

**COCONINO COUNTY
AFRICAN DIASPORA ADVISORY COUNCIL (ADAC)
Meeting Minutes: March 10, 2021**

<p>Council Officers [X] Khara House, Chair and Communications and Social Media Liaison, [X] Amber Jones, Vice Chair [X] Jermaine Barkley</p> <p>Council Members :</p> <p>[X] Deb Harris [X] Dr. Tracye A. Moore [X] Breyaunna Smith</p> <p style="text-align: right;">Also, Present: Mel Miller Diana Cudeii Eric Peterson Susie Garretson</p>			
TOPIC	DISCUSSION	ACTION	FOLLOWUP
1) CALL TO ORDER	The meeting was called to order at 5:30 PM		
2) OPENING PUBLIC PARTICIPATION			
3) APPROVAL OF MINUTES	A. Discussion and possible action on approving the February 10, 2021 ADAC meeting minutes: Council member Harris moved to approve the February 10, 2021 ADAC meeting minutes. Council member Moore seconded the motion and it passed.	APPROVED	
4) NEW BUSINESS	<p>A. Juneteenth – Deb Harris, ADAC member: Council member Harris suggested conducting, in collaboration with the Southside Community Association (SCA), a Black Expo from 10am-4pm, featuring Black vendors from the Flagstaff and Phoenix area. It could occur in the Murdoch Center parking lot and grass area and be a fundraiser to help the Murdoch Center, with up to 30 vendors renting tables for their spaces at \$25-\$50 per table. Everyone would be required to wear masks. Murdoch Community Center restrooms would be available to the vendors and volunteers only unless there is an emergency. The parking lot area would be roped off to control the number of people entering and to allow the neighboring homeowners to utilize their driveway. Council member Harris will be the point person. She will see if an event permit will be required.</p> <p>It was agreed to not include garden activities</p>		<p>Eric: Connect Deb with the Health Department regarding event permit.</p> <p>Next agenda</p> <p>Susie: Check with Lindsay re Laurel’s favorites.</p> <p>Deb: Point person for Juneteenth</p>

for Juneteenth this year, as it is not certain that it will be safe to include children (who do the planting) due to COVID, although it could be an online presentation, with Amber working with the Lived Black Experience Coalition.

1. Collecting Community Stories: Amber Jones, ADAC Vice Chair: Council member Jones suggested including an exhibition of this at the Juneteenth event. Some stories have already been collected. Stories could be housed on the SCA YouTube channel, the County You Tube channel and with StoryCorps. StoryCorps provides tools to complete these interviews. It was agreed to only announce this at the Juneteenth event, and to wait until COVID danger is over before new interviews begin, so that interviewers can go to the homes of the elderly people who will be interviewed, and who do not have technology tools or experience. StoryCorps has a way this can all be done by phone. Council Assistant Vice Barkley volunteered to help with the setup of this when the time comes.

B. Pen Pal Program – Amber Jones, ADAC Vice Chair: Nothing new to report

C. Murdoch Community Center Garden – Amber Jones, ADAC Vice Chair: Council Vice Chair Jones reported that the Murdoch Center received funds from the City of Flagstaff for this project. She is compiling the list for items needed now.

D. Coconino County Public Affairs Update – Eric Peterson, Coconino County Public Affairs Director:

1. Presenters: Eric reported that there is a form now on the County Council web pages for people who want to present to the Councils.
2. ADAC Intern: Public Affairs has extra funds to help with paying for an ADAC intern

to help with ADAC social media through June, if ADAC can chip in some as well. The person will be a Temporary Part Time Public Affairs employee and receive a minimum wage. ADAC members will attempt to identify someone they are aware of. The person will be an intern just for ADAC, and not all the councils. Council Assistant Vice Chair Barkley and Council Vice Chair Jones have started compiling a list of what to post. The County can provide a workspace, computer, platforms, such as Sendible, and contribute up to \$2000 for wages.

E. Laurel Matsuda memorialization – Deb Harris, ADAC member, and Khara House, ADAC Chair: Council member Harris and Council Chair House would like ADAC to do something to memorialize past ADAC member Laurel Matsuda. She was the lead person to create the Chess Park and reviving the garden at the Murdoch Center, and she went out of her way fundraising for Juneteenth. She was a quiet worker but always jumped in to get things done. She was caring, supportive, and sensitive. She was an accomplice and active in her advocacy. She was always willing to help no matter what the project.

