



COCONINO COUNTY

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## WORKFORCE DEVELOPMENT BOARD AGENDA

**Thursday, September 21, 2023, 1:30-3:00 pm Hybrid**

**Meeting location: CCC Fourth Street Campus Room B32**

3000 N. Fourth St. Flagstaff, AZ 86004

**Zoom:** <https://us06web.zoom.us/j/89050552007?pwd=RnRFFeFVHUktCUEZ4L2NaWDQ3R2E5UT09>

Meeting ID: 890 5055 2007 Passcode: 725146

### 1. CALL TO ORDER

Agenda items may be taken out of order. Pursuant to A.R.S. 38-431.03(A)(3) the Board may vote to go into executive session for legal advice from its attorney on any item listed on this agenda.

- A. Flag salute and Welcome
- B. Roll Call -- *Armando Bemasconi, Secretary*

### 2. Call to the public – *Chair Sobczak*

### 3. Approval of Agenda

### 4. Approval of Minutes

- A. Approval of minutes from the 3/16/2023, and 6/15/2023 meeting

### 5. Consent items

- A. Approval to submit new members' applications for Lydia Wielgus, Julie Pastrick, and Heather Bachicha.
- B. Bylaws update
- C. Training dollar allocation update
- D. Approval updated board meeting calendar for 2023 and calendar for 2024.
- E. Approve the Job Description for Assistant Director of Workforce Development that will focus on Rapid Response and Workbase Learning. Funding was received from the Department of Economic Securities to fund this FTE.

### 6. Board Chair update – *Chair Sobczak*

- A. Special presentation
- B. One-Stop Operator RFP update

### 7. Committee Reports

- A. Finance Report -- *Armando Bemasconi*
- B. Performance and Accountability
- C. Executive Director Report – *Billy Francis, Executive Director*
- D. Board Membership Update – *Yanzi Liu*

### 8. Meeting Recap -- *Bruce Sobczak, Chair*

### 9. ADJOURNMENT

- A. Next Workforce Development Board Meeting, Thursday, December 7, 2023