



OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND BOARD OF DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT

SPECIAL SESSION MINUTES

January 24, 2023

9:30 a.m. – Special Session *(Consent business items were conducted during Special Session)*

10:00 a.m. – Regular Session - CANCELED

Present: Chair Patrice Horstman, Vice Chair Jeronimo Vasquez and Supervisor Matt Ryan were present virtually via Zoom meeting technology. Supervisor Lena Fowler joined the meeting virtually at 9:34 a.m.

Absent/Excused: Supervisor Judy Begay.

Also Present: County Manager Steve Peru, Deputy County Manager/Flood Control District Director Lucinda Andreani, Deputy County Manager Sue Brown, Deputy County Manager Andy Bertelsen, Deputy County Attorney Monique Coady, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Horstman called the Special Session to order at 9:32 a.m. and led the pledge of allegiance.

Call to the Public:

County Manager Peru stated he would like to acknowledge and recognize the efforts made by street crews from all jurisdictions during the recent third highest snow event in the County. He acknowledged Facilities Management for their work keeping County parking lots cleared and Emergency Management for their alerts and communications on social media and Sheriff's Office for their work helping people on the roads and response to calls during the snow event.

Vice Chair Vasquez thanked all public servants and staff for their work providing safe parking and travels.

Supervisor Ryan said this has been a test for everyone. He spoke about the substantial amount of snow that Munds Park and Kachina Village received, and that people have been patient and helpful with others during the snow event. Partners and people worked together even when electricity was out.

Supervisor Fowler thanked everyone across the County for their work to clear roads and help communities.

Clerk Daley provided instructions to attendees on how to provide comment by clicking on the raise hand icon appearing in the lower portion of their computer screen to speak or by pressing *9. She noted there was no one who indicated they would like to provide public comment.

Rachel Drummond thanked everyone for their hard work over the last few weeks. She said she is an FTR owner in Munds Park and Allison Tiffany is an advocate who has been working hard to advocate for seniors, disabled and low income residents in Munds Park. Last week was really hard on a lot of them because they couldn't get out of their homes, shovel or have a path for propane to be delivered. There were a lot of people out of propane and didn't have heat for multiple days. Many in the community opened their homes to help those residents as it was an urgent/emergency situation and there was even a resident who couldn't get out of their home to get to a dialysis appointment. She asked if there is an emergency line to call to alert the County in these situations. Could the County create a list of contact information? The community is helping but they do not have a list of who these individuals are and it is difficult to create one. If there was an emergency alert to let the community know when this is happening they could get services out.

Chair Horstman stated the Board cannot address the comments as they are not on the agenda but the County Manager can look into the request.

Clerk Daley noted there were no additional raised hand icons appearing from members of the public who wish to speak.

Proclamations:

1. Consideration and possible action to approve a Proclamation designating February 2023 as Black History Month in Coconino County. **Human Resources**

Human Resources Director Erika Philpot introduced the item and said African Diaspora Advisory Council Chair Khara House will read the proclamation.

African Diaspora Advisory Council Chair Khara House stated it was her honor to be present and read the proclamation and she did so on the record.

Human Resources Director Erika Philpot described upcoming events to be held in celebration of Black History Month in Coconino County.

Individual Board members expressed the importance of recognizing the African American community and their contributions and to celebrate cultures and diversity within the County.

Chair Horstman asked for a motion and read the agenda title into the record.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Board of Supervisors Consent Agenda:

Chair Horstman requested a motion to approve the consent agenda items 2, 3, 7, 10 and 12 and removing items 4, 5, 6, 9 and 11.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

2. Consideration and possible action to approve the minutes from the Board of Supervisors meeting conducted December 20, 2022.
3. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
01/05/2023	EFT – 18142 – 18184	\$250,256.43
01/05/2023	Checks – 93202728 – 932027785	\$335,471.67
01/12/2023	EFT – 18185 – 18306	\$2,486,434.12
01/12/2023	Checks – 93202778 – 93202908	\$1,785,439.20
01/13/2023	EFT – 18307 – 18310	\$13,610.63
01/13/2023	Checks – 93202909 – 93202918	\$11,206.19

4. **Removed:** Consideration and possible action to approve a budget adjustment of funding in the amount of \$1,514.00 from District 2 community initiative funds to the Coconino County Parks and Recreation department for permit #7718 for the Youth Climate Action Summit Event held in partnership with Willow Bend, City of Flagstaff Sustainability Section, County Sustainable Building Program, and Repowering Schools. **Board of Supervisors**

Vice Chair Vasquez stated it is his pleasure to be able to use some community initiative (CI) funds to help support Willow Bend which is in District 2.

