

Revised Agenda



Tuesday, October 24, 2023

**NOTICE OF REGULAR SESSION AND SPECIAL SESSION MEETING OF THE
COCONINO COUNTY BOARD OF SUPERVISORS, AND BOARD OF DIRECTORS OF
THE PUBLIC HEALTH SERVICES DISTRICT AND FLOOD CONTROL DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

10:00 a.m. – Regular Session

(Consent business items to be conducted during Regular Session, including public hearing)

1:15 p.m. – Discussion Items

5:30 p.m. – Special Session

**County Administration Building
First Floor Board Room, 219 E. Cherry Ave., Flagstaff, AZ, 86001**

The Board of Supervisors' meeting will also have a virtual format via webinar technology using Zoom. To join the webinar, please use the following url:
<https://us06web.zoom.us/j/86257192362> Or Telephone: Dial 833 548 0282 US Toll Free
Webinar ID: 862 5719 2362. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnOWwAmSOQ/videos>

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to:
boardcomments@coconino.az.gov. Please include your full name with the comment.

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Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak. Issues presented during the Call to the Public cannot be acted on by the Board of Supervisors if they are not on the agenda. For items not on the agenda, individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations. Comments specific to public hearing items should be presented during the public hearing for that item.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

10:00 a.m. – Regular Session

Call to Order:

Pledge of Allegiance:

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Call to the Public:

Board of Supervisors Consent Agenda:

1. Consideration and possible action to approve the minutes from the Board of Supervisors meetings conducted September 12, 2023, October 3, 2023, and October 16, 2023.
2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
10/05/2023	EFT – 21350 – 21446	\$1,930,405.56
10/05/2023	Checks – 94201499– 94201604	\$2,876,398.33

3. Consideration and possible action to re-appoint Beth Verstraete to the Flagstaff City - Coconino County Library Board, for a term to expire October 31, 2026.

Board of Supervisors

4. Consideration and possible action to approve Resolution 2023-58 for the State Funding Agreement and Addendums for grant disbursements in the amount of \$3,315,102.00 (\$134,800 retained funds) for Fiscal Year 2024, for contract services, salary, and employee related expenses, and approve the corresponding budget adjustment. **Adult Probation**
5. Consideration and possible action to approve Resolution 2023-56, approving a final plat amendment to the Kaibab Estates West Subdivision, to allow Lot 52 located at 789 W Grand Boulevard, identified as Assessor’s Parcel Number 206-16-028, to be divided into two lots designated as Lot 52A and Lot 52B; the applicant is Martin Martin of Martin Land Surveys of Bellemont. **Community Development**
6. Consideration and possible action to approve the FY24 Victims of Crime Act (VOCA) Award Agreement #2023-223 with the Department of Public Safety, passed through from the Department of Justice. Approve funding in the amount of \$46,909, grant match in the amount of \$11,727, the existing limited appointment 1.00 FTE, corresponding budget adjustment to support victim restitution advocacy, and delegate authority to sign the Award Agreement to County Attorney William P. Ring. **County Attorney**
7. Consideration and possible action to approve the Fiscal Year 2024 Victims of Crime Act (VOCA) Award Agreement #2023-224 with the Department of Public Safety, passed through from the Department of Justice, funding in the amount of \$66,224 and a grant match in the amount of \$16,556. Approve the existing limited appointment 1.49 Full-time employee (FTE) and corresponding budget

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- adjustment to support victim notification, and delegate authority to sign the Award Agreement to County Attorney William P. Ring. **County Attorney**
8. Consideration and possible action to approve the Fiscal Year 2024 Victims' Rights Program Award Agreement A.G. #2024-003 with the Office of the Attorney General in the amount of \$34,300, an existing .51 Full-time Employee (FTE), and corresponding budget amendment. **County Attorney**
 9. Consideration and possible action to award RFP 2023-105 to Chicanos Por La Causa, Inc., to perform One-Stop Operator duties for the Coconino County Workforce Development Board, in an annual amount not to exceed \$126,876.38, for a term through June 30, 2026, with two optional one-year renewals. **County Manager**
 10. Consideration and possible action to approve an increase to the Emergency Management Event Response Fund (1398) budget authority in the amount of \$62,771, and a corresponding budget adjustment in the amount of \$46,144 to fund 1398 for expenses resulting from Coconino County's responses to the Fiscal Year 2023 Tunnel Fire, Pipeline Fire, Haywire Fire, Post Pipeline Fire Flooding, and Junipine Tornado events. **Emergency Management**
 11. Consideration and possible action to approve and accept the Federal Fiscal Year 2023 (July 01, 2023 through June 30, 2024) Emergency Management Performance Grant (EMPG) Award agreement and corresponding budget, in the amount of \$393,108 Federal funding. **Emergency Management**
 12. Consideration and possible action to approve the final Fiscal Year 2023 inter-fund transfers. **Finance**
 13. Consideration and possible action to approve a Fiscal Year 2023 budget amendment in the amount of \$7,920,331 to adjust for changes in accounting practices, personnel costs in excess of budget estimate, changes to the law enforcement retention plan payment schedule, and allocation of Local and Tribal Consistency Funding (LATCF). **Finance**
 14. Consideration and possible action to approve revisions to the Coconino County Purchasing Policy. **Finance**
 15. Consideration and possible action to approve a contract with Crowley Company for the purchase of a book scanner and support services in an amount not to exceed \$175,000 for a term from the date of purchase of the scanner, plus 3 years of on-site support; National Archives and Records Administration grant funding will be used for this purchase. **Information Technology**
 16. Consideration and possible action to approve a request and corresponding Fiscal Year 2024 purchase in an amount not to exceed \$466,577, including estimated tax, for disaster recovery products and services, using the National Archives and

