



**OFFICE OF THE  
COCONINO COUNTY BOARD OF SUPERVISORS**

**SPECIAL SESSION MINUTES**

**May 13, 2020**

**9:00 a.m. - Special Session -Budget Discussion**

**Present:** Chairwoman Elizabeth C. Archuleta, Vice Chairwoman Lena Fowler, Supervisor Matt Ryan and Supervisor Art Babbott were present virtually via Zoom meeting technology. Supervisor Parks joined the meeting at approximately 9:20 a.m.

**Also Present:** County Manager James Jayne, Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Manager Joanne Keene, Deputy County Manager Marie Peoples, Deputy County Attorney Rose Winkeler, Public Affairs Director Eric Peterson, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chairwoman Archuleta called the meeting to order at 9:09 a.m. and led the pledge of allegiance.

**Discussion Item:**

1. Presentation and discussion regarding the upcoming Fiscal Year 2021 Budget and continuing conversations with the Board of Supervisors on the FY21 budget accounting for the impacts of COVID-19 while continuing to provide services to the residents of Coconino County. **Finance**

County Manager James Jayne introduced the item.

Interim Finance Director Megan Cunningham highlighted the FY2021 proposed budget for the Coconino County Library District.

Coconino County Library District Director Jared Tolman provided a presentation that outlined mission critical funding and services needed to continue base operations as well as, an overview of district revenue and various statistics.

Supervisor Babbott expressed his appreciation of Mr. Tolman's forward-thinking presentation.

Individual Board members provided feedback on the presentation.

Supervisor Fowler inquired about safety measures being taken due to the current pandemic. Mr. Tolman explained sanitation plans and steps being taken to provide electronic technology to assist in limiting exposure.

Budget Analyst John Comer presented an updated Jail District 10 Year Plan and staff recommendations for the FY2021 proposed Jail District budget.

Sheriff Jim Driscoll expressed his appreciation of Board's partnership and briefly spoke about efforts being made on the budget.

Chairwoman Archuleta called for a break at 9:57 a.m. and reconvened open session at 10:02 a.m.

Interim Finance Director Megan Cunningham reviewed the FY2021 proposed budget and tax rate for the Public Health Services District.

County Manager Jayne and Interim Finance Director Cunningham answered various questions asked by individual Board members related to the proposed budget; including mandated services and funding sources.

Interim Health and Human Services Department (HHS) Director Mike Oxtoby spoke about unintended consequences at the Health Department due to the COVID-19 pandemic and changes to services that may be made as a result moving forward.

Health and Human Services Division Manager Michele Axlund provided a brief update on various community services provided as a result of COVID-19 as well as, received and anticipated funding reimbursements.

Individual Board members expressed their appreciation of the efforts made by HHS staff responding to the pandemic.

Deputy County Manager/Flood Control Administrator Lucinda Andreani reviewed the FY2021 proposed budget and tax rate for the Flood Control District.

Forest Restoration Director Jay Smith reviewed various forest restoration mitigation projects. He answered questions related to said projects.

Deputy County Manager/Flood Control Administrator Lucinda Andreani spoke about Museum Fire flood mitigation projects. She answered questions asked by individual Board members regarding the Flood Control District tax rate and flood mitigation projects.

Budget Analyst John Comer reviewed Mechanical Service's 10 Year Rate Plan – Graduated Full Cost Recovery.

Upon inquiry from Supervisor Ryan, Deputy County Manager/Flood Control Administrator Andreani explained efforts being made to address funding deficits and challenges they are facing.

Interim Finance Director Megan Cunningham reviewed the FY2021 proposed budget for Secure Rural Schools and Roads and highlighted available funding.

Individual Board members provided feedback on the information presented.

Interim Finance Director Megan Cunningham reviewed the next steps to adopt the budget.

County Manager Jayne presented closing statements.

There being no further discussion, Chairwoman Archuleta adjourned the meeting at 11:5 .m.

**COCONINO COUNTY BOARD OF SUPERVISORS**

(SEAL)



Elizabeth C. Archuleta, Chair

**ATTEST:**



Lindsay Daley, Clerk of the Board of Supervisors