Moran Henn with Willow Bend spoke about the Youth Climate Action Summit Event and thanked Vice Chair Vasquez for his sponsorship. She invited the Board and staff to attend the annual event.

Chair Horstman asked for a motion.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Matt Ryan.

Chair Horstman noted we have a motion and a second for District 2 CI monies for the Youth Climate Action Summit Event held in partnership with Willow Bend, City of Flagstaff Sustainability Section, County Sustainability Program, and Repowering Schools.

Chair Horstman called for the question; the motion passed unanimously.

5. **Removed:** Consideration and possible action to approve \$4,040.00 from District 2 community initiative funds to the Willow Bend Environmental Education Center for outreach materials, supplies, print handouts and support planning for the free monthly Science Saturday events, and approve the corresponding funding agreement. **Board of Supervisors**

Vice Chair Vasquez spoke about the importance of supporting and educating the community and young people about science opportunities and the environment and that's what makes Willow Bend such an important place. He added that is a pleasure to be able to support Willow Bend.

Moran Henn stated this is one of Willow Bend's favorite events and they are excited to serve the entire community and neighbors who often don't have access to such programming. She noted there will be staffed by Willow Bend and guest speakers and guest experts that will provide unique opportunities to experience science and environmental hands-on activities.

Chair Horstman asked for a motion.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez.

Chair Horstman noted we have a motion to approve \$4,040.00 from District 2 community initiative funds to the Willow Bend Environmental Education Center for outreach materials, supplies, print handouts and support planning for the free monthly Science Saturday events.

Supervisor Ryan stated he will second, noting it is item 5.

Chair Horstman called for the question; the motion passed unanimously.

6. **Removed:** Consideration and possible action to approve \$5,000 from District 2 community initiative funds to The Literacy Center for volunteer training for the youth and family literacy project in Coconino County, specifically the Raising Readers Program, and approve the corresponding funding agreement. **Board of supervisors**

Vice Chair Vasquez said he is really a proponent of education, and this is a great program. The Literacy Center has done great work in the community and literacy is such a great tool to help young people make advances in their lives and improve their standard of living. It is important to get young people starting to read early.

Amanda Black with the Literacy Center described the goal of the Literacy Center and stated the purpose is to help children hit their critical reading benchmark by third grade. She noted the project has been successful since COVID with a 98% success rate and they would like to extend the program to more schools, eventually all schools.

Chair Horstman asked for a motion.

Motion: Approve \$5,000 from District 2 community initiative funds to The Literacy Center for volunteer training for the youth and family literacy project in Coconino County, specifically the Raising Readers Program, and approve the corresponding funding agreement, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Second:** Supervisor Matt Ryan.

Chair Horstman called for the question; the motion passed unanimously with Chair Horstman, Supervisor Vasquez and Supervisor Ryan voting 'aye'. Supervisor Fowler was not present for the vote, her vote was counted as an abstention.

Upon inquiry from Chair Horstman, Ms. Black explained this does not fully fund the program but will help get it completely funded.

7. Consideration and possible action to approve Resolution 2023-02, authorizing the Arizona Attorney General's Office to provide representation of Coconino County in the case of Southern California Edison Co. v. ADOR et. al. (TX2022-000425), which is a tax appeal of valuation of centrally valued property. **County Attorney**
8. Consideration and possible action to approve a budget adjust to the Fiscal Year 2023 revenues and expenditures for the remaining 2020 HAVA Grant Award funds of \$86,508.93 and to divide the award evenly between two departments (Recorder Office and Elections Department), each department shall have \$43,254.47 in HAVA Grant Funds to align revenues and expenditures between the two departments that facilitate in-person Elections and Election early voting functions. This will be a one time budget adjustment to the total amount to allow for the departments to have equal amounts of HAVA funding to continue using until the end of FY2024. **Elections**
9. **Removed:** Consideration and possible action to create a new Flood Control District Match Fund with a funds transfer and commitment of \$12 million to be used strictly for Flood Control District Federal project match and ineligible costs over the next four years, or upon completion of the Federal project award period. **Finance**

Chair Horstman noted she asked to remove the item as it will be talked about later in the afternoon. She asked Finance Director Siri Mullaney to explain it to the public.

Director Mullaney noted staff talked about this at the last Flood Control District meeting as one of the tools to help with the federal match that is forthcoming for the projects in the Pipeline/Tunnel area. The County received \$12 million dollars under the American Rescue Plan Act (ARPA) for any governmental purpose other than lobbying. This is under the local assistance and Tribal consistency fund or referred to as the Wyden dollars. This recommended action item is for the County to report general government expenditures under these funds, essentially freeing them up from the General Fund. This will create a committed fund to set aside the \$12 million dollars during the duration of the flood mitigation projects. Setting them aside or committing them makes them available for match so the County has satisfied the requirements organizationally.

