



**Tuesday, May 23, 2023**

**NOTICE OF REGULAR MEETING OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT, COCONINO COUNTY HEALTH AND HUMAN SERVICES DISTRICT AND COCONINO COUNTY JAIL DISTRICT AND EXECUTIVE SESSION OF THE FLOOD CONTROL DISTRICT BOARD OF DIRECTORS**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. – Regular Session** (*Consent business items to be conducted during Regular Session*)  
**followed by Discussion Items**

**1:15 p.m. – Discussion and Possible Action Items, Discussion Items and Executive Session Items continue**

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/89321140005>  
Or Telephone: Dial 877 853 5247 (Toll Free), Webinar ID: 893 2114 0005.

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend virtually or by telephone conference call. Special sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

### **Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

### **Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

### **Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

### **Call to Order:**

### **Pledge of Allegiance:**

### **Call to the Public:**

### **Proclamation:**

1. Consideration and possible action to approve a Proclamation designating May 21, 2023 through May 27, 2023 as Public Works Week in Coconino County. **Public Works**

### **Board of Supervisors Consent Agenda:**

2. Consideration and possible action to approve the minutes from the Board of Supervisors meetings conducted April 24, 2023, April 25, 2023, April 26, 2023, and May 2, 2023.
3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
05/04/2023	EFT – 19492 – 19564	\$2,274,855.7
05/04/2023	Checks – 93204468 – 93204563	\$489,325.66
05/11/2023	EFT – 19565 – 19643	\$2,121,761.88
05/11/2023	Checks – 93204564 – 93204731	\$4,331,394.81

4. Consideration and possible action to approve the funding agreement with Glen Canyon Conservancy to provide Community Initiative funding in the amount of \$5,000 from District 5, \$1,000 from District 1, and \$1,000 from District 2, for a total of \$7,000, for the trail mapping project between Glen Canyon National Recreation Area and the northwestern Navajo Nation. **Board of Supervisors**
5. Consideration and possible action to approve Resolution 2023-24, directing the Finance Director to re-issue a warrant in the amount of \$147.42 to Meghan Hinckley to replace a warrant issued by Coconino County to Ms. Hinckley for travel reimbursement. **Board of Supervisors**
6. Consideration and possible action to approve Resolution 2023-23, approving FY 2023 State Supplemental Probation Funding of \$342,652.00 designated to improve, maintain or enhance adult probation departments and offset salary increases, and approve the new fund, the corresponding budget adjustment, and the carry-over request of these non-reverting funds to FY 2024. **Adult Probation**
7. Consideration and possible action to ratify and approve a new contract with Karpel for case management software and services for the Offices of the County Attorney, Public Defender, and Legal Defender for a 3-year term effective April 12, 2023 with two optional 3-year renewals in an amount of \$317,396 for the first 3-year term (County Attorney's Office cost \$201,450; Public Defender's Office cost \$71,625, and Legal Defender's cost \$44,321). **County Attorney**
8. Consideration and possible action to approve Resolution 2023-22, calling on President Joe Biden to create the Baaj Nwaavjo I'tah Kukveni Grand Canyon National Monument in Northern Arizona. **County Manager**
9. Consideration and possible action to approve Amendment Five (5) of Intergovernmental Agreement (IGA) DI21-002282, between Coconino County and Arizona Department of Economic Security (DES), to add fund balances for the following Program Year (PY22) and Fiscal Year (FY23), with an increase of \$253,547 and, reimbursement ceiling is increased from \$3,721,138 to \$3,974,685, and approve the corresponding budget amendment of \$253,547 **County Manager**
10. Consideration and possible action to ratify and approve the appointments of Juvenile Hearing Officers as follows: Jerry Landau appointed 8/26/2021, Maia Rodriguez appointed 1/17/2023, Amy Criddle appointed 3/6/2023, Staci Foulks appointed 3/6/2023, Roberta McVickers appointed 4/11/2023 and Hector Figueroa appointed 4/11/2023. **Courts**

