



**Tuesday, October 26, 2021**

**NOTICE OF REGULAR SESSION OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT AND COCONINO COUNTY JAIL DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. -Regular Session (consent, business and discussion items)**

**1:15 p.m. – Discussion and possible action items continue**

The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://zoom.us/j/99983510317>

Or Telephone: Dial 877 853 5247 (Toll Free), Webinar ID: 999 8351 0317.

The meeting can also be streamed and viewed on the County YouTube site:

[https://www.youtube.com/results?search\\_query=coconino+county](https://www.youtube.com/results?search_query=coconino+county)

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to:

[boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Proclamation:**

1. Consideration and possible action to approve a Proclamation designating October 2021 as Breast Cancer Awareness Month in Coconino County. **Board of Supervisors**

**Board of Supervisors Consent Agenda:**

2. Consideration and possible action regarding approval of the minutes from the Board of Supervisors meetings conducted September 28, 2021 and October 5, 2021.
3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
09/30/2021	EFT – 12962 – 13024	\$210,597.03
09/30/2021	Checks – 92201529 – 92201631	\$1,098,825.84
10/07/2020	EFT – 13025 – 13109	\$3,066,041.32
10/07/2021	Checks – 92201632 – 92201746	\$475,386.63
10/14/2021	EFT - 13110 - 13185	\$1,740,776.35
10/14/2021	Checks - 92201747 - 92201848	\$327,775.05

4. Consideration and possible action to approve \$1,000 from District 1 community initiative funds, \$500 from District 2 community initiative funds, \$500 from District 3 community initiative funds, and \$200 from District 4 community initiative funds, for a total amount of \$1,200, for the purchase and installation of a mobile commercial glass door refrigerator for the Grand Canyon Food Pantry. **Board of Supervisors**

5. Consideration and possible action to approve a budget adjustment from District 2 Board of Supervisors Community Initiative funds in the amount of \$3,000.00 to Coconino County Parks and Recreation to assist with the completion of the Sawmill Community Mural Project. **Board of Supervisors**
6. Consideration and possible action to appoint Tina Sutton, precinct 99 (Williams Southside) as Democratic Precinct Committeeperson for a term to expire on October 1, 2022. **Board of Supervisors**
7. Consideration and possible action to approve Resolution 2021-40, approving a Final Plat Amendment of Mountain View Ranchos subdivision to allow division of Lot 1 into two lots designated as Lot 37 and Lot 38. **Community Development**
8. Consideration and possible action to approve an Amendment to the contract with The Justice Management Institute, amending the term of agreement, scope of work and compensation. **County Manager**
9. Consideration and possible action to accept the Arizona Supreme Court funding agreement to implement the Evictions Case Navigator program and approve an accompanying budget amendment with pass through ADES Emergency Rental Assistance Program (EARP) funds totaling \$83,191, for the term of 9/1/21 through 9/30/22. **Courts**
10. Consideration and possible action to certify that the total revenue collected by the Justice and Superior Courts in FY 2021 exceeded total revenue collected by the Justice and Superior Courts in FY 1998 and approve the transfer of FY 2021 revenue collected by the Superior Court and the four County Justice Courts as the Five (5%) Set Aside funds into those accounts established under A.R.S. § 41-2421(E)(1-4). **Courts**
11. Consideration and possible action to approve the on-call appointment of Charles W. Gurtler and Jerry Landau as Judge Pro Tempore for Superior Court in Coconino County, for the term of July 1, 2021 through June 30, 2022 (FY2022). **Courts**
12. Consideration and possible action to approve a FY21 budget adjustment in the amount of \$20,000 for expenses incurred because of the Rafael Fire. **Emergency Management**
13. Consideration and possible action to approve an Intergovernmental Agreement (IGA) between the Town of Fredonia and Coconino County to lease the Town's portion of the joint building located at 110 Main Street, Fredonia, AZ for WIC Clinic and other County services. **Facilities**
14. Consideration and possible action to approve the final FY21 inter-fund transfers. **Finance**

15. Consideration and possible action to approve adjustments to FY22 estimated carryovers, based upon final FY21 actual expenditures, and corresponding FY22 budget adjustment. **Finance**
16. Consideration and possible action to approve an Independent Contractor Agreement with Candelen in the amount of \$144,519.40 responding to COVID-19 Health Disparities Among populations at high-risk and underserved populations. **Health and Human Services**
17. Consideration and possible action to approve the creation of a bank account at Alliance Bank, a non-servicing bank as defined by ARS 35-325, to contain the funds provided by the Arizona Department of Economic Security (AZ DES) to match participant savings in Individual Development Accounts (IDAs). **Health and Human Services**
18. Consideration and possible action to approve a Memorandum of Agreement between Coconino County and the Navajo Nation Division of Economic Development (NNDED) Western Agency Regional Business Development Office (WARBDO), to donate a laptop to use in assisting Health and Human Services (HHS) with community economic development activities in the region. **Health and Human Services**
19. Consideration and possible action to approve a contract amendment to the Congregate and Home Delivered Meals Agreement between Coconino County Health and Human Services and Northern Arizona Council of Governments – Area Agency on Aging (NACOG-AAA), for the period July 1, 2021 through June 30, 2022 and corresponding budget adjustment. **Health and Human Services**
20. Consideration and possible action to approve Resolution 2021-46, adopting Coconino County Personnel Policy Manual Section 6.15, COVID-19 Emergency Leave. **Human Resources**
21. Consideration and possible action to approve the first amendment to an Agreement with Miller, Pitt, Feldman, and McNally, P.C. to extend the agreement term to June 30, 2022, include the provision of legal representation in the scope of work, and add flat-fee compensation in the amount of \$100,000. **County Manager-Public Affairs**
22. Consideration and possible action to approve a budget adjustment and expenditure allocation in the amount of \$293,500 for producing additional road mix material at the Sheep Hill Public Works Yard for Fiscal Year 2022 due to the historic rainfall and flood events experienced in Coconino County. **Public Works**
23. Consideration and possible action to approve a Real Estate Lease Agreement between Pinewood Sanitary District, as Landlord, and Coconino County, as Tenant, for the annual amount of \$1,800 for undeveloped land located in Munds Park, Arizona. **Public Works**

