



**Tuesday, June 6, 2023**

**NOTICE OF SPECIAL SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT, COCONINO COUNTY JAIL DISTRICT, COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT, COCONINO COUNTY LIBRARY DISTRICT AND THE TUSAYAN SPECIAL STREET LIGHTING DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**3:00 p.m. – Special Session – Tentative Budget Adoption  
Followed by Consent business items  
and Discussion Items**

**The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/83163671115>  
Or Telephone: Dial 833 548 0276 (Toll Free), Webinar ID: 831 6367 1115. Board meetings can also be streamed on the County YouTube site: <https://www.youtube.com/channel/UCn-2-jZa486qClnOWwAmSOQ>**

**We encourage you to join via the zoom link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend virtually or by telephone. Special sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

### **Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

### **Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

### **Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

### **Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. The Clerk will provide guidance at the meeting on how to provide your comment.

### **Call to Order:**

### **Pledge of Allegiance:**

### **Call to the Public:**

### **Proclamation:**

1. Consideration and possible action to approve a proclamation designating June 30, 2023 as Asteroid Day in Coconino County. **Board of Supervisors**
2. Consideration and possible action to approve a Proclamation designating June 2023 as Pride Month. **Board of Supervisors**

**Tentative Budget Adoption:**

*\*\*Please note that the specific amounts for items 3-9 will be revised and posted on Monday, June 5, prior to the 24-hour posting deadline for the meeting.*

- 3. Consideration and possible action to adopt the FY2024 Tentative budget for Coconino County in an amount to be determined. **Finance**
- 4. Consideration and possible action to adopt the FY2024 Tentative Budget for the Fire District Assistance Tax in an amount to be determined. **Finance**

*The Board of Supervisors will resolve as the Boards of Directors of the: Coconino County Flood Control District, Coconino County Jail District, Coconino County Public Health Services District, Library District and the Tusayan Special Street Lighting District.*

- 5. Consideration and possible action to adopt the FY2024 Tentative Budget for the Coconino County Flood Control District in an amount to be determined. **Flood Control District**
- 6. Consideration and possible action to adopt the FY2024 Tentative Budget for the Coconino County Public Health Services District in an amount to be determined. **Health District**
- 7. Consideration and possible action to adopt the FY2024 Tentative Budget for the Coconino County Jail District in an amount to be determined. **Jail District**
- 8. Consideration and possible action to adopt the FY2024 Tentative Budget for the Coconino County Library District in an amount to be determined. **Library District**
- 9. Consideration and possible action to adopt the FY2024 Tentative Budget for the Tusayan Special Street Lighting District in an amount to be determined. **Tusayan Special Street Lighting District**

*The Board will resolve as the Board of Supervisors.*

**Board of Supervisors Consent Agenda:**

- 10. Consideration and possible action to approve the minutes from the Board of Supervisors’ meetings conducted April 27, 2023, May 2, 2023, and May 9, 2023.
- 11. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
05/18/2023	EFT – 19644 – 19734	\$1,625,776.29

05/18/2023	Checks – 93204732 – 93204885	\$1,404,624.30
05/25/2023	EFT – 19735 – 19795	\$304,066.18
05/25/2023	Checks – 93204886 – 93204979	\$442,298.36

12. Consideration and possible action to approve Resolution 2023-19, approving FY 2023 State Probation Success Incentive Grant in the amount of \$17,599.00 for operational expenses based in improving supervision and rehabilitative services for probationers and approve the corresponding budget adjustment, and the carry-over request of these non-reverting funds to FY 2024. **Adult Probation**
13. Consideration and possible action to approve and accept a Fiscal Year 2024 Drug, Gang, and Violent Crime Control grant agreement (DC-24-022) with the Arizona Criminal Justice Commission, in the amount of \$140,021.08, for the period of July 1, 2023 - June 30, 2024, and approve a corresponding budget amendment. **County Attorney**
14. Consideration and possible action to approve a service agreement with Ecostrat, to complete a Bioeconomy Development Opportunity (BDO) Zone Rating for the Economic Development and Forestry Restoration departments, with a 1-year term effective May 16th, 2023, in the amount of \$101,750; approve and delegate authority to the County Manager to execute agreement for services. **County Manager**
15. Consideration and possible action to approve an Agreement D123-002385 between the Arizona Department of Economic Security ("ADES") and Coconino County ("Sub-awardee"), designating Coconino County Health and Human Services (CCHHS) as the provider of direct services of WIOA Title IB Adult, Dislocated Worker, and Youth programs for Program Year 2023/Fiscal Year 2024, for a term to begin on July 1, 2023, or date of last signature and ending on June 30, 2028, unless otherwise amended. **County Manager**
16. Consideration and possible action to approve the 2nd Amendment to the Intergovernmental Agreement (IGA) between the City of Flagstaff and Coconino County for Interpreter and Interpreter Coordination to add the Superior Court as a party and to modify the City funding contribution to 25% and the County to 75% of total salary and Employee Related Expenses. **Courts**
17. Consideration and possible action to approve the Second Amendment to the Intergovernmental Agreement (IGA) between the City of Flagstaff and Coconino County for Court Information Technology Services to add the Superior Court as a party and to modify the funding structure for Fiscal Year 2024. **Courts**
18. Consideration and possible action to approve a Court Enhancement Fund budget increase for Fiscal Year 2023 and corresponding budget adjustment, in the amount of \$9,000, for ongoing cost of coverage of on-call coverage while Judge Maia Rodriguez has been & continues to train in her new position and the unexpected cost of the required XRay Machine preventative maintenance. **Courts**