11. Consideration and possible action to approve the appointment of Hector Figueroa as Superior Court Judge Pro Tempore in Coconino County for the remainder of the FY2023 term. **Courts**
12. Consideration and possible action to approve Resolution 2023-21, approving the appointment of Annette Chaney to the Junipine Estates Fire District Board of Directors for a term set to expire on December 31, 2026. **Elections**
13. Consideration and possible action to approve Amendment 1 to the FY23 Independent Contractor Agreement with Flagstaff Native Plant & Seed, to increase the contract amount from \$48,000 to \$138,000, and to ratify performance and payment of snow removal services, as an emergency procurement, in the amount of \$90,000.00. **Facilities**
14. Consideration and possible action to enter into the Award Agreement with Coconino CASA for Kids, for the purpose of accepting funding for Juvenile Court therapy dog “Franklin” in the amount of \$37,200 for the period FY23 through FY28, and a corresponding budget increase of \$15,076 for FY23. **Juvenile Court**
15. Consideration and possible action to ratify and approve a short-term lease agreement between Coconino County and Executech for the lease of County-owned dark fiber to support internet access for the Overland Expo event at Ft. Tuthill County Park from May 14, 2023 through May 23, 2023 for a one-time payment of \$2500, and authorizing the County Manager to sign the agreement. **Parks and Recreation**
16. Consideration and possible action to approve an Agreement with J. Banicki Construction, Inc., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to \$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**
17. Consideration and possible action to approve an Agreement with C and E Paving & Grading, LLC., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to \$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**
18. Consideration and possible action to approve an Agreement with Fann Contracting, Inc., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to \$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**
19. Consideration and possible action to approve an Agreement with McCauley Construction, Inc., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to

\$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**

20. Consideration and possible action to approve an Agreement with L.P.'s Excavating, Inc., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to \$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**
21. Consideration and possible action to approve an Agreement with Kinney Construction Services, Inc., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to \$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**
22. Consideration and possible action to approve an Agreement with Rummel Construction, Inc., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to \$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**
23. Consideration and possible action to approve an Agreement with Tiffany Construction, Inc., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to \$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**
24. Consideration and possible action to approve the Independent Contract with Hye Tech Network & Security Solutions LLC for the replacement of the Coconino County Sheriff's Office end-of-life Network Infrastructure equipment in the amount of \$297,976.51, with a 5% contingency in the amount not to exceed \$312,875.34, in the areas of Hardware and Maintenance, using GPA Contract #22-02PV-08. **Sheriff's Office**
25. Consideration and possible action to approve Modification 001 and Exhibit A Annual Operating and Financial Plan to the USDA, Forest Service Apache-Sitgreaves, Coconino, and Kaibab National Forests Cooperative Law Enforcement Agreement #22-LE-11030400-015, to change to the term to 01/01/2022 through 12/31/2023, for a total of \$65,000 during the calendar year. **Sheriff's Office**
26. Consideration and possible action to approve the budget adjustment and accept funding from the Phoenix Police Department / Arizona Internet Crimes Against Children (PPD/ICAC) Task Force in the amount of \$2,000 in FY23 to reimburse the Sheriff's Office for investigations directly related to the ICAC program. **Sheriff's Office**

27. Consideration and possible action to approve a budget adjustment in the amount of \$161,504 for the Coconino County Education Service Agency's Indirect Cost budget. **Superintendent of Schools**
28. Consideration and possible action to approve a Grant Agreement with Bagdad Unified School District in the amount of \$500,000, to be funded using the ESSER (ARPA) grant Coconino County received from the Arizona Department of Education, that was accepted by the Board of Supervisors at its November 15, 2022 meeting. **Superintendent of Schools**
29. Consideration and possible action to approve a Grant Agreement with Chino Valley Unified School District in the amount of \$500,000, to be funded using the ESSER (ARPA) grant Coconino County received from the Arizona Department of Education, that was accepted by the Board of Supervisors at its November 15, 2022 meeting. **Superintendent of Schools**
30. Consideration and possible action to approve a Grant Agreement with Fredonia Unified School District in the amount of \$500,000, to be funded using the ESSER (ARPA) grant Coconino County received from the Arizona Department of Education, that was accepted by the Board of Supervisors at its November 15, 2022 meeting. **Superintendent of Schools**
31. Consideration and possible action to approve a Grant Agreement with Maine Consolidated School District in the amount of \$500,000, to be funded using the ESSER (ARPA) grant Coconino County received from the Arizona Department of Education, that was accepted by the Board of Supervisors at its November 15, 2022 meeting. **Superintendent of Schools**
32. Consideration and possible action to approve a Grant Agreement with Page Unified School District in the amount of \$400,000, to be funded using the ESSER (ARPA) grant Coconino County received from the Arizona Department of Education, that was accepted by the Board of Supervisors at its November 15, 2022 meeting. **Superintendent of Schools**
33. Consideration and possible action to approve a Grant Agreement with Prescott Unified School District in the amount of \$500,000, to be funded using the ESSER (ARPA) grant Coconino County received from the Arizona Department of Education, that was accepted by the Board of Supervisors at its November 15, 2022 meeting. **Superintendent of Schools**
34. Consideration and possible action to approve a Grant Agreement with Sedona-Oak Creek Unified School District in the amount of \$500,000, to be funded using the ESSER (ARPA) grant Coconino County received from the Arizona Department of Education, that was accepted by the Board of Supervisors at its November 15, 2022 meeting. **Superintendent of Schools**

