



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS**

**SPECIAL SESSION, EXECUTIVE SESSION AND REGULAR SESSION MINUTES**

**June 9, 2020**

**4:00 p.m. - Special Session**

**6:00 p.m. Regular Session**

**Special Session – 4:00 p.m.**

**Present:** Vice Chair Lena Fowler, Supervisor Matt Ryan, Supervisor Art Babbott, and Supervisor Jim Parks were present virtually via zoom technology.

**Absent/Excused:** Chairwoman Elizabeth C. Archuleta.

**Also Present:** County Manager James Jayne, Deputy County Attorney Rose Winkeler, Clerk of the Board of Supervisors Lindsay Daley were present virtually via Zoom technology.

The Board of Supervisors' meeting was held via webinar technology using Zoom. The Executive Session was held using Microsoft Teams technology.

Vice Chair Fowler called the Special Session meeting to order at 4:07 p.m.

Upon inquiry from Vice Chair Fowler, County Manager Jayne recommended the Board enter executive session.

**Motion:** Enter executive session, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Art Babbott. The motion passed unanimously.

Vice Chair Fowler called for a break at 4:07 p.m. to allow the Board to enter executive session.

**Regular Session – 6:00 p.m.**

**Present:** Chairwoman Elizabeth C. Archuleta, Vice Chairwoman Lena Fowler, Supervisor Matt Ryan, Supervisor Jim Parks and Supervisor Art Babbott were present virtually via Zoom meeting technology.

**Also Present:** County Manager James Jayne, Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Manager Joanne Keene, Deputy County Manager Marie Peoples, Deputy County Attorney Rose Winkeler, Public Affairs Director Eric Peterson, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chairwoman Archuleta called the meeting to order at 6:13 p.m. and led the pledge of allegiance.

**Call to the Public:**

There were no comments from the public for items not on the agenda.

**Board of Supervisors Consent Agenda:**

**Motion:** Approve Consent Agenda Items 3 through 8, separating items **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
05/28/2020	EFT – 9393 – 9417	\$106,072.85
05/28/2020	Checks – 92007764 – 92007864	\$579,620.94

4. Consideration and possible action to approve the first renewal contract for Intensive Outpatient Treatment services with Flagstaff Medical Center, for Fiscal Year 2021, to provide treatment services to the Recovery Court, in an amount not to exceed \$165,000 annually (2019 RFP 2019-103). **Courts**
5. Consideration and possible action to approve a Memorandum of Understanding between Coconino County and the United Way of Northern Arizona for disaster support services. **Emergency Management**

**Motion:** Approve the contract award for Bid Request# 2020-02 for the Fort Tuthill Utility Improvement Project in the amount of \$2,101,102.00, with the Western Utility Contractors LLC, dba Overlay's, and approve an accompanying Reimbursement Agreement with Northern Arizona Healthcare Corporation, that is subject to final review by the County Attorney review address comments made by the Board, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Art Babbott. The motion passed unanimously.

**Public Hearing:**

10. Public Hearing, consideration, and possible recommendation to the Arizona Department of Liquor Licenses and Control regarding an application (#89656) for a series 10 beer and wine store liquor license to Teresa Marie Vine for the Lake Powell Travel Plaza located at 101 W. Glen Street, Greenhaven, Arizona. **Board of Supervisors**

Clerk of the Board Lindsay Daley introduced the application requesting a Series 10 liquor license be issues to Teresa Marie Vine for the Lake Powell Travel Plaza. Explaining that the Clerk's Office has not received any comments after the property was posted for 20 days. Community Development, Sheriff, Health Department and Risk Manager have no concerns. She noted the applicant, Teresa Marie Vine was present via Zoom technology.

Ms. Vine noted she has no additional comments or anything to add.

Chairwoman Archuleta opened the public hearing for comment at 6:44 p.m.; there being none, she closed the public hearing.

**Motion:** Make a recommendation of approval to the Arizona Department of Liquor Licenses regarding application (#89656) for a series 10 beer and wine store liquor license to Teresa Marie Vine for the Lake Powell Travel Plaza located at 101 W. Glen Street, Greenhaven, Arizona, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

11. Public Hearing, consideration, and possible recommendation to the Arizona Department of Liquor Licenses and Control regarding an application (#108745) for a series 10 liquor license to Howard Wayne Ridenhour for the Parks in the Pines General Store located at 12963 E. Old Route 66 #50340, Parks, Arizona. **Board of Supervisors**

Clerk of the Board Lindsay Daley introduced the application requesting a Series 10 liquor license be issues to Howard Wayne Ridenhour for the Parks in the Pines General Store. Explaining that the Clerk's Office has not received any comments after the property was posted for 20 days. Community Development, Sheriff, Health Department and Risk Manager have no concerns. She noted the applicant, Mr. Ridenhour was present telephone.

Mr. Ridenhour stated he has no comments and appreciates the Board's consideration.

**Motion:** Adopt Ordinance 2020-05, approving a zone change from G (General, ten-acre minimum parcel size) to AR-5 (Agricultural Residential, five-acre minimum parcel size) on 10 acres in Doney Park; the property is located at 10300 E Wapiti Trail and is further identified as parcel number 303-32-002A, **Action:** approve, **Moved by:** Supervisor Jim Parks, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

**Proclamation:**

13. Consideration and possible action regarding approval of a proclamation designation June 24, 2020 as Cultural Diversity Day. **Human Resources**

Human Resource Director Erika Philpot introduced the proclamation.

Diversity Committee Chair Carol Kidd will read the proclamation into the record.

Chairwoman Archuleta spoke about the importance of the proclamation.