Supervisor Ryan noted this is wise management of funds that create the opportunity for versatility.

Chair Horstman noted the County is in a unique position due to ARPA funding and the Wyden Amendment funding, putting the County in a different financial capability than we would have been in. This is a fiscally responsible measure to keep control and track of federal project matching funds as the County moves forward.

Vice Chair Vasquez agreed and said this is a good way to set the money aside for when the projects are ready.

Chair Horstman asked for a motion to create a new Flood Control District Match Fund with a funds transfer and commitment of \$12 million to be used strictly for Flood Control District Federal project match and ineligible costs over the next four years, or upon completion of the Federal project award period.

Motion: Move for approval, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

10. Consideration and possible action to approve the final Fiscal Year 2022 inter-fund transfers. **Finance**
11. **Removed:** Consideration and possible action to appoint Saylor Caudil to serve on behalf of Supervisor Horstman (District 1) to the Community Action Advisory Board for a two-year term to expire January 2025. **Health and Human Services**

Chair Horstman stated she has had the good fortune of knowing Saylor Caudil over many years. Pam Fody, who was a long time Parks and Recreation Commissioner, is a good friend and Saylor and Pam had many outdoor adventures. Saylor has a strong background in helping others and many people have worked with her during her work with Red Cross. She always extends herself to emergency responses, food banks and gathering toys for kids and has also worked with Supervisor Begay on Veteran outreach.

Chair Horstman said it is her pleasure to recommend the appointment of Saylor to the Community Action Advisory Board to continue to support and have her advocate for the County.

Chair Horstman asked for a motion to appoint Saylor Caudil to the Community Action Advisory Board for a two-year term.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Saylor Caudill thanked Chair Horstman and the Board for the opportunity and said she is excited to serve and is grateful for having the opportunity to serve on an official board.

12. Consideration and possible action to approve the submittal of an application for a federal Land and Water Conservation Fund (LWCF) grant administered by Arizona State Parks in the amount of \$1,000,000 to assist in the acquisition of the Gonzales Ranch in Williams, Arizona. **Parks and Recreation**

Motion: Resolve as the Health District Board of Directors, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Public Health District Consent Agenda:

Chair Horstman asked for a motion to approve the Consent Agenda items 13 and 14.

Motion: So moved, **Action:** approve, **Moved by:** Director Jeronimo Vasquez, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

13. Consideration and possible action to (1) approve an intergovernmental agreement between the Arizona Board of Regents on behalf of the University of Arizona, Dept. of Nutritional Sciences & Cooperative Extension and Coconino County Public Health District to provide nutrition and physical activity strategies within Leupp and the surrounding area for the period of October 1, 2021 to September 30, 2023 with three additional one-year periods not to exceed a total of five years for an amount not to exceed \$21,000 per year; and (2) ratify work completed by the University starting October 1, 2021, prior to the signing of this Agreement.
Health District

14. Consideration and possible action to (1) approve an Intergovernmental Agreement between the Arizona Department of Health Services (ADHS) and Coconino Public Health Services District Contract #CTR063849 for the Arizona Prescription Drug Overdose Prevention Program for the period September 1, 2022 - August 31, 2027. The contract covers three programs and respective funding amounts: Opioid Overdose Prevention Program (9/1/22-8/31/23) in the amount of \$295,450, Overdose Fatality Review (10/1/22-9/30/23) in the amount of \$25,000, and Opioid Crisis Response (10/1/22-9/30/23) in the amount of \$277,810 for a total of \$598,260 for the period September 1, 2022 - September 30, 2023; and (2) to ratify services provided starting September 1, 2022, prior to the signing of this agreement. **Health District**

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Jeronimo Vasquez, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Discussion and Possible Action Items:

15. Presentation, discussion and possible direction regarding the Flagstaff Ranger District of the Coconino National Forest's proposed fire restriction changes that would limit camping, campfires, and motorized use in strategic areas of the district during certain times of the year when catastrophic wildfire risk is high.
County Manager

Forest Restoration Director Jay Smith introduced Deputy District Ranger with the Coconino National Forest Nick Mustoe and thanked him for taking the time to provide information.

Deputy District Ranger Nick Mustoe provided a presentation that described the objective of fire restrictions (which are to reduce potential for human-caused die that significantly impacts the Peaks and downstream communities), mechanical treatments, prescribed fires and people

management and provided a chart that displayed data related to human versus lightning caused fires since 1971 through 2022.

Deputy District Ranger Mustoe continued by providing an overview of Stage 1, 2 and 3 fire restrictions, how restriction decisions are made and some history on restrictions made between 2000 and 2022. He displayed maps that described how various closures and restrictions are applied in different areas around the forest depending on conditions.

