



Tuesday, August 1, 2023

NOTICE OF REGULAR MEETING OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT, COCONINO COUNTY JAIL DISTRICT, AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT

PURSUANT TO A.R.S. § 38-431.02

10:00 a.m. – Regular Session

(Consent/regular business items will be conducted at this time, followed by discussion items)

1:15 p.m. – Discussion Items Continue

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/83363291395> Or Telephone: Dial 833 548 0276 US Toll Free, Webinar ID: 833 6329 1395. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnoWwAmSOQ/videos>

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Special sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately.

Call to Order:

Pledge of Allegiance:

Board of Supervisors Consent Agenda:

1. Consideration and possible action to approve the minutes from the Board of Supervisors’ meetings conducted May 8, 2023, May 10, 2023, May 11, 2023, June 23, 2023, and June 27, 2023.
2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/22/2023	EFT – 19995-20114	\$5,254,431.40
06/22/2023	Checks – 93205281 - 93205372	\$724,978.71
06/29/2023	EFT – 20115 – 20214	\$1,846,190.19
06/29/2023	Checks – 93205373 – 93205527	\$4,276,952.67
07/06/2023	EFT – 20215 – 20297	\$382,826.82
07/06/2023	Checks – 94200001 – 94200141	\$1,399,710.64
07/13/2023	EFT – 20298 – 20389	\$1,968,207.80
07/13/2023	Checks – 94200141 – 94200247	\$912,610.51
07/20/2023	EFT - 20390 - 20461	\$1,757,848.61
07/20/2023	Checks - 94200248 - 94200355	\$5,584,324.88

3. Consideration and possible action to approve Resolution 2023-37, assessing a \$100 per day penalty, for a total of \$1800, to Junipine Fire District for non-compliance with the required annual report and direct the County Treasurer to pay the fine from the Junipine Fire District monies and deposit said penalty monies into the County General Fund.

Board of Supervisors

4. Consideration and possible action to approve Resolution 2023-38, assessing a \$100 per day penalty, for a total of \$2500, to Kaibab Estates West Fire District for non-compliance with the required annual report and direct the County Treasurer to pay the fine from the Kaibab Estates West Fire District monies and deposit said penalty monies into the County General Fund. **Board of Supervisors**
5. Consideration and possible action to approve a Community Initiatives funding agreement with The Flagstaff Shelter Services for a total amount of \$10,000 (\$3000 from District 1, \$3000 from District 2, \$2000 from District 4, and \$2000 from District 5) for expansion of the shelter. **Board of Supervisors**
6. Consideration and possible action to approve a recommendation of approval to the Arizona Department of Liquor Licenses and Control regarding an application for a permanent extension of premise for an existing liquor license application for Junipine Cafe, located at 8351 N State Route 89A, Sedona, Agent Jody Harwood. **Board of Supervisors**
7. Consideration and possible action to ratify and approve a Fiscal Year 2024 Crime Victim Compensation Grant VC-24-003 with the Arizona Criminal Justice Commission in the amount of \$202,057, and corresponding budget amendment, and Fiscal Year 2024 Independent Contractor Agreement with Victim Witness Services for Coconino County to administer the Crime Victim Compensation Program for the Coconino County Attorney's Office. **County Attorney**
8. Consideration and possible action to ratify and approve a Fiscal Year 2024 Independent Contractor Agreement with Victim Witness Services for Coconino County to provide victim advocacy services for victims of crime in cases prosecuted by the Coconino County Attorney's Office at a cost not to exceed \$163,000. **County Attorney**
9. Consideration and possible action to appoint Rose Toehe to the Planning and Zoning Commission from District 4 for a term to expire June 30, 2027. **Community Development**
10. Consideration and possible action to approve the appointment of Roxana Contreras-Cardiel to serve on the Coconino County Hispanic Advisory Council, from District 4, with a term of service ending December 31, 2026. **County Manager**
11. Consideration and possible action to approve Bruce Sobczak, newly elected chair, Gail Jackson as the vice chair, and Armando Bemasconi as the secretary of the Local Workforce Development Board, for two-year terms, with a term date that expires August 1, 2025. **County Manager**
12. Consideration and possible action to approve Title I Funding Allocation awarded from the Arizona Department of Economic Security (ADES) for IGA Agreement No. DI23-002385, in the amount of \$1,167,391 to provide services under the Workforce Innovation

and Opportunity Act (WIOA), for Program Year (PY) 2023 Fiscal Year (FY) 2024.
County Manager