Inter-Tribal Advisory Council (ITAC) Chair Sharon Doctor thanked everyone involved with the proclamation.

Coconino County Hispanic Advisory Council (CHAC) Chair Ruth Eaton thanked everyone involved with the proclamation and the Board for their consideration of same.

African American Advisory Council (AAAC) Chair Breyuanna Smith thanked everyone for the proclamation and for celebrating diversity.

Vice Chairwoman Fowler thanked Director Philpot and staff for the proclamation and celebrating diversity in the County. She spoke about the importance of continuing to recognize everyone's values and diversity.

**Motion:** Approve a proclamation designation June 24, 2020 as Cultural Diversity Day in Coconino County, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Matt Ryan.

**There was discussion on the motion.**

Supervisor Ryan thanked Ms. Kidd for reading the proclamation and spoke about the need to continue reinforcement of commitment to embrace diversity and improve policies.

Supervisor Parks spoke about Arizonans being a melting pot of culture, including himself, and the need to continue to work through recognizing the importance of celebrating all diversity and cultures.

Supervisor Babbott expressed the importance of having an opportunity to engage in community conversations about actions and/or policies that can be made or addressed to have a better understanding of implicit biases.

By majority consensus of the Board, staff was directed to bring the item back for further discussion and approval.

16. Update, discussion and possible action regarding the novel (new) coronavirus and response efforts. **County Manager**

Deputy County Manager Dr. Marie Peoples provided an update on data and statistics related to COVID-19 testing and response efforts. She answered questions asked by individual Board members related to the information presented.

17. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters, including a CARES Act Funding Update and County Communications. **Public Affairs**

Public Affairs Director Eric Peterson provided an update on CARES Act Funding and County Communications.

18. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**

County Manager James Jayne briefly spoke about staff's efforts related to COVID-19 response efforts and provided an update on upcoming various meetings and community events.

The Board and Special Initiatives Director Kim Musselman briefly spoke about the status of efforts being made to promote the Census.

19. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
  - District 1 – Supervisor Art Babbott
  - District 3 – Supervisor Matt Ryan
  - District 4 – Supervisor Jim Parks
  - District 5 – Supervisor Lena Fowler
  - District 2 – Supervisor Elizabeth Archuleta
  - Chair's Report

Individual Board members provided a brief update related to their respective Districts.

There being no further discussion, Chairwoman Archuleta adjourned the meeting at 10:42 p.m.

Warrant listing for 5/28/20 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check Number	Vendor	Check Amount
9416	1341 - TYLER TECHNOLOGIES INC	16,189.33
9414	1324 - TREATMENT ASSESSMENT SCREENING CENTER INC	6,095.25
9413	3126 - SUNED 14 MISC-B HOLDINGS LLC	2,414.30
9412	5099 - STATE OF ARIZONA	61,912.00
9409	4447 - PERSONNEL SAFETY ENTERPRISES/ZEE MEDICAL	1,350.17
9408	5059 - NORTH COUNTRY HEALTHCARE INC	8,853.60
9402	1272 - JE FULLER HYDROLOGY AND GEOMORPHOLOGY INC	3,693.37
9400	4997 - THE GUIDANCE CENTER INC	1,046.00
92007863	4818 - VILLAGE LAND SHOPPE INC	1,313.47
92007861	5173 - CELLCO PARTNERSHIP	10,405.87
92007860	5173 - CELLCO PARTNERSHIP	3,643.88
92007858	5849 - VANGUARD TRUCK HOLDINGS, LLC	3,227.49
92007857	2034 - UNITED REFRIGERATION INC	3,489.28
92007856	1755 - UNS GAS INC	4,792.62
92007851	6482 - TIMBERLINE FLAGSTAFF HOLDINGS, LLC	1,401.00
92007850	1690 - THOMSON REUTERS-WEST PAYMENT CENTER	10,369.48
92007849	1479 - THE HOME DEPOT	1,063.65
92007847	2070 - TAB OFFICE RESOURCES	1,246.84
92007844	5099 - STATE OF ARIZONA	2,100.00
92007840	4461 - SHAMROCK FOODS	11,343.76
92007838	6585 - KING AVE LLC	1,505.00
92007832	2596 - RESOURCE ARIZONA	15,684.54
92007831	1995 - FLAGSTAFF PRECISION RESTORATION SERVICES LLC	25,003.75
92007826	1561 - FLAGSTAFF AFFORDABLE HOUSING II LP	1,718.00
92007821	5848 - LISA NORMAN	1,640.00
92007818	5655 - NATIONAL SIGNAL, INC	16,693.75
92007810	6564 - HEATHER G KOSMICKI	1,275.00
92007809	2480 - KIMBALL MIDWEST	1,910.71
92007806	6594 - JEFF KNORR INVESTMENTS, LLC	1,288.57
92007804	6477 - HYE TECH NETWORK & SECURITY SOLUTIONS, LLC	164,501.08
92007800	1140 - FLAGSTAFF MEDICAL CENTER	2,385.10
92007798	1716 - EMPIRE SOUTHWEST LLC	2,283.46
92007794	4127 - THERESA A DEAN	1,200.00
92007793	6493 - DBADGUY LLC	190,000.00
92007792	5471 - L.N. CURTIS & SONS	1,059.26
92007786	6258 - CITY OF FLAGSTAFF	3,502.69
92007783	2786 - QWEST CORPORATION	2,390.02
92007780	2210 - BOB BARKER COMPANY INC	1,178.11
92007779	4429 - BIG BROTHERS BIG SISTERS OF FLAGSTAFF	1,630.52