Individual Board members provided feedback on the information presented and expressed their appreciation of the partnership they have with the forest service and the work they do.

Chair Horstman called for a break at 11:02 a.m. and reconvened open session at 11:10 a.m.

16. Discussion and update regarding state and/or federal legislative and/or administrative matters. **County Manager**

Government Affairs Manager Greg Nelson introduced newly appointed Government Affairs Policy Analyst Keith Brekhus and provided an update on current state legislation.

Health and Human Services Director Kim Musselman thanked the Board for their support of efforts to address the sunseting Good Samaritan Law.

Government Affairs Manager Greg Nelson continued to provide updates on pending legislation.

The Board provided feedback on the information presented, thanked staff for their work and welcomed Keith Brekhus to County staff.

Chair Horstman stated the Board would move to address roundtable, agenda item 23 at 11:33 a.m.

17. Discussion, review and possible direction regarding the Board of Supervisors planning calendar. **County Manager**

The Board did not address this item.

18. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**

The Board did not address this item.

Chair Horstman called for a break at 11:52 a.m. and reconvened open session at 1:18 p.m. Supervisor Fowler was not present.

Discussion and Possible Action Items continue – 1:15 p.m.:

19. Presentation and discussion regarding a proposed Short-Term Rental Ordinance. **Community Development**

Deputy County Manager Andy Bertelsen stated that during the last legislative session the State granted local jurisdictions the ability to have some level of regulation on short-term rentals.

Community Development has been working with local jurisdictions to create a draft ordinance for the Board's consideration. He noted that this is a discussion item and staff is not requesting the Board approve anything at this time.

Community Development Director Jay Christelman provided a presentation that outlined new regulatory legislation as it pertains to local jurisdictions:

- Allows for jurisdictions to require a permit or license.
- Allows for the collection of up to \$250 for the permit or license fee.
- Allows for the requirement for the short-term rental to maintain \$500K liability insurance and advertise rentals through sites that require equal or greater coverage.
- Requires short-term rental operators to notify neighbors.
- Requires providing an emergency point of contact to be notified for emergencies and complaints who is responsible for responding.
- Requires the operator to provide a transaction privilege tax license number.
- Specifically identifies what is required to issue a permit or deny.
- Allows for a process to suspend a permit for up to 12 months depending on verified violations.
- Allows for an increasing style of financial penalties for verified violations over specified periods of time.
- Prevents short-term rentals from allowing venues such as special events.
- Prevents a short-term rental to be rented to a registered sex offender.
- Thoroughly outlines the enforcement process.

Director Christelman advised that staff plans to bring the short-term ordinance back to the Board for consideration during a public hearing on February 28, 2023.

Chair Horstman spoke about complaints that have been received by several Board members related to parties being held at short-term rentals. She noted that now Legislature has allowed government some small oversight and management to handle said abuses the Board has heard about and this will help neighbors and community members.

Individual Board members provided feedback on the information presented, similar to the same issues and new legislation as addressed by Chair Horstman. They thanked Director Christelman and staff for the work they have done on the draft ordinance.

Upon inquiry from Supervisor Ryan, Director Christelman answered questions regarding permitting software that will allow staff to create a specific permit application and plans to hire additional staff for administrative purposes and permit management.

Director Christelman thanked Community Development staff and Deputy County Attorney Aaron Lumpkin for their work on the ordinance and spoke about public information that will be sent out today by communications.

Deputy County Attorney Monique Coady described the upcoming public hearing process, statutory requirements and information for the public as to how to submit comments prior to the meeting.

Supervisor Fowler returned to the meeting virtually at 1:57 p.m.

20. Presentation and discussion regarding Fiscal Year 2022 unaudited financial information, Fiscal Year 2023 Budget Status, and a Fiscal Year 2024 outlook.
Finance

County Manager Peru stated staff will be presenting information on Fiscal Year (FY) 2024 budget building blocks, the FY22 unaudited financials, a FY23 budget update and a FY24 outlook.

Finance Director Siri Mullaney provided a presentation that highlighted FY22 unaudited financial data, a summary of the changes in revenues between FY22 and FY23: General Fund revenues remained strong but additional resources were forecasted during FY23 budget and allocated, American Rescue Plan Act (ARPA) revenue resulted in one-time \$10 million expenditure decrease, building permits continued to stay high, the Jail District and Public Works had fund balance increases and the Public Health Services District and Flood Control District had fund balance decreases.

Director Mullaney continued with a FY23 budget update that reviewed major revenues, County and State shared sales tax, Highway User Revenue Funds (HURF), types and amounts of General Funds revenues and expenditures and Jail District, Health District and Public Works/HURF revenues and expenditures. She outlined a summary of the FY23 budget, an outlook on FY24 major revenue/expense drivers and the 10-Year General Plan.

