



Tuesday, September 26, 2023

**NOTICE OF REGULAR SESSION MEETING OF THE COCONINO COUNTY BOARD
OF SUPERVISORS AND THE BOARD OF DIRECTORS OF THE COCONINO
COUNTY PUBLIC HEALTH SERVICES DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

10:00 a.m. – Regular Session

(Consent/regular business items will be conducted at this time)

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://us06web.zoom.us/j/83636414001>
Or Telephone: Dial 877 853 5247 US Toll Free, Webinar ID: 836 3641 400. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnOWwAmSOQ/videos>

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Special sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Board of Supervisors Consent Agenda:

1. Consideration and possible action to approve the minutes from the Board of Supervisors meeting conducted September 6, 2023 and September 15, 2023.
2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
09/07/2023	EFT – 21069 – 21123	\$1,493,181.34
09/07/2023	Checks – 94201095– 94201155	\$485,749.94
09/14/2023	EFT – 21124 – 21206	\$1,800,038.40
09/14/2023	Checks – 94201156– 94201282	\$1,291,000.18

3. Consideration and possible action to approve Resolution 2023-55, amending the tax roll number referenced in Resolution 2023-52 to 2023.000080, and directing the Coconino County Treasurer to collect taxes for the Tax Year 2023 from all persons listed in the assessment and tax roll on file in the Office of the County Treasurer. **Board of Supervisors**

4. Consideration and possible action to approve community initiative funds in the amount of \$1,000 from District 1, \$4,800 from District 2, \$200 from District 3 and \$1,000 from District 4, for a total amount of \$7,000, to Killip Elementary School for a two-day and evening bullying-prevention program. **Board of Supervisors**
5. Consideration and possible action to approve community initiative funds from District 3 in the amount of \$1,500 and District 2 in the amount of \$500, for a total amount of \$2000.00, to the Flagstaff Festival of Science for the annual community science festival. **Board of Supervisors**
6. Consideration and possible action to approve a budget adjustment in the amount of \$500 from District 4 Community initiative funds to the Coconino County Managers office for the CSA Summit Entertainment. **Board of Supervisors**
7. Consideration and possible action to approve Resolution 2023-50, approving a right-of-entry agreement between the Arizona Snowbowl and Coconino County for the placement and County maintenance of a way finding sign for the Ft. Valley area to be placed on Snowbowl's parcel APN# 300-37-008H. **Community Development**
8. Consideration and possible action to adopt Resolution 2023-44, approving an amended final plat for the Forestdale Subdivision allowing Lot 10 to be divided into two (2) lots; subject property is located at 2228 S Ash Lane, Flagstaff, Arizona and is identified as Assessor's Parcel Number 106-06-012, a 1.83 acre property. **Community Development**
9. Consideration and possible action to approve the award of RFP 2024-101 and the subsequent contract to The Kruse Group, LLC for state advocacy services with an all-inclusive flat fee of \$78,000, prorated to \$58,500 or \$6,500 per month for the first year of the Agreement starting on October 1, 2023 through June 30, 2028. **County Manager**
10. Consideration and possible action to approve a fourth renewal to the contract with Arizona Specialty Courier and Freight Systems, to provide document and mail delivery and pick up service for various County Departments, for the period of July 1, 2023 to June 30, 2024, in an amount not to exceed \$37,500; and approval to ratify contract work beginning July 1, 2023. **County Manager**
11. Consideration and possible action to approve the FY24 1st renewal to the on-call architectural services contract for DLR Group, Inc. for July 1, 2023-June 30, 2024, and to ratify all work beginning July 1, 2023. **Facilities Management**
12. Consideration and possible action to approve the FY24 1st renewal to the on-call architectural services contract for FM Solutions for July 1, 2023 - June 30, 2024, and ratify all work beginning July 1, 2023. **Facilities Management**

