



Tuesday, September 12, 2023

NOTICE OF SPECIAL SESSION AND REGULAR SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT AND THE COCONINO COUNTY PUBLIC HEALTH DISTRICT

PURSUANT TO A.R.S. § 38-431.02

4:00 p.m. – Special Session

6:00 p.m. – Regular Session

(Consent/regular business will be conducted at the Regular Session)

**County Administration Building
First Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ, 86001**

The Board of Supervisors' meeting will also have a virtual format via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/88274941386> - Or by Telephone: Dial 833 548 0282 US Toll Free, Webinar ID: 882 7494 1386. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnOWwAmSOQ/videos>

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting in person, virtually, or by telephone. Special sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

4:00 p.m. – Special Session

Call to Order:

Discussion Item:

1. Presentation and discussion regarding the County Supervisors Association's activities for 2023, presented by County Supervisors Association Executive Director Craig Sullivan. **County Manager**

6:00 p.m. – Regular Session

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Call to the Public

After the pledge of allegiance, the Chairman will call on members of the public to speak. Issues presented during the Call to the Public cannot be acted on by the Board of Supervisors if they are not on the agenda. For items not on the agenda, individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations. Comments specific to public hearing items should be presented during the public hearing for that item.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, please silence it to minimize disruption in the meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Proclamation:

2. Consideration and possible action to approve a Proclamation designating September 15-October 15, 2023 as Hispanic Heritage Month. **Human Resources**
3. Consideration and possible action to approve a Proclamation designating September 2023 as Suicide Prevention Month. **Health and Human Services**

Board of Supervisors Consent Agenda:

4. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted July 18, 2023, August 8, 2023, August 18, 2023, August 22, 2023, and August 29, 2023.

5. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
08/24/2023	EFT – 20917 – 20998	\$1,805,257.80
08/24/2023	Checks – 94200830 – 94200987	\$1,224,570.79
08/31/2023	EFT – 20999-21068	\$473,687.55
08/31/2023	Checks – 94200988 – 94201095	\$150,814.49

6. Consideration and possible action to approve Resolution 2023-52 directing the County Treasurer to collect taxes for Tax Year 2023, pursuant to A.R.S. § 42-18003, from all persons listed in the assessment and tax roll on file in the Office of the County Treasurer. **Board of Supervisors**
7. Consideration and possible action to approve a budget amendment that will allow a transfer of \$5,000.00 from Health and Human Services (HHS) Career Services fund 1326, to the Workforce Development Board for Fiscal Year 2024. This existing General Fund support of \$10,000.00 is currently shared between HHS Career Services and the Workforce Development Board. **County Manager**
8. Consideration and possible action to increase the Recovery Court .5 FTE Administrative Specialist to a 1.0 with .5 funding from Opioid Settlement funds until June 30, 2026. **Courts**
9. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between Highlands Fire District and Coconino County to provide election services for November 7, 2023. **Elections**
10. Consideration and possible action to appoint Christopher S. Kays to Precinct 58, Joseph Wright to Precinct 9, and Karan English to Precinct 7 as Democratic Precinct Committeepersons for a term to expire on October 1, 2024, and as requested by the Coconino County Democratic Party Chair to fill a vacancy created from a lack of candidates during the 2022 election. **Elections**
11. Consideration and possible action to approve Resolution 2023-51, confirming precinct boundaries in the County for the 2024 elections. **Elections**
12. Consideration and possible action to accept the Federal Fiscal Year 2023 Emergency Management Performance Grant (EMPG) Conditional award. The final Grant award agreement will be submitted for approval, acceptance and signature(s) once received. **Emergency Management**

13. Consideration and possible action to approve and accept the federal EPA Brownfields Cleanup Cooperative Agreement grant award in the amount of \$573,615 and approve a corresponding budget amendment in a new fund for \$573,615. **Facilities Management**
14. Consideration and possible action to approve the distribution of Forest Fees received in Fiscal Year 2023 for Schools and Roads. **Finance**
15. Consideration and possible action to accept the \$1,000,000 grant award from the National Historical Publications and Records Commission (Congressionally-Directed Spending), and approve a budget authority/adjustment for a \$507,849 funding match, for the project titled: "Enhancing Coconino County Recorder's Office through Digital Transformation of Historic Records" (ED-104702-23); with the match funded using \$235,581 of Recorder's Office funding and \$272,268 from Recorder and Information Technology salary match, for the a award period of 9/1/2023-10/31/2025. **Information Technology**
16. Consideration and possible action to approve and ratify for performance prior to this date the Fair Equipment Rental Independent Contract between Coconino County Parks and Recreation and Sunstate Equipment Company for equipment rental services for the 2023-2027 Coconino County Fairs, not to exceed \$175,000.00 equal to \$35,000.00 per year. **Parks and Recreation**
17. Consideration and possible action to approve the WEX Fleet Card for fuel credit card services based on Arizona Participating Contract No. CTR053708, not to exceed \$250,000 for Fiscal Year 2024. **Public Works**
18. Consideration and possible action to approve and ratify the purchase of auto parts and supplies under AZ State Contract CTR054507-4, from Grand Canyon Auto Supply (NAPA), in an amount not to exceed \$150,000.00, for the period of July 1, 2023 through June 30, 2024 (Fiscal Year 2024). **Public Works**
19. Consideration and possible action to approve the transfer of the 2014 Chevy Silverado pickup truck (Unit 15841) to the Coconino County University of Arizona Cooperative Extension Program. **Public Works**
20. Consideration and possible action to approve the Second Amendment of an agreement with Kinney Construction Services for CMAR construction services, to extend the contract completion date from September 27, 2023 to March 31, 2024, for the remodel of B3 (Heavy Equipment Shop). **Public Works**
21. Consideration and possible action to approve the purchase of tires based on Arizona State Contract CTR042117, from Golightly Inc., in an amount not to exceed \$250,000.00, for the period of July 1, 2023 to June 30, 2024. **Public Works**