19. Consideration and possible action to appoint Elizabeth Mendiola as Republican Precinct Committee person for Precinct 98 for a term to expire October 1, 2024, as requested by the Coconino County Republican Party Chair, to fill vacancies created by a lack of candidates during the 2022 election. **Elections**
20. Consideration and possible action to approve an Agreement with Caliente Construction Inc. for Vertical Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Facilities**
21. Consideration and possible action to approve an Agreement with FCI Constructors Inc. for Vertical Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Facilities**
22. Consideration and possible action to approve an Agreement with Loven Contracting Inc. for Vertical Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Facilities**
23. Consideration and possible action to approve an Agreement with Kinney Construction Services Inc. (KCS). for Vertical Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Facilities**
24. Consideration and possible action to approve an Agreement with Willmeng Construction Inc. for Vertical Job Order Contracting (JOC) services to the County for projects up to \$2,000,000.00. **Facilities**
25. Consideration and possible action to approve Resolution 2023-30, approving the expenditures directly necessitated by natural and manmade disasters declared by the Governor for FY2019, FY2020, FY2021, and FY2022. **Finance**
26. Consideration and possible action to approve Amendment 10 to Intergovernmental Agreement #DI-20-002262 for Fiscal Year 2023, between Coconino County Health and Human Services and Arizona Department of Economic Security, and approve a budget adjustment of \$139,398.17 to the itemized service budget for a final budget amount to \$882,319.00. **Health and Human Services**
27. Consideration and possible action to approve a purchase order with Shamrock Foods Company, utilizing Arizona State contract CTR043423, to provide food products and related kitchen supplies to the Flagstaff and Williams Senior Nutrition Programs for FY24, in the estimated amounts of \$175,000 for Flagstaff senior program and Williams for \$100,000. **Health and Human Services**
28. Consideration and possible action to approve a budget amendment between the City of Flagstaff Community Development Block Grant Program and Coconino County Health and Human Services in the amount of \$130,950.46. The CDBG contract through the City of Flagstaff received an extension to June 30, 2023 and is requesting a budget amendment. **Health and Human Services**

29. Consideration and possible action regarding approval of an amended purchase order with Shamrock Foods Company, utilizing Arizona State contract CTR043423, to provide food products and related kitchen supplies to the Flagstaff and Williams Senior Nutrition Programs for FY23, in the estimated amounts of \$125,000 for Flagstaff senior program and Williams for \$60,000, not to exceed \$185,000. **Health and Human Services**
30. Consideration and possible action to approve Resolution 2023-29, approving a ten-year Memorandum of Understanding (MOU) with the Arizona Department of Emergency and Military Affairs-Arizona National Guard Cyber Joint Task Force (AZNG CJTF) for consultation and assistance with cybersecurity. **Information Technology**
31. Consideration and possible action to approve an Agreement with Vastco. Inc., for Job Order Contracting (JOC) General Construction Services/Horizontal Construction services to the County for projects up to \$2,000,000.00 for a five-year period from the date of approval through May 31, 2028. **Public Works**
32. Consideration and possible action to approve a \$421,540 budget increase request for the FY 2023 Capital Improvements for the Camino De Los Vientos Box Culvert Project. **Public Works**
33. Consideration and possible action to approve the Fourth Amendment of the agreement between Ninyo & Moore Geotechnical and Environmental Sciences Consultants and the County, for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00 for period 6/1/23 through 5/31/24. **Public Works**
34. Consideration and possible action to approve the Fourth Amendment of the agreement between Speedie and Associates, Inc., and the County, for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00 for the period of 6/1/23 through 5/31/24. **Public Works**
35. Consideration and possible action to approve the sale of the trash compactor currently located at Willard Springs green waste site to the City of Williams for the fair market value of \$2,982.00. **Public Works**
36. Consideration and possible action to approve a Memorandum of Understanding (MOU) with the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF), for the purpose of reimbursement of overtime salary and other costs that are incurred in joint law enforcement operations with the ATF and allow the Sheriff to sign all documents relating to this MOU. **Sheriff's Office**
37. Consideration and possible action to approve the First Amendment to the Independent Contract with Niles Radio Communications to provide radio communications equipment, installation and repair for vehicles, and towers with Coconino County, using Arizona State Contracts #CTR046831 and CTR046820, with an estimated \$575,000.00 in FY24. **Sheriff's Office**