13. Consideration and possible action to accept the Court Security Improvement (CSI) funds for Fiscal Year 2024 awarded by the Arizona Supreme Court totaling \$18,000 to provide a portable training system using a MILO, Multiple Interactive Learning Objectives, simulator unit, and corresponding budget amendment. **Courts**
14. Consideration and possible action to accept the Hazard Mitigation Grant Program (HMGP) Post - Fire Grant Award, in the amount of \$10,521, for Phase-1 of the Hazardous Fuels Project and, approve a corresponding budget authority/adjustment; there is a non-federal match of \$3,507 that will be met with time and effort donated to the project. **Emergency Management**
15. Consideration and possible action to appoint Jane Jackson to Precinct 19 and Sarah King to Precinct 25 as Democratic Precinct Committee Persons for a term to expire on October 1, 2024, and as requested by the Coconino County Democratic Party Chair, to fill vacancies created from a lack of candidates during the 2022 election. **Elections**
16. Consideration and possible action to approve a Fiscal Year 2024 funding agreement #800-23 between the Arizona Department of Housing and Coconino County Health and Human Services to provide hotel vouchers to serve unsheltered persons experiencing homelessness and ratify contract to July 1, 2023, with a budget adjustment of \$133,047.49 for Fiscal Year 2024. **Health and Human Services**
17. Consideration and possible action to approve a contract with All Copy Products to provide copier service and software for a term from date approved through April 19, 2025. **Finance**
18. Consideration and possible action to approve Amendment 11 to Intergovernmental Agreement #DI-20-002262 for Fiscal Year 2024, between Coconino County Health and Human Services and Arizona Department of Economic Security, and approve a budget adjustment to the itemized service budget for a final budget amount to \$445,333.00. **Health and Human Services**
19. Consideration and possible action to ratify the payment to DataBank and approve the Annual Maintenance Contract Renewal for OnBase (EDMS), for an annual cost of \$75,774.63. Payment was already made in advance as the payment was due prior to the scheduled Board meeting. The contract provides 12 months of maintenance support for OnBase, Agenda, and Psi-Gen (image import/capture software) beginning July 31, 2023. There was a 10% fee to reinstate contract if the payment was made after July 31, 2023, and these systems are critical, key systems in use by county departments. **Information Technology**

20. Consideration and possible action to approve award agreements 2024-03 and 2024-04 with the Arizona Supreme Court, Administrative Office of the Courts, for the purpose of receiving Juvenile Crime Reduction Funds for Fiscal Year 2024, and a budget increase for Fiscal Year 2024 in the amount of \$109,600.00. **Juvenile Court**
21. Consideration and possible action to approve a License Agreement between Coconino County and Recapturing Americana, LLC., dba The North Pole Experience, for use of County facilities at Fort Tuthill County Park during the period of September 18, 2023 through February 4, 2024, with a \$300,000 minimum guaranteed payment to the County and an option to renew for an additional one year. **Parks and Recreation**
22. Consideration and possible action to approve the Coconino County Fair Beverage Sponsor Renewal #2 Independent Contractor Agreement between Coconino County Parks and Recreation and Swire Coca-Cola, for a \$10,000 sponsorship in support of the 2023 Coconino County Fair. **Parks and Recreation**
23. Consideration and possible action to approve an Intergovernmental Agreement between Highlands Fire District and Coconino County with a base fee annual amount of \$20,000 and an additional \$1,000 per hour for any emergency incident that exceeds three hours, from August 8, 2023 through August 7, 2024, for Fire and Emergency Medical Services at Fort Tuthill County Park. **Parks and Recreation**
24. Consideration and possible action to approve Resolution 2023-34, approving the assignment of Arizona State Land Department right of way no. 1596 for portions of US-180 traversing state land to the State of Arizona acting through its Department of Transportation. **Public Works**
25. Consideration and possible action to approve Resolution 2023-39, accepting a right of way conveyance to Coconino County from Alvin and Judy Miller for 166 S. Garland Prairie Road (parcel # 20330009B), as part of the Parks Roads Reconstruction Phase II project. **Public Works**
26. Consideration and possible action to approve 1) carryover funds for the Public Works Radio Refresh project from Fiscal Year 2023 into Fiscal Year 2024 and, 2) a budget adjustment in the amount of \$645,508. **Public Works**
27. Consideration and possible action to approve of an additional Fiscal Year 2023 carryover for the Public Works Capital Improvement Program's ongoing construction and design projects and a Fiscal Year 2024 budget adjustment in the amount of \$1,108,727.96. **Public Works**
28. Consideration and possible action to approve an additional Fiscal Year 2023 carryover for the Public Work's HURF Small Drainage Repair and Maintenance programs ongoing construction project, and a Fiscal Year 2024 budget adjustment in the amount of \$198,687. **Public Works**

