

**COCONINO COUNTY
AFRICAN DIASPORA ADVISORY COUNCIL
Meeting Minutes: January 11, 2021**

<p>Council Officers [X] Breaunna Smith, Chair [X] Khara House, Vice Chair and Communications & Social Media Liaison</p>			
<p>Council Members :</p> <p>[X] Jermaine Barkley [X] Deb Harris [X] Amber Jones [X] Dr. Tracye A. Moore</p>		<p>Also, Present: Carolyn Kidd Mel Miller Eric Nolan Eric Peterson Susie Garretson</p>	
TOPIC	DISCUSSION	ACTION	FOLLOWUP
1) CALL TO ORDER	The meeting was called to order at 5:31 PM		
2) OPENING PUBLIC PARTICIPATION	<p>A. Eric Peterson: Eric gave an update on Covid vaccines. On Friday, the County opened reservations for vaccines for the 1B group. They are booked through February. County staff are available to help people make appointment. To ensure people qualify for categories they must provide proof of age, employment, and residency. When they arrive for the vaccine, they must show those documents of proof. The state determines allocation number and prioritization. For the people who have had their first vaccine, the County does have the second dose. Member comment: There is a concern that each time you log in to find an open time slot, you must enter all your information.</p> <p>B. Mel Miller, Red Cross volunteer, is there to become more familiar with the ADAC community.</p> <p>C. Carolyn Kidd, Chair of Diversity Team for Coconino County reported that the Board of Supervisors will read a Black History Month proclamation tomorrow at 6 pm to start off Black History Month. It was noted that historically a member of ADAC would read the proclamation. Carolyn made note of that for future years.</p>		Eric: Send the link and call center number; Get info as to how state sets priority.

<p>3) APPROVAL OF MINUTES</p>	<p>A. Discussion and possible action on approving the December 9, 2020 ADAC minutes: Council member Barkley moved to approve the December 9, 2020 ADAC minutes. Council member House seconded the motion and it passed.</p>	<p>APPROVED</p>	
<p>4) NEW BUSINESS</p>	<p>A. Black History Month Essay Contest – Khara House, ADAC Vice President: Khara reported that the prompts, rubric, and flyer are finalized. It was agreed to move the essay deadline to February 19. Ideas for promoting: Ad in newspaper; Send flyer and a letter to County school Superintendents; Send to Peach Tree (FUSD mechanism to reach parents); ADAC member attend staff meetings in district; Send to FUSD anti-racism task force; Post on ADAC’s website; NAACP list serve. Lived Black Experience will hold an opening celebration on February 4. It was agreed that ADAC will sponsor a closing celebration on February 28, and announce the contest winners, with them reading their essays. This will be added to the County Black History Month list of activities. Council member Harris was added to the committee.</p> <p>Council member Harris moved to approve spending up to \$500 for an ad in the Arizona Daily Sun. Council member Jones seconded the motion and it passed.</p> <p>B. Coconino County Black History Month – Breaunna Smith, ADAC Chair: Breaunna shared her screen with the list of events and Carolyn reviewed the list. These presentations are pre-recorded and so schedule can still be</p>	<p>Approved</p>	<p>Susie: Send out updated flyer; Update the letter; Find out ad cost.</p> <p>Deb: Work with Susie on updating the letter.</p> <p>Jermaine or Khara: Adjust flyer for ad.</p> <p>Eric: Do a press release & post on social media; Help work on 2/28 closing celebration; Help with link to 2/28.</p> <p>Khara: Update flyer with new deadline and add age groups.</p> <p>Breaunna: Contact Page & Williams Unified School Districts.</p> <p>All: To add an activity, let Breaunna & Carolyn know.</p>