*The Board will resolve as the Flood Control District Board of Directors.*

**Flood Control District Consent Agenda:**

38. Consideration and possible action to approve Amendment #7 to CMAR Agreement with Tiffany Construction, the Schultz/Pipeline Flood Mitigation - On-Forest Watershed Restoration Project. Amendment #7 provides for Phase 2 Construction Services on the Lenox watershed for a total Guaranteed Maximum Price of \$781,501.15. The cost will be reimbursed through the U.S. Forest Service Good Neighbor Agreement #23-GN-11030400-096. There is no District match. **Flood Control District**
39. Consideration and possible action to approve Amendment #8 of the CMAR Agreement for the Schultz/Pipeline Flood Mitigation - On-Forest Watershed Restoration Project. Amendment #8 provides for Phase 2 Construction Services on the Thames watershed for a total Guaranteed Maximum Price of \$825,959.00. The cost will be reimbursed through the U.S. Forest Service Good Neighbor Agreement #23-GN-11030400-096. There is no District match. **Flood Control District**
40. Consideration and possible action to approve an Agreement with Fann Contracting, Inc., for Job Order Contracting (JOC) General Construction Services to the Flood Control District for projects up to \$2,000,000.00 for a five-year period from the date of approval through June 30, 2028. **Flood Control District**
41. Consideration and possible action to approve an Agreement with J. Banicki Construction, Inc., for Job Order Contracting (JOC) General Construction Services to the Flood Control District for projects up to \$2,000,000.00 for a five-year period from the date of approval through June 30, 2028. **Flood Control District**
42. Consideration and possible action to approve an Agreement with Kinney Construction Services, Inc., for Job Order Contracting (JOC) General Construction Services to the Flood Control District for projects up to \$2,000,000.00 for a five-year period from the date of approval through June 30, 2028. **Flood Control District**
43. Consideration and possible action to approve an Agreement with Morning Dew Landscaping, Inc., for Job Order Contracting (JOC) General Construction Services to the Flood Control District for projects up to \$2,000,000.00 for a five-year period from the date of approval through June 30, 2028. **Flood Control District**

44. Consideration and possible action to approve an Agreement with PC Diversified, Inc., for Job Order Contracting (JOC) General Construction Services to the Flood Control District for projects up to \$2,000,000.00 for a five-year period from the date of approval through June 30, 2028. **Flood Control District**
45. Consideration and possible action to approve an Agreement with Rummel Construction, Inc., for Job Order Contracting (JOC) General Construction Services to the Flood Control District for projects up to \$2,000,000.00 for a five-year period from the date of approval through June 30, 2028. **Flood Control District**
46. Consideration and possible action to approve an Agreement with Tiffany Construction Company, Inc., for Job Order Contracting (JOC) General Construction Services to the Flood Control District for projects up to \$2,000,000.00 for a five-year period from the date of approval through June 30, 2028. **Flood Control District**
47. Consideration and possible action to approve an Agreement with Vastco, Inc., for Job Order Contracting (JOC) General Construction Services to the Flood Control District for projects up to \$2,000,000.00 for a five-year period from the date of approval through June 30, 2028. **Flood Control District**

*The Board will resolve as the Health District Board of Directors.*

**Public Health District Consent Agenda:**

48. Consideration and possible action to approve contract Amendment 1 with Care 1st Health Plan Arizona, Inc to extend the contract for three years for the period of July 1, 2023 to June 30, 2026, for the provision of Title 36 Mental Health Services. **Health District**

*The Board will resolve as the Jail District Board of Directors*

**Jail District Consent Agenda:**

49. Consideration and possible action to approve the First Addendum to the Independent Contract with Niles Radio Communications to provide radio communications equipment, installation and repair for vehicles, and towers with Coconino County, using Arizona State Contracts #CTR046831 and CTR046820, with an estimated \$575,000.00 in FY24. **Jail District**
50. Consideration and possible action to approve Amendment 4 to the Independent Contract with US Corrections, LLC which renews through 6/30/2024, to provide extradition services, for an estimated annual amount not to exceed \$285,000 in FY24. **Jail District**



*The Board will resolve as the Board of Supervisors.*

**Public Hearing:**

51. Public Hearing, consideration, and possible recommendation of approval to the Arizona Department of Liquor Licenses and Control regarding an application (#233467) for a Series 011 (hotel/motel) liquor license for Americana Motor Hotel, located at 2650 E. Route 66, Flagstaff, AZ, 86004, Agent Zachariah Adam Miller. **Board of Supervisors**
52. Public hearing, as required by A.R.S. 11-391, on a proposal to incur a long-term obligation for Capital Improvement Projects through the use of long-term financing. **Finance**

**Discussion Item:**

53. Consideration and possible direction to staff to submit policy resolutions for consideration by the National Association of Counties (NACo) at the 2023 Annual Conference. **County Manager**

**Discussion and Possible Action Item:**

54. Presentation, discussion and possible action to approve Resolution 2023-27, adopting the 2023 Coconino County Emergency Operations Plan as the foundational roles and responsibilities document for incident response and recovery activities in Coconino County. **Emergency Management**

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board