



Tuesday, November 7, 2023

**NOTICE OF REGULAR SESSION MEETING OF THE COCONINO COUNTY BOARD
OF SUPERVISORS, AND BOARD OF DIRECTORS OF THE PUBLIC HEALTH
SERVICES DISTRICT AND JAIL DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

10:00 a.m. – Regular Session

(Consent business items to be conducted during Regular Session)

Followed by discussion items

1:15 p.m. – Public Hearing & Discussion Items continue

**County Administration Building
First Floor Board Room, 219 E. Cherry Ave., Flagstaff, AZ, 86001**

The Board of Supervisors' meeting will also have a virtual format via webinar technology using Zoom. To join the webinar, please use the following url:
<https://us06web.zoom.us/j/81921648596> Or Telephone: Dial 888 788 0099 US Toll Free
Webinar ID: 819 2164 8596. The meeting will also be live streamed and can be accessed via the Coconino County YouTube site at: <https://www.youtube.com/channel/UCn-2-jZa486qClnOWwAmSOQ/videos>

We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to:
boardcomments@coconino.az.gov. Please include your full name with the comment.

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend in-person, virtually or by telephone conference call. Special sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak. Issues presented during the Call to the Public cannot be acted on by the Board of Supervisors if they are not on the agenda. For items not on the agenda, individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations. Comments specific to public hearing items should be presented during the public hearing for that item.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Call to Order:

Pledge of Allegiance:

Call to the Public:

Proclamation:

1. Consideration and possible action to approve a Proclamation designating November 2023 as Native American Heritage Month. **Human Resources**

2. Consideration and possible action to approve a proclamation designating November 6-12, 2023 as a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from active service. **County Manager**

Board of Supervisors Consent Agenda:

3. Consideration and possible action to approve the minutes from the Board of Supervisors meeting conducted October 10, 2023.
4. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
10/12/2023	EFT – 21447 – 21529	\$1,901,375.27
10/12/2023	Checks – 94201605– 94201754	\$5,825,051.09
10/19/2023	EFT – 214530 –21616	\$2,275,272.04
10/19/2023	Checks – 94201755– 94201899	\$1,938,342.66
10/26/2023	EFT – 21617 –21690	\$217,991.35
10/26/2023	Checks – 94201900– 94202034	\$731,609,39.00

5. Consideration and possible action to approve the appointment of Tim Schrader to serve as Limited Appointment Deputy Clerk of the Board to accept legal service on behalf of the County in the Clerk's absence. **Board of Supervisors**
6. Consideration and possible action to approve a budget adjustment for Fiscal Year 2024 in the amount of \$1,500 from the District 3 Community Initiative Fund to the Coconino County Public Works Fund for expenses related to the development of a Memorial in Kachina Village. **Board of Supervisors**
7. Consideration and possible action to approve a budget adjustment for Fiscal Year 2024, in the amount of \$18,000.00 from the District 3 Community Initiative Funds, to the Coconino County Parks and Recreation fund for expenses related to the development of Gonzales Lake Park. **Board of Supervisors**
8. Consideration and possible action to approve the Fiscal Year 2024 Arizona Constable Ethics, Standards & Training Board Grant Award Contract #CNA24-402, in the amount of \$2,556.84, establish new fund 4550, and approve a corresponding budget amendment. **County Manager**
9. Consideration and possible action to accept and approve the Fiscal Year 2024 Arizona Constable Ethics, Standards & Training Board Grant Award Contract #CNA24-403, in the amount of \$1,995.35, and approve a corresponding budget amendment. **County Manager**

10. Consideration and possible action to award RFP 2023-105 and approve an agreement with Chicanos Por La Causa, Inc., to perform One-Stop Operator duties for the Coconino County Workforce Development Board for a term of October 16, 2023 through October 16, 2026, with two optional one-year renewals and provide to the sub-recipient a contract amount of up to \$126,876.38 annually and not to exceed the total amount of \$380,629.14 over the next three years. **County Manager**
11. Consideration and possible action to certify that the total revenue collected by the Justice and Superior Courts in Fiscal Year 2023 exceeded total revenue collected by the Justice and Superior Courts in Fiscal Year 1998, and approve the transfer of Fiscal Year 2023 revenue collected by the Superior Court and the four County Justice Courts, as the Five Percent (5%) Set Aside funds into those accounts established under A.R.S. §41-2421(E)(1-4). **Courts**
12. Consideration and possible action to approve Polling Place Agreements between Coconino County and 1.) Tolani Lake Chapter, 2.) Upper Village of Moenkopi, 3.) Kaibeto Senior Center and 4.) LeChee Chapter Administration, for the use of respective facilities as polling locations for the 2024 election cycle. **Elections**
13. Consideration and possible action to approve a Fiscal Year 2024 purchase using Congressionally Directed Funds, administered by FEMA through the Emergency Operations Center Grant Program (EOCGP), to pay for Emergency Management (EM) Partners as a contractor to create the Emergency Management Operations Manual as identified in the Coconino County Emergency Operations Plan (EOP) for \$70,000.00. **Emergency Management**
14. Consideration and possible action to accept a Federal Fiscal Year 2023 Congressionally Directed Spending award via the FEMA Emergency Operations Center (EOC) grant, in the amount of \$1,184,000, plus a County match of \$394,667, for a total of \$1,578,667 and, approve the associated subrecipient agreement between Coconino County and the Arizona Department of Emergency and Military Affairs. **Emergency Management**
15. Consideration and possible action to approve the First Amendment to the current contract with ICM Conversions, dba ICM Document Solutions, Inc., adding federal contract terms to our existing contract, to allow us to use federal funds as provided through the National Archives and Records Administration grant, in an amount not to exceed \$500,000 for FY24, to pay for ICM Document Solutions as a contractor to provide professional scanning services. **Information Technology**
16. Consideration and possible action to approve a contract, in the amount \$277,663 in Fiscal Year 2024, with Hye Tech Network & Security Solutions for the replacement of end-of-life legacy Network Infrastructure equipment in the areas of hardware and maintenance. **Information Technology**