	<p>adjusted. The list can still be added to. The Lived Black Experience Coalition community discussions are on the Murdoch Center website.</p> <p>There was discussion about ADAC taking the lead in putting together a community calendar of Black History Month events in future years. Pull community together for future years. This could be done by meeting with all the other groups that hold events and would help in coordinating so there are not overlapping events.</p> <p>C. Juneteenth letters – Deb Harris, ADAC Member: It was agreed that whether Juneteenth will be live or virtual this year will be decided at the March ADAC meeting. Invite a representative of the Southside Community Association to help make the decision.</p> <p>D. January 13, 2021 Tri-Diversity Council presenters - Breaunna Smith, ADAC Chair: The agenda will be:</p> <ol style="list-style-type: none">1. Jermaine: Social Determinates of Health for minorities2. Breaunna: Mental Health3. Amber: Physiological responses to chronic stress and Epigenetics4. Tracye: Oral Health <p>All will have 20 minutes for presentations with 5 minutes for questions.</p> <p>E. Council member Laurel Matsuda resignation: Breaunna Smith, ADAC Chair: It was agreed to send Laurel a card and flowers, with ADAC members, Eric, and Susie paying for the cost.</p> <p>F. Election of ADAC Officers: Breaunna Smith, ADAC Chair:</p> <ol style="list-style-type: none">1. Nominees<ol style="list-style-type: none">a. Chair: Breaunna; Khara	<p>Susie: Find out if can send to non-county.</p> <p>March 10 agenda</p> <p>All: Email Eric with amount of your contribution.</p> <p>Eric: Send ADAC links to send money to him to pay for flowers.</p>
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	<p>b. Vice Chair: Khara; Jermaine; Amber</p> <p>It was moved and seconded to elect Khara House as Chair, Amber Jones as Vice Chair, and Jermaine as Assistant Vice Chair.</p> <p>G. ADAC Social Media and Online file information storage for Diversity Councils - Eric Peterson, Coconino County Public Affairs Director: Public Affairs will support ADAC social media if ADAC has a member who runs administers it. The County needs to be listed as an administrator as well. Amber and Jermaine can administer it.</p> <p>Online file storage: Eric is talking to IT to grant members an online Teams account so they can access the file storage. The county email could only be used for ADAC business. The email and password will be needed to access the storage and can be used for only that purpose.</p>	<p>APPROVED</p>	<p>Eric: Press release</p> <p>Eric: Connect with Alex with Amber & Jermaine.</p>
<p>5) OLD BUSINESS</p>	<p>A. Lived Black Experience Community Coalition - Khara House, ADAC Vice Chair: There is a meeting this Thursday to discuss next planning steps. The City adopted the 92-page strategic plan. There is a need to determine what it means for the Black community and the coalition, such as how the coalition partners can remain a unified front to address community issues. They will discuss if everybody is at the table, as well as formalize an MOU. A steering committee will be set up, consisting of representatives of each group. Khara would like to present the strategic plan to the Board of Supervisors and ask them to adopt it.</p> <p>B. FUSD Anti-Racism Committee – Amber Jones, ADAC member: The report was sent out. Amber does not know what will come of it. This should be an ADAC agenda item for next year. ADAC and possibly the Coalition will continue to push to move certain parts of the report forward.</p> <p>C. ADAC Virtual Craft Day – Deb Harris, ADAC member: There was only one person there. ADAC will rethink this activity.</p>		<p>Deb: Send agenda.</p> <p>Eric: Investigate if an MOU can be made with the Coalition.</p> <p>Susie: Send report again.</p>

	<p>D. December relief to Southside families – Breaunna Smith, ADAC Chair: Deb reported that the churches were very receptive.</p> <p>E. ADAC Pens – Breaunna Smith, ADAC Chair: Council member House moved to order pen #3 in the black/gray color. Council member Barkley seconded the motion and it passed.</p>	APPROVED	.
6) FINANCE	<p>A. Finance report – Susie Garretson, Diversity Council Coordinator: There is \$2,364.06 in the account.</p> <p>B. Discussion and possible action on expense approval – Breaunna Smith, AAAC Chair: None</p>		
7) ANNOUNCEMENTS	Breaunna questioned the formatting of the flyers with links to Diversity Council meetings.		Eric: Look into formatting.
8) NEXT MEETING DATES	<p>January 13, 2021 Tri-diversity Council meeting (ADAC Hosting)</p> <p>February 10, 2021 ADAC Meeting</p>		
9) ADJOURNMENT	Chair Smith adjourned the meeting at 7:52 pm.		

Respectfully Submitted by Susie Garretson

These minutes were approved at the ADAC February 10, 2021 ADAC meeting.