Individual Board members provided feedback on the information presented and spoke about the impacts of inflation and unfunded mandates and upcoming budget topics.

Chair Horstman stated the Board would move to table item 21 and move to item 22 at this time as there are two Board members that are not feeling well; *the time was 2:56 p.m.*

21. Presentation, discussion, and possible approval of the final draft of the Fort Tuthill County Park Management Plan. **Parks and Recreation**

The Board did not address this item.

Motion: Resolve as the Flood Control District Board of Directors, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously.

22. Presentation, update and discussion regarding the Flood Control District's current financial status and staffing needs with regards to supporting the implementation of the Schultz/Pipeline Long-Term Flood Mitigation Projects and consideration and possible action to approve one full-time employee (FTE) to serve as the District's Community Relations Manager for a three-year term. **Flood Control District**

Upon inquiry from Chair Horstman, Flood Control District Director Lucinda Andreani affirmed that this item is a Flood Control District financial update and consideration of the possibility of adding one employee to serve as the Flood Control District's Community Relations Manager.

Director Andreani stated Congress & the President approved the Omnibus Federal Appropriations bill which approved funding from National Resources Conservation Service

(NRCS) and United States Forest Service (USFS) for Schultz/Pipeline long-term flood mitigation projects. The Flood Control District has two projects on the EWPP waitlist.

Flood Control District Business Manager Shaun Pooyouma continued with the presentation by reviewing the total cost to date for the Schultz/Pipeline emergency response which was \$8,934,243 with some reimbursements anticipated and some received.

He described reimbursements as follows:

Total Cost of Schultz/Pipeline Response	\$8,934,243
<u>Total Reimbursement Amount</u>	<u>\$7,445,222**</u>
Total Cost to the District	\$1,489,021

- Reimbursements for Schultz/Pipeline Response from NRCS & DFFM have been received and are being allocated via County Treasurer
- DEMA Reimbursements will not be received until Fiscal Year 2024

Business Manager Pooyouma outlined Schultz/Pipili8ne Fall 2022 small-scale projects as follows:

Construct Triple Berms	\$450,000
Construct New Twin Berms*	\$500,000
Clean Out Existing Twin Berms	\$200,000**
Expand Existing Twin Berms*	\$200,000
North Paintbrush Shotcrete Project*	\$434,000**
South Paintbrush Shotcrete Project	\$960,000**
Copeland Detention Basin Clean Out**	\$810,000**
Communities Detention Clean Out (Hutchinson Acres, Lupine, Pioneer Valley)North & South Paintbrush Storm Inlet Expansion (Moved to Spring 2023)	<u>\$1,375,000</u>
TOTAL ESTIMATED COST	\$5,214,000

He further displayed a chart reflecting the following:

Current Estimated Costs for Small-Scale Projects	\$6,214,000
Engineering Long-Term Mitigation Support Cost	\$393,000
<u>Pending Small-Scale DFFM Reimbursements</u>	<u>\$2,689,000</u>
Total Cost to the District	\$3,918,000

- \$1,395,939 has been invoiced and pending reimbursement from DFFM
- Engineering Support and Assistance cost covered by the District and included in the Small-Scale Fall 2020 Mitigation Costs

Business Manager Pooyouma explained the status of the emergency loan status and 2023 planned projects, noting the current General Fund loan balance is \$9,670,979, with Spring 2023 projects approximately \$5,768,293 and General Fund loan balance after costs totaling \$3,902,686. He stated National Resources Conservation Service (NRCS) Emergency Watershed Protection Projects (EWPP) come with additional costs above the 25% match, which includes excess technical assistance, ineligible construction costs and administrative and support costs. The total additional estimated cost to the District for NRCS EWPP Projects (including 25%

construction match) is estimated at \$20 million plus over the three fiscal years. There is a combined \$15,902,686 available to help cover District estimated costs related to Excess Technical Assistance, NRCS Federal Match, Ineligible Costs and Additional Project Support for future projects beginning in FY2024; which is a combination of the Flood Control District loan balance from the General Fund in the amount of \$3,902,686 (which is repaid by FY29) and the American Rescue Plan Act (ARPA) Senator Wyden funding appropriation in the amount of \$12,000,000.

Public Works Administrative Services Division Manager Jeremy Floyd continued with the presentation by providing an update on the Flood Control District 10-Year Plan key elements and assumptions. Flood Control District Director Andreani spoke about the need to continue supporting traditional Flood Control District projects in Federal Emergency Management Area (FEMA) flood hazard areas.

Supervisor Ryan talked about the need to reach out to other jurisdictions and stay on top of various restoration projects.

Chair Horstman noted there is a need to be aware of future risks and thanked staff for the work they have done and for the advocacy that has been done for devastated communities.

