

Coconino County Planning and Zoning Commission
Meeting of January 29, 2020
Board of Supervisors' Meeting Room
County Administrative Center
219 East Cherry
Flagstaff, Arizona

Members Present

Tammy Ontiveros - Madam Chair
Don Walters – Vice-Chair
Sat Best
Ray Mayer
John Ruggles
Tyanna Burton
Jim Clifford

Members Absent

Mary Williams

Staff Present

Jess McNeely, AICP, Assistant Director
Zach Schwartz, Sr. Planner
Aaron Lumpkin, County Attorney
Marty Hernandez, Recording Secretary

Chair Ontiveros called the meeting to order at 5:31PM. She noted procedures to the audience.

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

Chair Ontiveros wanted the minutes to reflect Mr. Birtcher's statement regarding the timeline of the signatures, where he stated he could get the signatures in 2 -3 days but wanted until the end of the month.

Chair Ontiveros also wanted her statement clarified with Ms. Lamoureux showing that the applicant's statement was on the record.

MOTION: Commissioner Clifford made the motion to approve the minutes from January 8, 2020 be approved with the corrections to the verbiage.

ABSTENTION: Chair Walter abstained.

SECOND: Commissioner Ruggles seconded.

DISCUSSION: N/A

VOTE: The vote was unanimous.

III. PUBLIC HEARINGS

1. Update to Commission Bylaws adding the sentence as Section 8.C: "Telephonic or other technology attendance of hearings is not permitted with exception of applicants and

their representatives as coordinated with Staff.”

STAFF: Mr. McNeely presented a PowerPoint and reviewed the update recommended to the by-laws.

PUBLIC: NA

COMMISSION: Commissioner discussed appropriate wording to cover all basis with changing technologies.

MOTION: Commissioner Ruggles made to motion to approve the update to the by-laws with the verbiage stating, “Telephonic or other technology attendance of hearings is not permitted with exception of applicants and their representatives with a demonstrated hardship, as coordinated in advance with staff”.

SECOND: Commissioner Clifford seconded.

DISCUSSION: NA

VOTE: The Motion passed unanimously.

Chair Walters asked about recording the sessions. Mr. McNeely stated the study sessions and hearings are recorded.

Commissioner Walter wanted to know the length of time the audio is kept.

Mr. McNeely said he would find out the information and inform the commissioners of length of time recordings are kept.

2. Case No. CUP-19-049: A request for a Conditional Use Permit renewal (of CUP-08-011) for a 58-foot, 1-inch wireless telecommunications facility with modifications to allow a height extension to 66 feet, 3 inches on a 2.1-acre parcel in the CH-10,000 (Commercial Heavy, 10,000 sq. ft. minimum parcel size) Zone. The property is located at 6761 E Deer Farm Road on the north side of Interstate 40 approximately ½ mile west of the Pittman Valley interchange and is also identified as Assessor’s Parcel Number 203-14-003F.

Property Owner: Randy and Patricia George, Williams, Arizona

Applicant: Crown Castle, Phoenix, Arizona

Representative: Todd Daoust of Commscapes, LLC, Phoenix, Arizona

County Supervisor District: 3 (Matt Ryan)

STAFF: Mr. Schwartz gave a PowerPoint presentation and summarized the staff report.

APPLICANT: Todd Daoust, Commscapes, LLC, Phoenix, AZ, had read the staff report and agreed with the conditions.

Chair Ontiveros asked why such a long lapse in the renewal of the CUP. The applicant stated the tower changed hands and the lease was transferred.

Commissioner Ruggles asked if there was a problem with the antennas being black. Mr. Daoust stated no, since the new paint will not interfere with frequency.

Chair Walters asked why the lapse with such a large company. Mr. Daoust stated these CUPs tend to fall through the cracks when transfers happen. Audits are being done and trying to catch up.

PUBLIC: NA

COMMISSION: Walters

MOTION: Commissioner Ruggles made the motion to approve with conditions stated.

SECOND: Commissioner Burton seconded.

DISCUSSION: NA

VOTE: The vote was unanimous.

IV. CALL TO PUBLIC FOR ITEMS NOT ON THE AGENDA

Commissioner Walters asked staff about tower heights, as he noticed a particular tower on Mormon Mountain had been added to. Zoning code regulates tower height and has to be on private land. The antennae in question is on forest service land. All towers must stay within code and have not had an issue come up yet.

No one from the public spoke.

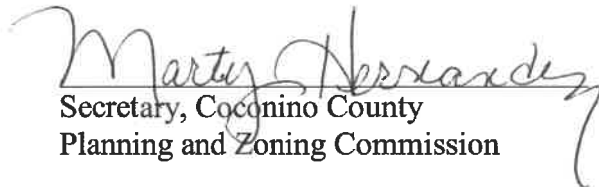
Chairman Walters adjourned the hearing at 6:07PM.

V. CONTINUATION OF STUDY SESSION IF NEEDED

A handwritten signature in black ink, appearing to read "Jimmy Calveros". The signature is written in a cursive style with a large, prominent loop at the beginning.

Chairperson, Coconino County
Planning and Zoning Commission

ATTEST:

A handwritten signature in black ink, appearing to read "Marty Hernandez". The signature is written in a cursive style with a long, sweeping tail.

Secretary, Coconino County
Planning and Zoning Commission