22. Consideration and possible action to approve a budget amendment to prior authorized positions; two deputies and associated operating expenses in the amount of \$311,168.00, in Fiscal Year 2024. **Sheriff's Office**
23. Consideration and possible action to approve the Independent Contract with Hye Tech Network & Security Solutions LLC for the replacement of the Coconino County Sheriff's Office end-of-life telephone system equipment in the amount of \$186,427.18 with a 5% contingency not to exceed \$195,749.00 in the areas of Hardware and Maintenance, using GPA Contract #22-02PV-08 in Fiscal Year 2024. **Sheriff's Office**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control District Consent Agenda:

24. Consideration and possible action to approve Amendment #11 to CMAR 2023-106, the Schultz/Pipeline Flood Mitigation – On-Forest Watershed Restoration Project. Amendment #11 provides for Construction Services on the Campbell watershed for a total Guaranteed Maximum Price of \$1,365,036.74. **Flood Control District**

The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

25. Consideration and possible action to approve budget adjustments for Opioid Settlement Fund Allocations for Fiscal Year 2024 (Adult Probation \$30,000/Sheriff Office \$69,500/Superior Court \$49,000/Health & Human Services \$113,056.84), Fiscal Year 2025 (Sheriff Office \$69,500/Superior Court \$49,000/Health & Human Services \$113,056.84) and a Fiscal Year 2026 (Sheriff Office \$69,500/Superior Court \$49,000/Health & Human Services \$113,056.84). **Health District**
26. Consideration and possible action to approve Amendment #4 to the Independent Contractor Agreement between the Coconino County Public Health Services District (CCPHSD) and AXIS Forensic Toxicology, to provide Medical Examiner forensic toxicology services, for the period July 1, 2023 to June 30, 2024, in the amount not to exceed \$150,000; approval to ratify contract work beginning July 1, 2023. **Health District**
27. Consideration and possible action to accept a grant from the Arizona Community Foundation for the Youth Tobacco Prevention and Nicotine Cessation program, in the amount of \$16,500, to provide food for youth coalitions and nicotine replacement for community members and approve the corresponding Fiscal Year 2024 budget adjustment. **Health District**

The Board will resolve as the Board of Supervisors.

Public Hearing:

28. Public Hearing, consideration and possible adoption of Ordinance 2023-10 and Resolution 2023-47, approving a change of zoning regulations to provide for modified RM-20/A and modified CH-10,000 standards where CH-10,000 standards currently apply with approval of a revised master development plan and an 84-lot subdivision preliminary plat on 8.58 acres zoned PC (Planned Community); the property is located east of the Pilot Travel Center and Best Western hotel and north of Shadow Mountain Drive in Bellemont at 12320 and 12050 W Shadow Mountain Drive and is identified as Assessor’s Parcel Numbers 203-47-001R, 203-47-006B, 203-47-006C, 203-47-001N and 203-47-001Z; the applicant is Tim Campbell of Finesse Properties, Queen Creek, Arizona.
Community Development

29. Public Hearing, consideration and possible action regarding Case Number APPEAL-23-001, an appeal of the Planning and Zoning Commission’s denial of CUP-23-007, a request for a Conditional Use Permit for a 120-foot wireless telecommunications facility on a .23-acre portion of a 6.58-acre parcel zoned CG-10,000 (Commercial General) at 4287 N Double A Ranch Road in Kaibab Estates West (KEW) approximately four miles north of Ash Fork and is also identified as Assessor’s Parcel Number 206-24-014A; the applicant is Vertical Bridge of Boca Raton, Florida and the representative is Shawn Sanchez of State 48 Development Consulting, Scottsdale, Arizona. **Community Development**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2023.