County Manager Peru said staff is pursuing direct allocation from the State in addition to Department and Forestry and Fire Management (DFFM) reimbursements.

Flood Control District Director Andreani outlined current Flood Control District staffing and a proposed staffing plan to implement over \$110 million in Schultz/Pipeline flood mitigation and, to re-establish investment in Flood Control District traditional projects and jurisdictional projects.

County Manager Peru stated he supports the recommendations as placed on the record and that reimbursements help support and balance the General Fund. If there is another emergency, staff will respond even with the challenges they present.

Individual Board members provided feedback on the information presented and spoke about their support of the request for an additional full-time employee and thanked staff for their work on mitigation efforts.

Chair Horstman asked for a motion to approve one full-time employee (FTE) to serve as the District's Community Relations Manager for a three-year term?

Motion: So moved, **Action:** approve, **Moved by:** Director Jeronimo Vasquez, **Seconded by:** Director Matt Ryan. The motion passed unanimously.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Matt Ryan, **Seconded by:** Director Jeronimo Vasquez. The motion passed unanimously.

23. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
 - District 1 – Supervisor Patrice Horstman
 - District 2 – Supervisor Jeronimo Vasquez

- District 3 – Supervisor Matt Ryan
- District 4 – Supervisor Judy Begay
- District 5 – Supervisor Lena Fowler
- Chair's Report

The Board addressed item 23 at 11:33 a.m.

Individual Board members provided a brief update on current events, projects and meetings they've attended relative to their respective districts and committee appointments.

The Board ended discussion on item 23 at 11:52 a.m.

Adjourn: Chair Horstman adjourned the meeting at 4:09 p.m.

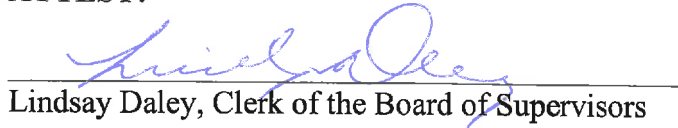
COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL)



Patrice Horstman, Chair

ATTEST:



Lindsay Daley, Clerk of the Board of Supervisors



Warrant listing for 1/5/2023 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check	Vendor	Amount
<u>18144</u>	CANDELEN	6,301.98
<u>18145</u>	CINDY MAY	3,900.00
<u>18147</u>	CRM OF AMERICA LLC	1,281.44
<u>18148</u>	ELEVATED ADVOCACY LLC	5,500.00
<u>18150</u>	FLAGSTAFF BUSINESS SOLUTIONS LLC	1,125.00
<u>18151</u>	MICHAEL M GOLIGHTLY AND ASSOCIATES, INC	4,390.42
<u>18152</u>	HYE TECH NETWORK & SECURITY SOLUTIONS LLC	4,100.00
<u>18153</u>	NICHOLAS M LARSEN	1,598.03
<u>18156</u>	NORTH COUNTRY HEALTHCARE INC	1,900.00
<u>18159</u>	PAW PLACEMENT OF NORTHERN ARIZONA	12,390.00
<u>18160</u>	PAW PLACEMENT OF NORTHERN ARIZONA	41,250.00
<u>18161</u>	PERFORMANCE STRATEGIES	3,736.25
<u>18162</u>	PRO PETROLEUM LLC	24,146.26
<u>18164</u>	RED FEATHER DEVELOPMENT GROUP	18,064.23
<u>18165</u>	RUSH TRUCK CENTERS	1,681.56
<u>18167</u>	SHAMROCK FOODS	4,638.81
<u>18168</u>	SHI INTERNATIONAL CORPORATION	85,710.22
<u>18169</u>	BELINDA STYLE	1,607.00
<u>18171</u>	GOLDEN RULE CHARITIES	6,497.82
<u>18172</u>	TK ELEVATOR CORPORATION	1,509.65
<u>18174</u>	CAROLINE PILKINGTON	1,130.40
<u>18176</u>	WOODSON ENGINEERING AND SURVEYING	13,587.50
<u>93202733</u>	CATHOLIC CHARITIES COMMUNITY SERVICES INC	8,248.19
<u>93202737</u>	COCONINO COUNTY REGIONAL ACCOMMODATION SCHOOL DIST	8,219.97
<u>93202742</u>	EMPIRE SOUTHWEST LLC	11,505.30
<u>93202743</u>	FLAGSTAFF FAMILY FOOD CENTER	8,858.00
<u>93202745</u>	GLHN ARCHITECTS & ENGINEERS, INC.	27,013.00
<u>93202746</u>	GOVERNMENTJOBS.COM	3,046.81
<u>93202747</u>	GRAINGER	2,515.12
<u>93202749</u>	HANSON PROFESSIONAL SERVICES INV	39,930.00
<u>93202751</u>	INSPECTORS AUTO APPEARANCE CENTER, INC	2,628.41
<u>93202752</u>	JONES SKELTON & HOCHULI PLC	1,072.50
<u>93202755</u>	LANSWEEPER INC	3,290.00
<u>93202756</u>	LOUDEDGE INC	2,600.00
<u>93202759</u>	NORTHERN ARIZONA UNIVERSITY	9,045.92
<u>93202760</u>	NORTHERN ARIZONA UNIVERSITY	9,499.18
<u>93202768</u>	SAN TAN AUTO PARTNERS LLC	36,314.10
<u>93202769</u>	DON SANDERSON FORD, INC	44,713.51
<u>93202773</u>	TRANSLATIONAL GENOMICS RESEARCH INSTITUTE	105,900.00
<u>93202775</u>	UNS GAS INC	1,835.06

