



## Tri-Diversity Advisory Council Meeting Date: June 3, 2020

Attendance:  
 ITAC: Rose Toehe; Sharon Doctor; Tallerita Tunney Rogers;  
 AAAC: Deb Harris, Melisa Tunley  
 CHAC: Ruth Eaton, Frank Moraga; Esteban Villarreal  
 Guests:  
 County Guests: Rose Winkler; Lindsay Daley; Eric Peterson; Susie Garetson

<b>Issue/Topic</b>	<b>Conclusions/Results</b>	<b>Follow-up</b>
<b>Call meeting to Order</b>	CHAC Chair Ruth Eaton, called the meeting to order 5:40 pm.	
<b>1. Welcome and Introductions</b>		
<b>2. Public Participation:</b>	Deb Harris asked the Council members to think about what Councils can do to help communities affected by Covid-19.  Rose Toehe announced that the at the June 9 at 3 pm Flagstaff City Council Agenda will discuss name of Agassiz for streets/locations and whether it is congruent with the area. At their June 30 meeting the Council will consider whether to form an indigenous commission.	
<b>3. Open Meeting Law presentation:</b> <b>Lindsay Daley,</b> <b>Cocoino County Clerk of the Board;</b> <b>Rose Winkler,</b> <b>Cocoino County Senior Civil Deputy County Attorney</b>	  <p>Open Meeting law Open Meeting law pp June 2020.pptx pp June 2020.pdf</p> <p>Lindsay and Rose presented a power point. The purpose of the Open Meeting law is to: Provide for public attendance, participation and transparency; Protect the public and avoid decision making in private; Protect public officials; Give good notice that meeting is scheduled; Provide minutes about decisions; Maintain trust between government and its citizens. Executive sessions cannot be used liberally. The definition of a meeting is any time a quorum of the board is present (in person, on phone or virtually) where decisions are being discussed. Even if just two people talking, then if one of those speaks about same topic to enough other members to make a quorum, then that is a quorum. With social media, board members must be careful not to go on the site to discuss issues that should come before the board at a meeting. Members should avoid side conversations outside of a meeting. Board members cannot direct staff person to go to members about an issue.</p>	Susie: Check yearly posting; Check social posting; Ask about conflict for Deb with Juneteenth; Ask about initiatives; Eric/Susie create About Membership and include resignation.

	<p>Who must comply: Those appointed by the Board of Supervisors.</p> <p>Posting of Meetings: Must be posted on website and second floor posting cases; A disclosure statement must be posted in January that tells when and where meetings will be; Meetings must be posted 24 hours before beginning of meeting; For social events where business will not be discussed, a courtesy quorum posting must be done with date, time, location.</p> <p>Agendas should include: Items to be discussed or voted on; Date, time, location or virtual information.</p> <p>Public at Meetings: Public can attend, but council does not have to allow participation; If they do allow public participation, public can comment on things that are not on the agenda, although they can request something be added to a future agenda; Council Chair can limit time for public participation to minutes; If someone is threatening or belligerent, Chair can give a warning and then cut them off; If it is known ahead of time that there will be a lot of people at the meeting, Chair should lay rules out in the beginning.</p> <p>Executive Sessions: Only for receiving legal advice, contract negotiations, employees.</p> <p>Narrow rules: Not likely needed for Council meetings.</p> <p>Minutes: Required for all meetings; Can be recorded and must be on paper; Include date, time, location, names of those present and absent, name of member who proposed action, how it was voted on and by who, who presented, what topic presented on, general description of what considered and material provided should be kept with minutes; Must be available for public inspection within 3 days of meeting, even if just a draft.</p> <p>Conflict of Interest: Defined by statute; If considering hosting an event at a location where board member has direct or indirect relation with location, that member should not take part in discussion or vote and should step out of meeting; That person might need to make a disclosure statement. In the case of Juneteenth being held at the Murdoch Center, Deb Harris should not take part in discussions about Juneteenth. In the case of CHAC donations to Nuestras Raices, since it is a non-profit and Frank is not a paid employee, there is no conflict of interest.</p> <p>Extra information specific to councils: Alert for councils who resign to Clerk of the Board; Board of Supervisors appoint Council members; Maintain oaths of office; New members should be directed to the Clerk of the Board website to look at open Meeting Law statutes</p>	
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	<p>Political candidates attending Council meetings: Can be problematic; Depends on purpose of their presentation; If candidate has concern about election process, that would be fine during public participation, but not on the agenda; Could be okay if presenting an educational piece about something other than their candidacy.</p> <p>Propositions: Can be presented at council meetings, if it is an educational piece, not asking for favoring one way or another.</p> <p>Community forums and public hearings: These are the same except that for public hearings it is mandated to allow for the public to speak and communicate in writing, to address a particular issue; Can invite candidates or people to talk about ballot initiative as long as they not favoring one way or another, but more of an educational piece.</p>	
<p><b>4. Discussion and possible consensus of Tri-Council Bylaws:</b> Eric Peterson, Cocoono County Public Affairs Director</p>	<p>Eric explained that if on the last three articles a consensus cannot be had, that the differences will be noted in the Bylaws.</p> <p>Article VI, Section 1 Membership Terms: All councils - End terms on 12/31, with adjusted CHAC terms for Ruth and Frank.</p> <p>Article VI, Section 3 Membership Removals: All councils: 3 consecutive meetings of unexcused absences.</p> <p>Article VII, Section 3 Officer Terms: AAAC no term limits; ITAC and CHAC 3 term limits, with clause if membership falls.</p> <p>Name Change: Celebrate name changes for AAAC and ITAC.</p>	<p>Eric: Draft resolution for Board of Supervisors to vote for new Bylaws.</p>
<p><b>5. Other/Next Steps</b></p>	<p>Officer of Diversity and Inclusion: Search has paused for now because of Covid-19; Had a finalist list.</p> <p>June 9 BOS meeting: Diversity Council presentations; Council members allowed to speak to board.</p>	<p>Eric: Ask for update to send to Councils.</p>
<p><b>6. Next Tri-Diversity meeting</b></p>	<p>September 23, 2020 (ITAC Hosting)</p>	
<p><b>7. Adjourned:</b></p>	<p>Adjourned at 7:37 PM</p>	

Respectfully Submitted by Susie Garretson

*Ruth Eaton*

Ruth Eaton, CHAC Chair

*Susie Garretson*

Susie Garretson, Diversity Council Coordinator