17. Consideration and possible action to approve the renewal of the ESRI Enterprise Agreement (EA) and corresponding Enterprise Agreement Addendum for 3 years for a total of \$270,222.99. **Information Technology**
18. Consideration and possible action to approve a Payment Card Processing Agreement between Tyler Technologies, Inc. and the Coconino County Recorder, and an agreement between Chase Merchant Services and the Coconino County Recorder, relating to the addition of a module to the existing web-based portal in order to provide state-mandated recording services; approve the delegation of authority to County Recorder Patty Hansen to sign the Payment Card Processing Agreement and to County Treasurer Sarah Benatar to sign the Chase Merchant Services Agreement. **Recorder**
19. Consideration and possible action to approve Highway Safety Contract #2024-405d-009 with the Governor's Office of Highway Safety (GOHS), and approve an associated budget adjustment in the amount of \$17,500.00, to fund overtime and portable breathalyzer tests to enhance DUI/Impaired driving enforcement from date of signature through September 30, 2024. **Sheriff's Office**
20. Consideration and possible action to approve Highway Safety Contract #2024-PTS-016 with the Governor's Office of Highway Safety (GOHS), and approve the associated budget adjustment in the amount of \$13,955.00, to fund speed detection devices (radar) to enhance our Selective Traffic Enforcement Program, from date of signature through September 30, 2024. **Sheriff's Office**
21. Consideration and possible action to approve a budget adjustment and transfer of funds from the County Anti-Racketeering Fund to the Coconino County Sheriff's Office, in the amount of \$2,500 in Fiscal Year 2024, to be used for the Arizona Daily Sun drug prevention education. **Sheriff's Office**
22. Consideration and possible action to approve the appropriation of \$525,000.00 from the Arizona state general fund in Fiscal Year 2024, and associated budget adjustment, to be used to purchase search and rescue related equipment per the requirement of Arizona Senate Bill 1720. **Sheriff's Office**
23. Consideration and possible action to approve a budget adjustment and accept partnership funding of grant award- Building Resilient Youth and Schools (BRYS) Governor's Office of Youth Faith and Family Grant, in the amount of \$199,777.00, for a grant period from October 1, 2023 through September 30, 2024. **Superintendent of Schools**

The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

24. Consideration and possible action to approve the Health Start Program Contract #CTR050595 Amendment No. 4 between the Arizona Department of Health

Services and Coconino County Health District that includes an updated cost sheet and a change to the special terms and conditions that specifically changes the fee structure from a fee-for-service model to a cost-reimbursement model. **Health District**

25. Consideration and possible action to approve a Fiscal Year 2024 budget adjustment in the total amount of \$5,000 for hosting two American Society for Clinical Pathology (ASCP) Forensic Pathology residents at the Coconino County Medical Examiner's Office as a one-time payment. **Health District**

The Board will resolve as the Jail District Board of Directors

Jail District Consent Agenda:

26. Consideration and possible action to approve Amendment #006 to the Intergovernmental Agreement (IGA) #YH16-0018-02, with Arizona Health Care Cost Containment System (AHCCCS), to change rates for provided healthcare for qualified inmates of the detention facility during SFY24 in the estimated annual amount of \$15,000.00. **Jail District**

The Board will resolve as the Board of Supervisors.

Discussion Item:

27. Presentation by Coconino Community College President Dr. Eric Heiser regarding an analysis of the economic impact and return on investment of education and Coconino Community College. **County Manager**

BREAK

1:15 p.m. – Public Hearing:

28. Public Hearing, consideration and possible action to approve Resolution 2023-54, modifying the conditions of approval of the Ranch at the Peaks final plat located in Fort Valley on 185 acres; the applicant is Kent Hotsenpellar of Mogollon Engineering, Flagstaff, Arizona and the owner is Cygnus Capital, Atlanta, Georgia. **Community Development**

Discussion Items:

29. Discussion and update regarding state and/or federal legislative and/or administrative matters. **County Manager**
30. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**

31. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**
 32. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez
 - District 3 – Supervisor Matt Ryan
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
- Chair's Report

Adjourn

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this ____ day of _____, 2023.

Lindsay Daley, Clerk of the Board