



**Tuesday, December 7, 2021**

**NOTICE OF REGULAR SESSION OF THE  
COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARD OF  
DIRECTORS OF THE COCONINO COUNTY JAIL DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. - Regular Session -  
followed by discussion and possible action items  
1:15 p.m. – Discussion and possible action items continue**

**The Board of Supervisors' meeting will be held via webinar technology using Zoom. To join the webinar, please use the following url: <https://zoom.us/j/95652819250> Or Telephone: Dial 833 548 0282 (Toll Free), Webinar ID: 956 5281 9250. The meeting can also be streamed and viewed on the County YouTube site: [https://www.youtube.com/results?search\\_query=coconino+county](https://www.youtube.com/results?search_query=coconino+county)**

**We encourage you to join via the link above rather than calling in, as it is better quality and will provide you a better opportunity to interact in the meeting. You will be muted as you join the meeting. If you join by the link and would like to speak, notify the moderator by clicking on the hand (raise your hand). Any person may email a question or comment regarding items on the agenda or for public comment to: [boardcomments@coconino.az.gov](mailto:boardcomments@coconino.az.gov). Please include your full name with the comment.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend the meeting virtually or by telephone. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7145. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Board of Supervisors Consent Agenda:**

1. Consideration and possible action to approve the minutes from the Board of Supervisors meetings conducted November 2, 2021, November 9, 2021, November 10, 2021 and November 16, 2021.
2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
11/10/2021	EFT – 13386 – 13455	\$1,112,130.81
11/10/2021	Checks – 92202122 – 92202216	\$592,886.94
11/17/2021	EFT – 13456 – 13531	\$2,631,221.87
11/17/2021	Checks – 92202218 – 92202344	\$479,998.23
11/24/2021	EFT – 13532 – 13573	\$613,363.91
11/24/2021	Checks – 92202345 – 92202434	\$496,368.35

3. Consideration and possible action to approve Resolution 2021-49, approving the amended final plat for Forest Lakes Estates, Unit 3, splitting a portion of Lot 125 and 126 to create an additional lot. **Community Development**
4. Consideration and possible action to approve an increase and transfer to the County Attorney’s Office non-departmental general fund budget of \$95,000 to cover non-departmental expenditures handled by our Civil Division, expenditure authority, and corresponding budget amendment. **County Attorney**
- 4a. Consideration and possible action to accept the resignation of Flagstaff Justice Precinct Constable Darrin Womble and appoint Flagstaff Justice Precinct Deputy Constable Linda Kuczynski as the Flagstaff Justice Precinct Constable effective December 10, 2021 to serve the remainder of the term. **County Manager**

5. Consideration and possible approval to submit an updated FEMA Hazard Mitigation Grant Program application in the amount of \$394,740.31 for funding hazardous fuels removal (trees, slash, and bushes). **Emergency Management**
6. Consideration and possible action to approve an Intergovernmental Agreement with Northern Arizona Intergovernmental Public Transportation Authority, in the amount of \$100,000, for responding to COVID-19 Health Disparities Among populations at high-risk and underserved populations. **Health and Human Services**
7. Consideration and possible action to approve Contract No. CTR057313, K-12 School Reopening, between Coconino County Health and Human Services and Arizona Department of Health Services (ADHS), for FY22 in the amount of \$606,639.00, including a FY22 Budget transfer of \$324,428 to the Superintendent of Schools to provide and administer activities under the contract. **Health and Human Services**
8. Consideration and possible action to approve Resolution 2021-51, adopting a revised Claims Review and Settlement Authority Procedure to update settlement authority and procedures for both the Executive Safety Committee, and Claims Committee. **Human Resources**
9. Consideration and possible action to approve the re-appointments of Jacque Gencarelle and Gayle Padilla to the Coconino County Employee Appeals Board, for the periods of March 1, 2021 through March 21, 2025. **Human Resources**
10. Consideration and possible action to approve and enter into a funding agreement with the Arizona Supreme Court for the Court Improvement Program for Fiscal Year 2022 and budget adjustment in the amount of \$29,808. **Juvenile Court**
11. Consideration and possible action to approve and enter into a Funding Agreement for the Court Appointed Special Advocate (CASA) program with the Arizona Supreme Court, Administrative Office of the Courts for Fiscal Year 2022, and include the acceptance of \$205,795 in FY 22 funds and a \$11,377.48 carryover from FY 21, amending the total budget for CASA operations in Fiscal Year 2022 to \$217,172.48. **Juvenile Court**
12. Consideration and possible action to re-appoint the following members to the Arizona@Work Workforce Development Board: Aaron Tabor and Deidre Crawley for terms to expire November 19, 2023; Judy Franz and Paul Kulpinski for terms to expire December 10, 2023; Beth Caplan for a term to expire June 30, 2023; Marv Beckham for a term to expire June 13, 2023; Regina Salas for a term to expire May 14, 2023; Kay Leum for a term to expire April 16, 2023. **Public Affairs**

13. Consideration and possible action to approve the purchase of one (1) 2022 Mack Granite 64FT Semi Truck and upfitting under Sourcewell Contract #060920-MAK from Vanguard Truck Center, LLC., in the amount of \$188,171.53 in FY 2022. **Public Works**
14. Consideration and possible action to approve the purchase of up-fitting and installation of accessories and equipment for nine (9) New 2022 Sheriff's vehicles from Arizona Emergency Products, based on Yavapai County Contract #2018-346, in the amount of \$138,728.20. **Public Works**
15. Consideration and possible action to approve and accept recurring funds from the Smart and Safe Arizona Fund, ARS 36-2856, in June and December of each year to the Sheriff's Office, and approve the associated budget adjustment in the amount of \$85,000.00 in FY22. **Sheriff**

*The Board will resolve as the Jail District Board of Directors.*

**Jail District Consent Agenda:**

16. Consideration and possible action to approve a contract with Interstate Mechanical Corporation to purchase and install two Heating Ventilation and Air Conditioning (HVAC) Roof Top Units (RTU) that provide the conditioned air throughout the Law Enforcement Administrative Facility (LEAF) with air conditioner compressors, in the amount of \$329,701.00, utilizing Arizona State Contract #ADSPO17-174462 in FY22. **Jail District**

*The Board will resolve as the Board of Supervisors.*

**Discussion and Possible Action Items:**

17. Presentation, discussion, update and possible action regarding the Coconino County Response to the COVID-19 pandemic, including testing, vaccine distribution and incentives, partnership opportunities, and status of booster and youth vaccines. **Health and Human Services**
18. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. **Public Affairs**
19. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**
20. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**

21. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
- District 1 – Supervisor Patrice Horstman
  - District 2 – Supervisor Jeronimo Vasquez
  - District 4 – Supervisor Judy Begay
  - District 5 – Supervisor Lena Fowler
  - District 3 – Supervisor Matt Ryan
- Chair's Report

## **BREAK**

### **Discussion and Possible Action Items continued – 1:15 p.m.:**

22. Presentation, discussion, update and possible action regarding American Rescue Plan funding and the FY22 budget. **County Manager**
23. Presentation, discussion, and possible action regarding county, state and congressional redistricting maps and an update on the progress of the County redistricting process. **County Manager**

## **Adjourn:**

### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: \_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board