24. Consideration and possible action to approve a budget adjustment in the amount of \$287,098 to fund the Fiscal Year 2022 Crack Fill Project and Garland Prairie West Grading and Resurfacing. **Public Works**
25. Consideration and possible action to approve a budget amendment to increase the FY21 Vehicle License Tax (VLT) fund utilizing the Transportation Fund VLT Revenues in the amount of \$21,303. **Public Works**
26. Consideration and possible action regarding approval of the purchase of eight (8) 2022 Ford Expeditions SSV and one (1) F-150 Police Responder utilizing the State Contract No. ADSPO17-166124 from San Tan Ford in the amount of \$390,300.14. **Public Works**
27. Consideration and possible action to approve Resolution 2021-45, approving a Public Water Line Easement for the City of Flagstaff on Coconino County, real property located at 5600 East Commerce Avenue, Flagstaff, AZ, with Coconino County Assessor Parcel Number (APN) 113-10-003. **Public Works**
28. Consideration and possible action to approve the Highway Safety Contract #2022-405d-013 with the Governor's Office of Highway Safety (GOHS), in the amount of \$30,000.00, to fund overtime and supplies to enhance DUI/Impaired driving enforcement through 09/30/2022. **Sheriff**
29. Consideration and possible action to approve the award of FFY21 Arizona Department of Homeland Security (AZDOHS) Grant Program #210100-01, and budget adjustment, for the Train and Sustain Citizen Corp Programs, for the period of 10/01/21 through 09/30/22, in the amount of \$8,400.00, and authorizing the Sheriff to sign all documents pertaining to the grant. **Sheriff**
30. Consideration and possible action to approve an Intergovernmental Agreement with the Arizona Department of Public Safety to permit deputies of the Sheriff's Office to participate Police Service Canine training at no cost to the County from date of execution for a period of five years, unless terminated by either party. **Sheriff**
31. Consideration and possible action to approve the transfer of funds from the County Anti-Racketeering Fund to the Coconino County Sheriff's Office, in the amount of \$45,597.64 in FY22, and associated budget adjustment to be used to purchase a Police K9, equipment and other costs associated with reengaging our K9 program. **Sheriff**
32. Consideration and possible action to approve a budget adjustment and accept partnership funding of grant award- Building Resilient Youth and Schools (BRYS) Governor's Office of Youth Faith and Family Grant, in the amount of \$174,562.00, for a grant period from October 1, 2021 through September 9, 2022. **Superintendent of Schools**

*The Board will resolve as the Flood Control District Board of Directors.*

**Flood Control District Consent Agenda:**

33. Consideration and possible action regarding approving an increase of \$100,000.00 to a purchase order for a total amount of \$200,000.00 for assistance with flood mitigation and response by Conservation Legacy dba. AZ Conservation Corps.  
**Flood Control District**

*The Board will resolve as the Jail District Board of Directors*

**Jail District Consent Agenda:**

34. Consideration and possible action to approve Amendment 2, Independent Contract renewal with Telmate, LLC, to provide a turnkey, fully operational, secure and reliable inmate telephone, video visitations and tablets system in the Coconino County Detention Facilities in Flagstaff and Page, in the estimated annual revenue amount of \$70,000 in FY22. **Jail District**

*The Board will resolve as the Board of Supervisors.*

**Discussion Items:**

35. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. **Public Affairs**
36. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
37. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
  - District 1 – Supervisor Patrice Horstman
  - District 2 – Supervisor Jeronimo Vasquez
  - District 4 – Supervisor Judy Begay
  - District 5 – Supervisor Lena Fowler
  - District 3 – Supervisor Matt Ryan
- Chair's Report

**BREAK**

**Discussion and Possible Action Items continued – 1:15 p.m.:**

- 38. Presentation, discussion, update and possible action regarding American Rescue Plan funding and the FY22 budget. **County Manager**
- 39. Discussion and joint presentation from Coconino County and the cities of Flagstaff and Sedona regarding Regional Sustainability and Climate Change Initiatives **Community Development**
- 40. Presentation, discussion, and possible action regarding redistricting maps and an update on the progress of the redistricting process. **County Manager**

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board