



**REGULAR MEETING OF
THE COCONINO COUNTY
PARKS & RECREATION COMMISSION
PURSUANT TO A.R.S. § 38-431.02
March 5, 2020
4:00pm
Mess Hall**

Minutes

1. Call to Order

The meeting was called to order at 4:04pm by Chair Steve Mongrain. Vice Chair Michelle Wesson and Commissioners Diane Lenz, Pam Foti, Brian Blue, Ellen Parish were present. Commissioner Mary Hendricks called-in to the meeting remotely. Commissioner Joshua Stackhouse was excused. Staff in attendance was Cynthia Nemeth (Parks and Recreation Director) and taking minutes Mark Yarnall (Administrative Specialist III)

2. Parks and Recreation Commission Purpose

The purpose in establishing the Coconino County Parks & Recreation Commission (PRC) is to provide a citizen body responsive to the communities and people of Coconino County and to recommend a policy regarding the development and operations of a well-balanced system of parks, programs, trails, and events.

3. Approval of the minutes from February 6, 2020

Commissioner Ellen Parish amends February 6, 2020 minutes. Under the Call to Order section Diane Lenz's last name was spelt "Len". The correction was made by Mark Yarnall, Parks and Recreation staff member and secretary to the Commission.

Commissioner Ellen Parish made a motion to approve the February 6, 2020 minutes as amended. Commissioner Diane Lenz seconds the motion. The minutes were approved unanimously.

4. Public Appearances/Introductions/Call to the Public

There were no members of the public present at the meeting.

New Business

1. Parks and Recreation Commission Board Update (15 Minutes)

Staff member Mark Yarnall and secretary to the Commission updated the board with current appointment dates, roaster, contact list, and documentation/notifications moving forward.

- 1a. Mark shared with the board that Commissioner Beth Tucker has resigned from the Parks and Recreation Commission as of March 1, 2020.
- 1b. Commissioner Diane Lenz informed the board that she will be relocating and will no longer be a Coconino County resident and therefore, will be resigning from the board at the end of April.

2. Parks and Recreation Budget Report (15 Minutes)

Parks and Recreation Director, Cynthia Nemeth, gave the Commission an updated budget report highlighting a year in summary, upcoming fiscal year, accomplishments, unanticipated expenses/needs, action plan for FY 20/21, and how Parks and Recreation impacted citizens.

3. Parks and Recreation Master Plan (15 Minutes)

Parks and Recreation Director, Cynthia Nemeth, informed the Commission on the status of the Master Plan for the department with revisions, edits, and changes. The Master Plan is going to the Board of Supervisors for final approval on March 24th.

4. Parks and Recreation Directive(s) (60 Minutes)

Chair Steve Mongrain facilitates and guides through the Commission's directives, goals, and objectives spreadsheet with updates, changes, strategies, and status of specific items.

5. Upcoming Board of Supervisor Agenda Items*

March 24, 2020 at 2:45pm – Parks and Recreation Master Plan

April 7, 2020 at 8:30pm – Harness Racing

May 26, 2020 at 2:45pm – Parks and Recreation Fees

**Confirm agenda item dates and times before attending. Board agenda is subject to last minute changes.*

Reports (15 Minutes)

1. Director's Report

- Status of the Turf Paradise proposal that was presented to the Board of Supervisors.
- Potential new county parks and open space initiative.
- City of Flagstaff had a council meeting with high discussions regarding a bond measurement for parks, recreation, and open spaces.

2. Commissioner's Report

- Beth Tucker has officially resigned.

- Diane Lenz - Resigning soon.
- Ellen Parish - Continuing to attend the Fort Tuthill Water Advisory Board.
- Mary Hendricks - Kudos to Cynthia Nemeth for her presentation on bringing back horse racing to Fort Tuthill.

Adjourn

The meeting was adjourned at 6:02pm.

Notice:

Next Friends of Coconino County Parks Meeting: March 26, 2020, 2446 Fort Tuthill Loop

Next Parks and Recreation Commission Meeting: April 2, 2020, 2446 Fort Tuthill Loop

**Coconino County
Parks & Recreation Commission**

**Coconino County
Parks & Recreation Department**

Steve Mongrain

Steve Mongrain, Chair

Mark Yarnall

Mark Yarnall
Secretary to the Commission