29. Consideration and possible action to approve the purchase two (2) 2024 Chevrolet Equinox's and five (5) Chevrolet Silverado 2500HD's from Midway Chevrolet using State Contract, #CTR059320 for a total of \$279,901.60; the price includes tax and delivery to Coconino County Public Works. **Public Works**
30. Consideration and possible action to approve the purchase of two (2) 2024 Ford Expedition Max utility vehicles, for a total of \$120,691.90, to include tax and delivery to Coconino County Public Works, for the Medical Examiner's office, from San Tan Ford utilizing State Contract # CTR059323. **Public Works**
31. Consideration and possible action to approve the Second Amendment of an agreement between Atkins North America, Inc. and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
32. Consideration and possible action to approve the Second Amendment of an agreement between Burgess & Niple, Inc and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
33. Consideration and possible action to approve the Second Amendment of an agreement between Civiltec Engineering, Inc and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
34. Consideration and possible action to approve ratification of the Second Amendment of an Agreement with CRM of America, LLC, based on Maricopa County RFP No. 220291 through SAVE, to provide waste tire disposal for the period of July 1, 2023 to June 30, 2024, in an amount not exceed \$175,000. **Public Works**
35. Consideration and possible action to approve the Second Amendment of an agreement between Entellus, Inc and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
36. Consideration and possible action to approve the Second Amendment of an agreement between JE Fuller Hydrology & Geomorphology, Inc. and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
37. Consideration and possible action to approve the Second Amendment of an agreement between Peak Engineering, Inc and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024 in an amount up to \$500,000.00 per project. **Public Works**

38. Consideration and possible action to approve the Second Amendment of an agreement between Shepard-Wesnitzer, Inc and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
39. Approve the Second Amendment of an agreement between The WLB Group, Inc and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
40. Consideration and possible action to approve the Second Amendment of an agreement between Woodson Engineering & Surveying, Inc and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
41. Consideration and possible action to approve the Second Amendment of an agreement between Natural Channel Design, Inc and Coconino County, for RFQ 2021-109 On-call Engineering services, from August 1, 2023, to July 31, 2024, in an amount up to \$500,000.00 per project. **Public Works**
42. Consideration and possible action to approve ratification of the First Amendment between UTZ Water Consulting, LLC and the County, to provide potable water testing in the Blue Ridge facility in support of County Sheriff and Public Works employees, in an amount not to exceed \$20,000 per year, for the period of July 1, 2023 through June 30, 2027. **Public Works**
43. Consideration and possible action to approve the Intergovernmental Agreement (IGA) with City of Flagstaff for the allocation of \$9,055.00 in Fiscal Year 2024 to the Coconino County Sheriff's Office from the Federal Fiscal Year 2023 Byrne Justice Assistance Grant (JAG) and authorize the Sheriff to execute all documents pertaining to the grant. **Sheriff's Office**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control District Consent Agenda:

44. Consideration and possible action to approve Amendment #9 to CMAR 2023-106, the Schultz/Pipeline Flood Mitigation - On-Forest Watershed Restoration Project. Amendment #9 provides for Phase 1 Construction Services on the Copeland Watershed (420 Road & Alluvial Fan Project) for a total Guaranteed Maximum Price of \$5,936,234.91. The cost will be reimbursed through the U.S. Forest Service Good Neighbor Agreement #23-GN-11030400-096. There is no District match. **Flood Control District**

45. Consideration and possible action to approve Amendment #10 to CMAR 2023-106, the Schultz/Pipeline Flood Mitigation - On-Forest Watershed Restoration Project. Amendment #10 provides for Phase 3 Construction Services on the Lenox Watershed (Lenox Tank Project) for a total Guaranteed Maximum Price of \$549,742.39. The cost will be reimbursed through the U.S. Forest Service Good Neighbor Agreement #23-GN-11030400-096. There is no District match. **Flood Control District**