*The Board will resolve as the Flood Control District Board of Directors.*

**Flood Control District Consent Agenda:**

35. Consideration and possible action to approve Amendment #3 to CMAR 2023-107, Construction Manager at Risk (CMAR), Wupatki Trails & Brandis Flood Mitigation Project. Amendment #3 provides for Phase 1 Construction Services for the construction of the Wupatki Trails Storm Drain, Phase 1 for a total Guaranteed Maximum Price of \$2,900,110.26. This project is not included in the NRCS EWPP funding thus The District is responsible for 100% of the cost, which has been accounted for in this fiscal year. **Flood Control District**

*The Board will resolve as the Health District Board of Directors.*

**Public Health District Consent Agenda:**

36. Consideration and possible action to approve Contract No. CTR064463 (Workforce Development Grant), between Coconino County Health and Human Services as the Health District and Arizona Department of Health Services (ADHS), for FY23 – FY28, in the amount of \$456,893.00, to strengthen the Public Health Infrastructure, Workforce and Data Systems. **Health District**
37. Consideration and possible action to approve an autopsy services contract between the Coconino County Public Health Services District and the Navajo Nation to provide Medical Examiner services for the period October 1, 2022 through September 30, 2023, in the amount of \$150,000. **Health District**
38. Consideration and possible action to approve the agreement between Alertus and CCHHS acting as the Health District for the period of March 30, 2023, through June 30, 2028, for a total of \$62,259.84 for the implementation of an emergency notification system for the HHS building and to ratify any work that was conducted prior to the execution of the agreement. **Health District**

*The Board will resolve as the Jail District Board of Directors.*

**Jail District Consent Agenda:**

39. Consideration and possible action to approve the purchase from Shamrock Foods Company, utilizing Arizona State Contract CTR043423, to provide food to the detention facility in the estimated amount of \$250,000 in FY24. **Jail District**
40. Consideration and possible action to approve the Third Amendment to the Independent Contract with The Food Exchange, LLC., to provide food service of frozen, dry and refrigerated foods at the Coconino County Detention Facility in the estimated amount of \$170,000 in FY24. **Jail District**

*The Board will resolve as the Board of Supervisors.*

**Discussion Items:**

41. Discussion and update regarding state and/or federal legislative and/or administrative matters. **County Manager**
  42. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**
  43. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
  44. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
    - District 1 – Supervisor Patrice Horstman
    - District 2 – Supervisor Jeronimo Vasquez
    - District 4 – Supervisor Judy Begay
    - District 5 – Supervisor Lena Fowler
    - District 3 – Supervisor Matt Ryan
- Chair's Report

**BREAK**

**Discussion and Possible Action Item – 1:15 p.m.:**

45. Presentation, discussion and possible action to approve the Public Participation Plan (P3) for the Coconino County Comprehensive Plan Update – Envision 2045. **Community Development**

**Discussion Items:**

46. Presentation and discussion on the Draft Rogers Lake Community Forest Plan. **Parks and Recreation**
47. Discussion regarding the Board of Supervisors Chambers Renovation. **Facilities**

*The Board will resolve as the Flood Control District Board of Directors.*

48. Discussion regarding an update on Flood Control District's projects and financial status including project updates related to the Schultz/Pipeline Long-Term Flood Mitigation Spring 2023 Projects. The Flood Control District's Forest Restoration Director, Jay Smith, will also provide an update on Forest Restoration efforts. **Flood Control District**



**Flood Control District Executive Session Item:**

49. The Flood Control District Board of Directors may vote to go into executive session for further discussion and consultation with the Board's attorneys to consider its position and instruct its attorneys regarding possible settlement to avoid eminent domain litigation to intensify the use of the Permanent Drainage Easement recorded for Coconino County Assessor's Parcel Number 301-51-002. Pursuant to A.R.S. 38-431.03 (A)(3) & (4) the Board may vote to enter executive session for this item. **County Attorney**

*The Board will resolve as the Board of Supervisors.*

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board