

April 1, 2021  
REGULAR MEETING OF THE COCONINO COUNTY  
PARKS & RECREATION COMMISSION  
PURSUANT TO A.R.S. § 38-431.02  
4:00pm  
**Internet/Web Based Video Conference Call**  
**Microsoft Teams**

The commission may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Parks & Recreation Commission will attend either in person or by telephone conference call. To appear telephonically call (928) 679-8020. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Secretary to the Commission at (928) 679-8007. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess into Executive Session:

Pursuant to A.R.S. §38-431-.02, notice is hereby given to the members of the Parks & Recreation Commission and to the public that, at this meeting, the Parks & Recreation Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with designated attorneys on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

Call to the Public:

The Chair will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the agenda cannot be acted upon by the Parks & Recreation Commission. Individual commissioners may ask questions of the public but are prohibited by Arizona Open Meeting laws from discussing or considering the item among themselves until the item is officially placed on a future agenda. Individuals are limited to a five-minute presentation.

Speaking During a Public Hearing:

After staff and the applicant presentations for specific public hearing items, the Chair will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be call on first. One does not need to fill out a speaker's form to speak during the public hearing.

## **AGENDA**

1. Call to order
2. Parks & Recreation Commission Purpose  
The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend policy regarding the development and operation of a well-balanced system of parks, programs, trails, and events.
3. Approval of the March 4, 2021 Minutes
4. Public appearances/introductions/call to the public

5. Military Museum Presentation (30 Minutes)  
Marilyn Hammarstrom with the Fort Tuthill Military Museum will present the PRC with information, background, and overview of the museum's operations.
6. CCPR Project Updates (15 Minutes)  
Parks and Recreation staff are updating the PRC on past, current, and future projects within the department.
7. FunDay at the Fort Update (15 Minutes)  
Subcommittee members sharing the latest updates on the FCCP fundraising event.
8. Capital Funding Discussion Continued: Action Item (30 Minutes)  
Director Cynthia Nemeth continuing conversation on policy questions pertaining to conservation easement, amphitheater capital fund, and future initiative for county-wide capital projects as an *action item* seeking direction from the PRC to bring forward to the Board of Supervisors.
9. Amphitheater RFP Update (10 Minutes)  
Director Cynthia Nemeth will provide the latest updates on the amphitheater RFP and step moving forward.
10. Upcoming Board of Supervisor Agenda Items\*  
April 6, 2021 at 11:00am – Amphitheater RFP Proposal Recommendations (discussion)  
May 11, 2021 at 6:00pm – Amphitheater Contract Review (discussion item)  
Placeholder Agenda Items\*  
Pending Date/Time – Capital Funding, Priority Projects, and Future Funds  
Pending Date/Time – Fort Tuthill North Entrance Access (work session)  
Pending Date/Time – Fort Tuthill Winter Activity & Frontiere RFPs (discussion)

*\*Confirm agenda item dates and times before attending. Board agenda is subject to last minute changes.*

## **Reports**

1. Director's Report  
Cynthia Nemeth, Parks and Recreation Director, will update the Commission on the status of events and activities of the Parks and Recreation Department.
2. Commissioner's Report  
The Commissioners will give input on future agenda items, and/or give updates on issues or activities that have occurred since the last commission meeting.

**Adjourn**

**Notice:**

*Next Friends of Coconino County Parks Meeting: April 14, 2021, Microsoft Teams*

*Next Parks and Recreation Commission Meeting: May 6, 2021, Microsoft Teams*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Parks & Recreation Administration Building, County Fairgrounds, 2446 Fort Tuthill Loop, Flagstaff, Arizona on the date:

March 31, 2021 and time 4:00 PM in accordance with the statement filed by the Coconino County Parks & Recreation Commission with the Clerk of the Board.

*Mark Yarnall*

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Mark Yarnall  
Secretary to the Commission