



November 2, 2023  
REGULAR MEETING OF THE COCONINO COUNTY  
PARKS & RECREATION COMMISSION  
PURSUANT TO A.R.S. § 38-431.02  
4:00 pm  
**Mess Hall Conference Room**  
**or**  
**Internet/Web Based Video Conference Call**  
**Microsoft Teams**

The commission may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Parks & Recreation Commission will attend either in person or by telephone conference call. To appear telephonically call (928) 679-8020. Work sessions and regular meetings are open to the public. Persons with a disability may request reasonable accommodation by contacting the Secretary to the Commission at (928) 679-8018. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess into Executive Session:

Pursuant to A.R.S. §38-431-.02, notice is hereby given to the members of the Parks & Recreation Commission and to the public that, at this meeting, the Parks & Recreation Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with designated attorneys on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

Call to the Public:

The Chair will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the agenda cannot be acted upon by the Parks & Recreation Commission. Individual commissioners may ask questions of the public but are prohibited by Arizona Open Meeting laws from discussing or considering the item among themselves until the item is officially placed on a future agenda. Individuals are limited to a five-minute presentation.

Speaking During a Public Hearing:

After staff and the applicant presentations for specific public hearing items, the Chair will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. One does not need to fill out a speaker's form to speak during the public hearing.

## AGENDA

1. Call to order
2. Parks & Recreation Commission Purpose  
The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend policy regarding the development and operation of a well-balanced system of parks, programs, trails, and events.
3. Approval of Past Minutes-2 mins.
  - a. August 3, 2023-minutes
  - b. October 5, 2023-minutes
4. Public Appearances/Introductions/Call to the Public

### New Business

5. Fort Tuthill Campground update-15mins.

## Old Business

6. Parks and Recreation Commission Guidelines – 30 mins.
  - a. Review and approve final draft of guidelines
7. International Mountain Biking Association – 15 mins.
  - a. Project update

## Reports

8. Director's Report-15 mins.
9. Commissioner's Report-30 mins.

## Upcoming Parks and Recreation Commission Agenda Items

## Adjourn

### Notice:

*Next Friends of Coconino County Parks Meeting: November 13, 2023. **Hybrid/Teams & In-person***  
*Next Parks and Recreation Commission Meeting: December 7, 2023. **Mess Hall Conference Room or Microsoft Teams***

### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Parks & Recreation Administration Building, County Fairgrounds, 2446 Fort Tuthill Loop, Flagstaff, Arizona on the date: **October 27, 2023**, and time **10:00 a.m.** in accordance with the statement filed by the Coconino County Parks & Recreation Commission with the Clerk of the Board.

*Erin Cody*

Erin Cody, Secretary to the Commission