

**2nd Amended
AGENDA**



Tuesday, May 9, 2023

**NOTICE OF REGULAR SESSION MEETING OF THE COCONINO COUNTY BOARD
OF SUPERVISORS AND THE BOARD OF DIRECTORS OF THE PUBLIC HEALTH
SERVICES DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

6:00 p.m. – Regular Session

(Consent business items

to be conducted during Regular Session)

(Public Hearings)

**The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/87581733631>
Or Telephone: Dial 833 548 0276 (Toll Free), Webinar ID: 875 8173 3631.**

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend virtually or by telephone conference call. Regular meetings and special sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

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Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. The Clerk will provide guidance at the meeting on how to provide your comment.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Proclamation:

1. Consideration and possible action to approve a Proclamation designating May 2023 as Mental Health Awareness Month. **Health and Human Services**
- 1A. Consideration and possible action to approve a Proclamation designating May 11, 2023 as “Carol Dykes Day” in Coconino County, to honor Carol Dykes for her commitment to the community as President and CEO of United Way of Northern Arizona. **Board of Supervisors**

Board of Supervisors Consent Agenda:

2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
04/27/2023	EFT – 19419 – 19491	\$393,087.93
04/27/2023	Checks – 93204340 – 93204467	\$455,819.13

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3. Consideration and possible action to approve a budget amendment to transfer \$20,000 from the General Fund to Fund 1412 to support the implementation of the Northern Arizona Latinx Leadership Academy. **County Manager**
4. Consideration and possible action to approve the First Amendment to extend the Independent Contractor Agreement with Runbeck Elections Services to provide ballot printing and mailing services for Coconino County through December 31, 2026, for a cost not to exceed \$250,000 each year. **Elections**
5. Consideration and possible action to approve the First Amendment to the Independent Contractor Agreement with TK Elevator Corporation, for the replacement of the elevator at the 219 E. Cherry Administration Building, to extend the term through June 30, 2024. **Facilities**
6. Consideration and possible action to approve the Award of RFQ 2023-104 “Job Order Contracting (JOC) General Construction Services/Vertical Construction” to Kinney Construction Services, Loven Contracting, FCI, Inc., Willmeng, Woodruff Construction and Caliente Construction for a five-year term for projects up to \$2,000,000.00 for Coconino County Departments. **Facilities**
7. Consideration and possible action to approve and accept the Affordable Connectivity Outreach Grant, between the Federal Communications Commission (FCC) and Coconino County Health and Human Services (CCHHS), in the amount of \$228,266 with an in kind County match of \$7,200 for the period May 1, 2023 to April 30, 2024, and approve a Fiscal Year 2023 budget amendment with the addition of one (1) limited appointment Full Time Employee (FTE) for the grant period. **Health and Human Services Health**
8. Consideration and possible action to approve an agreement with Tritech Software Systems, A CentralSquare company, to purchase a software license and professional services for the Enterprise Management Asset (EAM) software application which replaces the Lucity software and supports the County's Road Maintenance, Computerized Maintenance and Asset Management System (CMAMS) for a term through June 30, 2027, with the cost for the first year of \$67,250. **Public Works**
9. Consideration and possible action to approve a budget adjustment of \$90,000 for parts and \$32,000.00 for outside services for the mechanical services shop due to increased vendor costs, increase in fleet accidents and an unpredictable supply chain. **Public Works**
10. Consideration and possible action to approve a budget adjustment of \$28,000.00 for outside repair services for the heavy equipment shop due to increased vendor costs, a record-breaking snow season, an unpredictable supply chain and a shortage of Full Time Employees within the heavy shop. **Public Works**

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The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

11. Consideration and possible action to approve Amendment 1 of the Intergovernmental Agreement Contract Number CTR060268 between the Arizona Department of Health Services and Coconino County Public Health Services for immunization services to replace Exhibits 3 and 5 to reduce the indirect cost rate from 10% to 0%. **Health District**

The Board will resolve as the Board of Supervisors.

Public Hearing:

12. Public Hearing, consideration, and possible recommendation to the Arizona Department of Liquor Licenses and Control regarding a location/owner transfer liquor license application (#238693), Series 009 (Liquor Store), for Winona Station, located at 13673 Townsend Winona Road, Flagstaff, AZ, 86004, Agent Shaileshkumar Jayantibhai Patel Winona Station, located in District 4. **Board of Supervisors**
13. Public Hearing, consideration and possible adoption of Ordinance 2023-08, approving a zone change from RR-5 (Rural Residential, 5-acre minimum parcel size) to RR-1 (Rural Residential, 1-acre minimum parcel size) on a 1.07 acre parcel one mile west of the Flagstaff City limits along W Route 66; the property is located at 7175 W Naval Observatory Road and is also identified as West Peak, Tract B and Assessor's Parcel Number 116-62-014; the applicant is Brandon Richards of Flagstaff. **Community Development – The public hearing is being continued based on the stipulation between the applicant and the County to continue this item.**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2023.

Lindsay Daley, Clerk of the Board