Ideas for memorializing her:

- Wear a pin or ribbon in her honor in her favorite color.
- Put something on our social media in loving memory.
- Create a Laurel Matsuda award related to the essay contest. Name one of the prizes after her.
- Create an award to be given during Black History Month or Juneteenth for someone in the community who is doing service.
- Name Chess park in honor of her and ADAC pay for the sign.
- Plant a perennial at the Murdoch Center.

Deb: Meet with Bryon Matsuda

	<p>Council member Harris will talk with her husband to find out if he has an opinion on these ideas.</p>		
<p>5) OLD BUSINESS</p>	<p>A. ADAC Social Media – Amber Jones, ADAC Vice Chair, and Jermaine Barkley, ADAC Assistant Vice Chair: Postings in the past month have been Black History Month events and calendars, conversation from the Murdoch Center, and Essay contest information. Council Vice Chair, Jones, and Assistant Vice Chair, Barkley, will formalize their ideas for social media. Eric explained that the County policy is that social media falls under the Open Records law. All postings go through Archives Central where posts and comments are captured. It can pull negative or inappropriate posts or comments. He needs usernames and passwords.</p> <p>B. Black History Month Essay Contest – Khara House, ADAC Chair: Seven students from elementary school and middle school submitted essays. The elementary school winner was Ina Cockings from Marshall School and the junior high school winner was Miranda Chaney from Maine Consolidated School. There were no entries from high school. The library and newspaper want to publish the essays, but parents must give authorization. Ina Cocking’s parent has given authorization. Council Chair, House, will reach out to Miranda’s parents. To improve the process next year, get the word out sooner, make the prompts less complicated, and help students and parents with prompts.</p> <p>1. Discussion and possible approval to spend up to \$250 to purchase two \$100 Visa gift cards for the winners of the Black History Month Essay Contest winners – Khara House, ADAC Chair: Council member Harris moved to allocate \$211.90 for two \$100 Visa gift cards for the Essay Contest winners. Council member Moore seconded the motion, and it was approved.</p> <p>C. Lived Black Experience Community Coalition (LBECC)- Khara House, ADAC Chair: LBECC has launched a book list. Brightside Books is selling them and donating a percentage of proceeds to LBECC. This list is</p>	<p>APPROVED</p>	<p>Eric: Send Archives Central info to Amber & Jermaine.</p> <p>Amber: Send CHAT access, usernames, and passwords to Eric.</p> <p>Susie: Get authorization forms; Find Khara’s Letter to parents.</p> <p>Khara: Contact Miranda Chaney’s parent re authorization to publish.</p> <p>All: Share LBECC booklist on personal social media.</p>

	<p>located on the Murdoch Community Center’s Facebook page.</p> <p>D. FUSD Anti-Racism Committee – Amber Jones, ADAC Vice Chair: No update</p>		
6) FINANCE	<p>A. Finance report – Susie Garretson, Diversity Council Coordinator: There is \$3,758.83 in the account. Eric reported that ADAC will receive \$2,000 in FY2022 as of July 1, 2021.</p> <p>B. Discussion and possible action on expense approval – Khara House, ADAC Chair: For the Social media intern total cost would be \$2,250.00 (10 hours/week at \$15.00/hour at 15 weeks.</p> <p>Council member Harris moved to allocate \$500 toward the salary for an intern to work on ADAC social media. Council Vice Chair Jones seconded the motion and it passed.</p> <p>The sub-committee is Council Vice Chair Jones and Council member Harris.</p>	APPROVED	Social media intern sub-committee: Amber and Deb
7) ANNOUNCEMENTS	Eric will present at ADAC’s meeting regarding Chat issues, Teams, and Central Storage.		
8) NEXT MEETING DATES	<p>April 14, 2021 ADAC meeting (Khara’s birthday) Murdoch Center.</p> <p>April 28, 2021 Tri-Diversity meeting (IPAC)</p> <p>May 12, 2021 ADAC meeting</p>		Susie: Check presenter form before meetings.
9) ADJOURNMENT	Chair House adjourned the meeting at 7:10 pm.		

Respectfully Submitted by Susie Garretson

These minutes were approved at the ADAC April 14, 2021 ADAC meeting.