Warrant listing for 1/12/2023 as required by ARS-11-217.D

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Check	Vendor	Amount
<u>18186</u>	ALTIS COUNSELING ASSOCIATES LLC	6,300.00
<u>18189</u>	AMERIGAS PROPANE LP	1,519.20
<u>18191</u>	ARIZONA COUNTIES INSURANCE POOL	7,271.00
<u>18195</u>	BURGESS & NIPLE INC	5,935.00
<u>18198</u>	CENTER FOR DISEASE DETECTION INC	1,174.60
<u>18200</u>	CITY OF PAGE	4,489.90
<u>18201</u>	COCONINO COUNTY	9,097.03
<u>18202</u>	COCONINO COUNTY	15,695.93
<u>18203</u>	COCONINO COUNTY	499,140.97
<u>18204</u>	COCONINO COUNTY	43,529.85
<u>18205</u>	COCONINO COUNTY	88,520.72
<u>18206</u>	COCONINO COUNTY	50,003.40
<u>18207</u>	COCONINO COUNTY	432,461.80
<u>18208</u>	COCONINO COUNTY	244,634.62
<u>18209</u>	COCONINO COUNTY	74,469.77
<u>18210</u>	COCONINO COUNTY	32,499.79
<u>18211</u>	COCONINO COUNTY	5,072.62
<u>18212</u>	COCONINO COUNTY	29,565.00
<u>18214</u>	COREMR LLC	3,400.00
<u>18215</u>	CRM OF AMERICA LLC	1,577.28
<u>18217</u>	DELTA DENTAL PLAN OF ARIZONA	62,957.60
<u>18219</u>	EATON SALES & SERVICE LLC	1,149.17
<u>18223</u>	TYRRELL-MARXEN CHEVROLET CADILLAC INC	1,286.48
<u>18228</u>	GREAT CIRCLE RADIO	1,227.37
<u>18229</u>	GRIFFEN & STEVENS LAW FIRM PLLC	2,965.00
<u>18230</u>	THE GUIDANCE CENTER INC	4,295.35
<u>18231</u>	HEALTH CHOICE MANAGEMENT COMPANY	1,819.22
<u>18236</u>	JE FULLER HYDROLOGY AND GEOMORPHOLOGY INC	9,514.62
<u>18238</u>	KASSIE RENE TADSEN	5,302.00
<u>18242</u>	MICHELLE RATNER	1,289.50
<u>18247</u>	MILLER MINING INC	18,137.54
<u>18249</u>	NORTHERN ARIZONA INTERGOVERNMENTAL	3,099.00
<u>18251</u>	NEXXUS CONSULTING LLC	8,181.83
<u>18252</u>	NILES RADIO COMMUNICATIONS	42,420.69
<u>18258</u>	NORTHERN LIGHT TREE COMPANY & LANDSCAPE MAINT LLC	4,668.00
<u>18260</u>	PAGE UTILITY ENTERPRISES	1,300.74
<u>18261</u>	GREGORY THOMAS PARZYCH	2,307.00
<u>18263</u>	PEAK ENGINEERING INC	10,633.00
<u>18264</u>	PERFORMANCE STRATEGIES	5,110.91

