

**REGULAR MEETING OF
THE COCONINO COUNTY
PARKS & RECREATION COMMISSION
PURSUANT TO A.R.S. § 38-431.02
January 16, 2020
11:00am
Mess Hall**

Minutes

1. Call to Order

The meeting was called to order at 11:04am by Chair Steve Mongrain. Commissioners Ellen Parish, Joshua Stackhouse, Mary Hendricks, Brian Blue, Michelle Wesson, Diane Lenz, and Pam Foti were present. Commissioner Beth Tucker was absent. Staff in attendance were Cynthia Nemeth (Parks and Recreation Director), Brian Grube (Parks and Recreation Assistant Director), and taking minutes Mark Yarnall (Administrative Specialist III). Julie Lancaster from Lancaster Consulting was the facilitator for PRC retreat exercise.

Chair Steve Mongrain thanks Commissioner Ellen Parish for her leadership and guidance in 2019 as the Chair for PRC.

Chair Steve Mongrain thanks and welcomes Commissioner Joshua Stackhouse and Commissioner Michelle Wesson to the PRC Board, and thanks Commissioner Michelle Wesson for stepping in as Vice Chair for 2020.

2. Parks and Recreation Commission Purpose

The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend a policy regarding the development and operations of a well-balanced system of parks, programs, trails, and events.

3. Approval of the minutes from December 5, 2016

Chair Steve Mongrain amends December 5, 2019 minutes where it says, "Chair Steve Mongrain" to say, "Vice Chair Steve Mongrain". Commissioner Ellen Parish was current Chair Commissioner through the end of December 2019. However, Chair Ellen Parish was absent on December 5th therefore, Vice Chair Steve Mongrain was Acting Chair Commissioner during the December meeting.

Commissioner Brian Blue made a motion to approve the December 5, 2019 minutes. Commissioner Ellen Parish seconded the motion. The minutes were approved unanimously.

4. Public Appearances/Introductions/Call to the Public

There were no members of the public present at the meeting.

New Business

1. Lancaster Consulting Retreat Exercise (75 Minutes)

Commissioner Brian Blue reinforces Master Plan goals, objectives, and action steps over the next year to two years. In addition, the PRC does not want to be additional burden to staff, but a value enhanced and not add additional workload to staff.

Commissioner Brian Blue recognizes Friends of Coconino County Parks 501C3 fund raising arm and wants to work in concert with them, and all parties with what is most important.

Commissioner Brian Blue introduces Julie Lancaster, and Julie Lancaster takes the floor to begin the PRC Retreat Exercise.

2. Lunch Break (30 Minutes)

3. Lancaster Consulting Retreat Exercise Continues (165 Minutes)

Julie Lancaster continues with facilitation of the PRC Retreat Exercise.

Commissioner Mary Hendricks left early at 2:25pm.

4. Upcoming Board of Supervisor Agenda Items

January 28, 2020 – Department Financial Overview

January 28, 2020 – County Fair Financial Overview and Updated Fee

Confirm agenda item dates and times before attending. Board agenda is subject to last minute changes.

Reports (15 Minutes)

1. Director's Report

Postponed until February's meeting.

2. Commissioner's Report

Postponed until February's meeting.

Adjourn

The meeting was adjourned at 4:04pm.

**Coconino County
Parks & Recreation Commission**



Steve Mongrain, Chair

**Coconino County
Parks & Recreation Department**



Mark Yarnall
Secretary to the Commission