\$ 160	\$ 217	\$ 217
Annual Pool & Spa (operates all year)	EH License	\$ 225	\$ 288	\$ 288
Seasonal Pool & Spa (operates seasonally)	EH License	\$ 155	\$ 199	\$ 199
Children's Camps Initial License	EH Statute	\$ 100	\$ 92	\$ 92
Children's Camps Renewal License	EH Statute	\$ 25	\$ 92	\$ 92
Type 3 Food Svc Plan Review	EH Pln Rev	\$ 480	\$ 642	\$ 600
Type 2 Food Svc Plan Review	EH Pln Rev	\$ 130	\$ 579	\$ 538
Type 1 Food Svc Plan Review	EH Pln Rev	\$ 330	\$ 442	\$ 413
Food Svc Minor Remodel Plan Review	EH Pln Rev	\$ 265	\$ 359	\$ 331
Trailer Park/Campground Plan Review	EH Pln Rev	\$ 265	\$ 370	\$ 331
Motel/Hotel Plan Review	EH Pln Rev	\$ 350	\$ 474	\$ 438

**Schedule A: Recommended Fee Changes for February, 2023**

<b>Health and Human Services</b>	<b>Fee Type</b>	<b>Current Fee</b>	<b>Full Cost</b>	<b>Recommended Fee</b>
School Plan Review	EH Pln Rev	\$ 340	\$ 467	\$ 425
Body Art Facility Plan Review	EH Pln Rev	\$ 310	\$ 423	\$ 388
Pre-opening Inspections (Ownership)	EH Insp	\$ 285	\$ 368	\$ 356
Minor Pre-Opening Insp	EH Insp	\$ 125	\$ 160	\$ 160
1 Event Temp Food Svc Non-Profit (TCS's)	EH Permit	\$ 75	\$ 113	\$ 113
Multi Event Temp Food Svc Non-Profit (TCS's)	EH Permit	\$ 115	\$ 170	\$ 170
1 Event Temp Food Svc For Profit (TCS's)	EH Permit	\$ 90	\$ 113	\$ 113
Multi Event Temp Food Svc For Profit (TCS's)	EH Permit	\$ 140	\$ 170	\$ 170
Multi Event Temp Food Svc Profit (sample, min prep,NTSF)	EH Permit	\$ 80	\$ 87	\$ 87
1 Event Group Permit Temp Event (coordinator)	EH Permit	\$ 90	\$ 113	\$ 113
Multi Event Group Permit Temp Event (coordinator app)	EH Permit	\$ 150	\$ 194	\$ 194
1 Event Temp Body Art (up to 7 consec days)	EH Permit	\$ 135	\$ 164	\$ 164
Late Fee Temp Svc App Submit <10 days	EH Permit	\$ 50	\$ 63	\$ 63
1 Event Temp Food Svc (sample, min prep, NTSF)	EH Permit	\$ 50	\$ 113	\$ 113
Dog License 1-year Altered	AM License	\$ 12	\$ 68	\$ 17
Dog License 2-year Altered	AM License	\$ 20	\$ 68	\$ 25
Dog License 3-year Altered	AM License	\$ 30	\$ 68	\$ 35
Dog License 1-year Unaltered	AM License	\$ 25	\$ 68	\$ 30
Dog License 2-year Unaltered	AM License	\$ 40	\$ 68	\$ 45
Dog License 3-year Unaltered	AM License	\$ 60	\$ 68	\$ 65
Multiple Dogs (up to and including 20 dogs)	AM License	\$ 120	\$ 495	\$ 150
Kennel/Pet Shop Plan Review	AM Review	\$ 360	\$ 2,023	\$ 385
Kennel License	AM License	\$ 200	\$ 1,370	\$ 235
Pet Shop Permit/License	AM License	\$ 265	\$ 1,511	\$ 300
Preopening Inspection (kennel, shelter, pet store)	AM Fee	\$ 285	\$ 1,368	\$ 356
Additional Follow Up Inspections	AM Fee	\$ 175	\$ 895	\$ 200
Animal Impound Redemption 1st	AM Penalty	\$ 50	\$ 320	\$ 60
Animal Impound Redemption 2nd	AM Penalty	\$ 100	\$ 320	\$ 120
Animal Impound Redemption 3rd	AM Penalty	\$ 200	\$ 320	\$ 240
Animal Impound Redemption 4th	AM Penalty	\$ 400	\$ 320	\$ 480