The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

46. Consideration and possible action to approve Public Health Emergency Preparedness Intergovernmental Agreement Amendment No. 3 - CRT055208 between the Arizona Department of Health Services (ADHS) and Coconino County Health and Human Services (CCHHS), acting as the Health District, for the period of July 1, 2023 to June 30, 2024, in the amount of \$242,699, and approval to ratify any work completed before the signing of this agreement. **Health District**
47. Consideration and possible action to approve an Independent Contractor Agreement amendment 1 with Native Americans for Community Action (NACA), through May 31, 2024, to utilize the remaining award dollars from the initial contract not to exceed \$163,483.36. **Health District**
48. Consideration and possible action to approve Tuberculosis Control Intergovernmental Agreement (IGA) – CRT066428, between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District, for the period of July 1, 2023, to June 30, 2028, in the amount of \$12,000 annually, to provide Tuberculosis control and prevention services in Coconino County, and approval to ratify any work completed prior to the signing of this contract. **Health District**
49. Consideration and possible action to approve Intergovernmental Agreement Contract No. CTR066156, between the Arizona Department of Health Services and Coconino County Public Health Services District, doing business as Coconino County Health & Human Services, for the period of January 1, 2023 to December 31, 2027, to provide HIV Prevention Counseling and Testing services in the amount of \$20,727.90 per fiscal year and, ratify the contract back to January 1, 2023 with corresponding budget adjustment. **Health District**
50. Consideration and possible action to approve a Fiscal Year 2024 grant between First Things First and Coconino County Public Health District, for the period of July 1, 2023 through June 30, 2024, in the amount of \$114,625, to support 35 childcare centers in Coconino County Health District and, approval to ratify the contract to July 1, 2023 for services delivered to childcare facilities. **Health District**

51. Consideration and possible action to approve Amendment 4 to Intergovernmental Agreement CTR055271, between Arizona Department of Health Services and Coconino County Health and Human Services, acting as the Health District, in the amount of \$169,062, (with annual renewals) for July 1, 2023 through June 30, 2024, to provide maternal child health and public health improvement programming; approval to ratify contract beginning July 1, 2023 for services delivered. **Health District**
52. Consideration and possible action to approve a contract between Coconino County Health and Human Services (CCHHS), acting as the Health District, and Jeffrey Gifford, DDS of Page Dental Center, for the period of July 1, 2023 through June 30, 2024, in the amount of \$4,000.00, to provide emergent and preventative dental services for uninsured adult residents; approval to ratify contract beginning July 1, 2023 for services delivered. **Health District**
53. Consideration and possible action to approve a contract between Coconino County Health and Human Services, acting as the Health District, and Timberline Dental, for the period of July 1, 2023 through June 30, 2024, for an amount of \$20,500, to provide emergent and preventative dental services for uninsured adult residents and, approval to ratify the contract to the start of the Fiscal Year July 1, 2023. **Health District**
54. Consideration and possible action to approve Contract No. C055326 Amendment No. 3 (formerly, IGA 2020-16), Healthy People Healthy Communities, Intergovernmental Agreement between Coconino County Health and Human Services acting as the Health District and the Arizona Department of Health Services (ADHS), for the period July 1, 2023 through June 30, 2024, in the amount of \$629,318, to provide tobacco and chronic disease education and prevention, teen pregnancy prevention, health policy analysis, child fatality review, and suicide review, and to ratify any work completed prior to the signing of this contract and, approve a corresponding budget adjustment between Tobacco and Chronic Disease Prevention and Health in Arizona Policy Initiative (HAPI) programs in the amount of \$21,312 for Fiscal Year 2024. **Health District**

The Board will resolve as the Jail District Board of Directors

Jail District Consent Agenda:

55. Consideration and possible action to approve the award of Request for Qualifications 2023-102, Independent Contract to Kinney Construction Services, Inc and associated budget adjustment, to provide design services and pre-construction services resulting in a successfully executed Coconino County Jail District Intake Remodel and Medical Unit Expansion Project in the amount not to exceed \$2,918,565.00 in Fiscal Year 2024. **Jail District**

The Board will resolve as the Board of Supervisors.

Discussion Items:

56. Discussion and update regarding state and/or federal legislative and/or administrative matters. **County Manager**
57. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**
58. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
59. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler

 - Chair's Report
60. Presentation and discussion regarding the Auditor General's Office Fiscal Year 2022 Financial Audit Results. **Finance**
61. Discussion, update, and possible direction to staff regarding legislative items for the County Supervisor Association's (CSA) Legislative Summit and the County's 2023-2024 State Legislative Agenda. **County Manager**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board.

Dated this _____ day of _____, 2023.