13. Consideration and possible action to approve the FY24 1st renewal to the on-call architectural services contract for Johnson Walzer Associates for July 1, 2023 - June 30, 2024, and ratify all work beginning July 1, 2023. **Facilities Management**
14. Consideration and possible action to approve the FY24 1st renewal to the on-call architectural services contract for LEA Architects for July 1, 2023 - June 30, 2024, and ratify all work beginning July 1, 2023. **Facilities Management**
15. Consideration and possible action to approve the FY24 1st renewal to the on-call architectural services contract for Loven Contracting, Inc. for July 1, 2023 - June 30, 2024, and ratify all work beginning July 1, 2023. **Facilities Management**
16. Consideration and possible action to appoint Chad Auken as the County Engineer and Public Works Deputy Director. **Human Resources**
17. Consideration and possible action to approve an agreement with Pilot Travel Centers, LLC, dba Saratoga Rack Marketing, LLC, based on Arizona Department of Transportation (ADOT) contract CTR063573, to purchase bulk fuel-unleaded and diesel from the date of approval and shall continue until expiration or termination of the underlying ADOT contract CTR063573, in an amount not to exceed \$1,200,000.00 for Fiscal Year 2024. **Public Works**
18. Consideration and possible action to approve an agreement with Parson Transportation Group, Inc., based on ADOT Contract Number CTR060478, to provide Professional Engineering Services in the amount of \$228,796.36, upon date of approval and shall continue until expiration or termination of the underlying ADOT Contract CTR060478. **Public Works**
19. Consideration and possible action to approve Facility Use Agreements for the Highlands Fire District and Pinewood Fire District for locations to be used as replacement ballot sites for the November 7, 2023 Jurisdictional Election. **Recorder**
20. Consideration and possible action to approve Amendment 1 to the Arizona Attorney General Local and Tribal Government Opioid Abatement RFGA grant award #AG22-019-001, which updates the payment schedule and program periods for the Pathways to Community program. **Sheriff's Office**
21. Consideration and possible action to approve the First Amendment to the Independent Contract with Hye Tech Network & Security Solutions LLC for the replacement of the Coconino County Sheriff's Office end-of-life Network Infrastructure equipment in the amount of \$297,976.51, with a 5% contingency not to exceed \$312,875.34, in the areas of Hardware and Maintenance, using 1GPA Contract #22-02PV-08 in FY24. **Sheriff's Office**

22. Consideration and possible action to approve a Memorandum of Understanding (MOU) with the United States Marshals Service (USMS), to participate in the Fugitive Task Force and reimbursement of overtime salary and other costs that are incurred in joint law enforcement operations with the USMS and allow the Sheriff to sign all documents relating to this MOU. **Sheriff's Office**
23. Consideration and possible action to approve an agreement with Employee Staffing Services (ESI) and corresponding budget adjustment, in the amount of \$85,556.25 for the Coconino County Education Service Agency Executive Director salary and ESI's administration fee, for a term of October 1, 2023 through June 30, 2024. **Superintendent of Schools**
24. Consideration and possible action to approve a budget adjustment and accept partnership funding of grant award- FY2024 AWARE – Suicide Prevention Training – Cohort 2, in the amount of \$26,042.76, for a grant period from July 1, 2023 through September 29, 2023. **Superintendent of Schools**

The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

25. Consideration and possible action to approve an autopsy services contract between the Coconino County Public Health Services District and the Navajo Nation, to provide Medical Examiner services for the period October 1, 2023 to September 30, 2024, in the amount not to exceed \$150,000. **Health District**
26. Consideration and possible action to approve a ARPA Sub-recipient Contract Agreement with Coconino Coalition for Children & Youth in the amount of \$30,000 for the contract period to commence upon Board approval and end December 31, 2024, to provide online resources to build resiliency, protective factors, and mindfulness for our youth, parents and teachers throughout Coconino County. **Health District**
27. Consideration and possible action to approve a grant award from Arizona Community Foundation in the amount of \$3,250 to initiate a Family Retention Pilot Program in the Healthy Families program, for the period of September 26, 2023-June 30, 2024; approve corresponding budget adjustment. **Health District**
28. Consideration and possible action to approve an Intergovernmental Agreement with Page Unified School District, in the amount of \$75,000, for the contract period to commence upon Board approval and ending December 31, 2024, to provide wellness rooms for students within the District focused on Youth Mental Health and well-being. **Health District**

29. Consideration and possible action to approve budget amendment in the amount of \$836,314.64, for fiscal year 2024, for the Health Disparities Program. **Health District**

The Board will resolve as the Board of Supervisors.

Executive Session:

30. The Board of Supervisors may vote to go into Executive Session for discussion and consultation with the Board's attorneys to consider its position and instruct its attorneys regarding a recent litigation claim. Pursuant to A.R.S. 38-431.03(A)(3) & (4), the Board may vote to enter into Executive Session for this item. **County Attorney**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2023.

Lindsay Daley, Clerk of the Board