<u>18268</u>	PES SECURITY LLC	7,380.00
<u>18269</u>	PITNEY BOWES INC	12,164.76
<u>18270</u>	PRO PETROLEUM LLC	53,122.41
<u>18274</u>	RUNBECK ELECTION SERVICES	71,301.62
<u>18278</u>	SHAMROCK FOODS	4,310.66
<u>18279</u>	SHI INTERNATIONAL CORPORATION	32,032.70
<u>18284</u>	STATE OF ARIZONA	61,908.00
<u>18285</u>	STATE OF ARIZONA	73,737.11
<u>18289</u>	JENNIFER SULLIVAN	1,275.00
<u>18292</u>	SUNED 14 MISC-B HOLDINGS LLC	1,454.51
<u>18293</u>	SUNED 14 MISC-B HOLDINGS LLC	1,918.18
<u>18298</u>	TYLER TECHNOLOGIES INC	44,496.61
<u>18301</u>	VANGUARD TRUCK HOLDINGS LLC	3,905.39
<u>18302</u>	WELLPATH LLC	320,597.00
<u>18303</u>	AMANDA J WILLEY	3,124.30
<u>18304</u>	WEX BANK	24,725.79
<u>93202784</u>	ARIZONA STATE UNIVERSITY	2,049.80
<u>93202786</u>	B2B/AMW ACQUISITION COMPANY, INC	1,904.12
<u>93202794</u>	C&E PAVING & GRADING LLC	188,521.29
<u>93202796</u>	OAK CREEK MOBILODGE	1,025.00
<u>93202797</u>	CATHOLIC CHARITIES COMMUNITY SERVICES INC	10,624.50
<u>93202802</u>	CITY OF FLAGSTAFF	1,464.71
<u>93202803</u>	CITY OF FLAGSTAFF	8,224.22
<u>93202804</u>	CITY OF FLAGSTAFF	2,147.18
<u>93202811</u>	HOLLIS JEFFREY COKER	3,027.20
<u>93202815</u>	MARK ALLAN CHASE	6,345.20
<u>93202817</u>	ECLINICALWORKS LLC	1,807.85
<u>93202818</u>	EMPIRE SOUTHWEST LLC	9,111.02
<u>93202821</u>	FLAGSTAFF NATIVE PLANT & SEED	7,287.50
<u>93202822</u>	FLAGSTAFF PUBLISHING COMPANY	8,513.36
<u>93202826</u>	GANNETT FLEMING INC	88,347.96
<u>93202829</u>	GRAINGER	1,955.81
<u>93202832</u>	HARRIS & WINGER PC	1,365.00
<u>93202835</u>	FLAGLIGHTS LLC	3,624.50
<u>93202837</u>	JAMES COOKE & HOBSON INC	7,936.34
<u>93202838</u>	JURY SYSTEMS INCORPORATED	1,925.00
<u>93202840</u>	LA CONSULTING INC	6,211.80
<u>93202845</u>	KHADGA B LIMBU	2,750.00
<u>93202847</u>	DAVID LISAK	2,000.00
<u>93202848</u>	LOZNO ENTERPRISES INC	2,250.00
<u>93202851</u>	ROBERT EUGNE MAURER	2,094.00
<u>93202852</u>	KIRSTEN MELLINGER	1,045.24
<u>93202862</u>	CEQUEL COMMUNICATIONS LLC	3,505.26
<u>93202866</u>	OXFORD HOUSE ASPEN VALLEY	1,160.00
<u>93202867</u>	PAGE DENTAL CENTER P.C.	1,505.00
<u>93202871</u>	PC DIVERSIFIED INC	41,047.50
<u>93202872</u>	DENIELLE PERRY	1,400.00

<u>93202873</u>	POLLOCK PROPERTIES INC	1,250.00
<u>93202883</u>	SEDONA PROTECTIVE SERVICES LLC	1,667.25
<u>93202886</u>	STATE OF ARIZONA	97,216.00
<u>93202887</u>	STATE OF ARIZONA	1,413.25
<u>93202889</u>	SUPPORT PAYMENT CLEARINGHOUSE	3,491.13
<u>93202892</u>	THOMSON REUTERS-WEST PAYMENT CENTER	5,701.74
<u>93202893</u>	TIFFANY CONSTRUCTION COMPANY	1,125,939.86
<u>93202900</u>	UNS GAS INC	6,861.72
<u>93202904</u>	VICTIM WITNESS SERVICES FOR COCONINO COUNTY	86,177.16
<u>93202905</u>	VICTIM WITNESS SERVICES FOR COCONINO COUNTY	10,325.85

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<u>18307</u>	GRAND CANYON FOOD PANTRY INC	1,679.42
<u>18308</u>	NORTHLAND FAMILY HELP CENTER	3,720.00
<u>18309</u>	SHAMROCK FOODS	7,184.79
<u>18310</u>	STATE OF ARIZONA	1,026.42
<u>93202909</u>	BIG BROTHERS BIG SISTERS OF FLAGSTAFF	1,800.00
<u>93202910</u>	CITY OF FLAGSTAFF	1,043.00
<u>93202911</u>	EMPIRE SOUTHWEST LLC	2,606.76
<u>93202912</u>	JACQUELINE HOOVER JONES	1,550.00
<u>93202914</u>	NBS GOVERNMENT FINANCE GROUP	2,943.80