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Records Administration grant funding to pay Hye Tech Network and Security Solutions. **Information Technology**

17. Consideration and possible action to approve an agreement with Schuck Development Corporation for RFQ 2024-101 Job Order Contracting (JOC) for rock crushing/screening and blasting services for a five-year term for \$2,000,000.00 per project from the date of approval through October 31, 2028. **Public Works**
18. Consideration and possible action to approve an agreement with L.P.'s Excavating, Inc. for RFQ 2024-101 Job Order Contracting (JOC) for rock crushing/screening and blasting services for a five-year term for \$2,000,000.00 per project from the date of approval through October 31, 2028. **Public Works**
19. Consideration and possible action to approve a grant agreement in the amount of \$370,000.00 with Ft. Thomas Unified School District to provide funds for Teacherage (workforce housing); dollars for Teacherage will be funded though the Arizona Department of Education Elementary and Secondary School Emergency Relief Fund (ESSER) Capacity Projects: Teacherage grant that was approved by the Board of Supervisors on November 15, 2022. **Superintendent of Schools**
20. Consideration and possible action to approve a grant agreement in the amount of \$80,000.00 with Grand Canyon Unified School District, to provide funds for Teacherage (workforce housing); dollars for Teacherage will be funded though the Arizona Department of Education Elementary and Secondary School Emergency Relief Fund (ESSER) Capacity Projects: Teacherage grant that was approved by the Board of Supervisors on November 15, 2022. **Superintendent of Schools**

Action Item:

21. Consideration and possible action to reduce the bond value for Cygnus SBL Peaks LLC for the Round Tree Road financial assurance by 50% due to the United States Forest Service determination that paving is not possible. The financial assurance for Round Tree Road conditioned improvements total \$1,141,747.20, leaving a reduced bond value of \$573,873.60. **Community Development**

The Board will resolve as the Public Health District Board of Directors.

Public Health District Consent Agenda:

22. Consideration and possible action to approve RFGA 2020-001-002 Amendment 3 between the Arizona Department of Health Services (ADHS) and Coconino County Health District to accept grant funding awarded in Fiscal Year 2024 for

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the performance period of October 1, 2023 to September 30, 2024, in the amount of \$386,806 to provide nutrition and physical activity strategies. **Health District**

The Board will resolve as the Flood Control District Board of Directors.

Flood Control District Consent Agenda:

23. Consideration and possible action to approve Amendment #13 to CMAR 2023-106, the Schultz/Pipeline Flood Mitigation – On-Forest Watershed Restoration Project. Amendment #13 provides for Construction Services on the Government Tank watershed for a total Guaranteed Maximum Price of \$3,389,876.20. **Flood Control District**

- 23A. Consideration and possible action to approve Amendment #1 to CMAR 2024-100, Fall 2023/Spring 2024 Pipeline Flood Mitigation Project – Copeland Flood Corridor. Amendment #1 provides for purchasing of the storm drain pipe for construction of the flood mitigation system in the Copeland Flood Corridor for a total Guaranteed Maximum Price of \$4,555,359.64. **Flood Control District**

Flood Control District Public Hearing:

24. Public Hearing, consideration and possible action to approve Flood Control District Ordinance 2023-01, adopting revised Floodplain Regulations (FR) including modifications to Section 5.2.6. **Flood Control District**

The Board will resolve as the Board of Supervisors.

Discussion Items:

25. Discussion and update regarding state and/or federal legislative and/or administrative matters. **County Manager**

26. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**

27. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**

28. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler

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- Chair's Report

BREAK

1:15 p.m. – Discussion Items continue:

29. Discussion, update and possible direction to staff regarding the County's 2024 Federal Legislative Agenda. **County Manager**
30. Presentation and discussion regarding an update on Rural Broadband. **Information Technology**

5:30 p.m. – Special Session

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Discussion Item:

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31. Discussion regarding the process to fill the vacancy of District 3 County Supervisor that will occur with Supervisor Ryan's last day being December 31, 2023, due to retirement. Pursuant to A.R.S. 38-431.03(A)(1), the Board may vote to enter executive session on this item. **County Manager**

Adjourn

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this ____ day of _____, 2023.

Lindsay Daley, Clerk of the Board