



OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS

SPECIAL SESSION MINUTES

**Thursday, May 20, 2021
Frontiere Facility at Rogers Lake
9485 Forest Road 231, Flagstaff, AZ**

9:00 a.m. – Special Session

The Board of Supervisors' meeting was held in-person.

Present: Chair Matt Ryan, Vice Chairwoman Lena Fowler, Supervisor Jeronimo Vasquez, Supervisor Judy Begay and Supervisor Patrice Horstman were present.

Also Present: County Manager Steve Peru, Clerk of the Board of Supervisors Lindsay Daley.

County Manager Steve Peru called the special session to order at 10:32 a.m.

Special Session:

1. Discussion regarding issues and opportunities for the next year and Board priorities; topics of discussion may also include:
 - Tour and discussion regarding the Rogers Lake Property
 - Outdoor and team building activities
 - Retreat goals and results
 - Roles, responsibilities, boundaries and expectations
 - District goals and projects
 - Major County projects and initiatives
 - Strategic Planning Process

County Manager Steve Peru spoke about organization structures. He also initiated a discussion regarding roles and responsibilities of the Supervisors.

County Manager Peru spoke about routine meetings such as agenda review meetings and the Elected Officials/Leadership meetings. The Supervisors briefly spoke about the agenda review meetings and Chair Ryan provided a brief history on the intent of the agenda review meetings. Clerk of the Board Lindsay Daley provided information on what occurs at the agenda review meetings. Chair Ryan also provided some history on how the Board Planning Calendar works.

County Manager Peru explained that two Supervisors at the agenda review. The Board discussed having the Chair at the agenda review meetings and then having Supervisors rotate taking turns to attend. County Manager Peru also spoke about working with the District Directors on scheduling for which Supervisor will be attending agenda review meetings.

County Manager Peru explained that the Elected Officials and Leadership meetings are management meetings.

The Supervisors spoke about quorum postings.

The Supervisors also spoke about the transitions that occurred and the opportunity to set guidelines that will work with the new Board.

County Manager Peru also provided information on the definition of the Chair and Vice Chair's roles from a sample. He also spoke about the process of selecting the Chair and Vice Chair. County Manager Peru provided a sample of Sonoma County's guidelines for the Board of Supervisors.

Chair Matt Ryan stepped out of the room at 11:18 a.m. to attend a portion of the County Supervisors Association meeting.

County Manager Peru spoke about the Supervisors having an opportunity to bring up items for discussion for future meetings during the roundtable portion of the regular Board meetings.

County Manager Peru spoke about the agenda process and the difference between the different items that may be on the agenda- consent items, action items, discussion items and public hearings.

Chair Ryan returned to the room at 11:38 a.m.

Chair Ryan and the Supervisors spoke about how they have historically determined when Resolutions have been brought to the Board to take action on.

The Supervisors spoke about serving on committees and how the Supervisors are there to represent the Board and not represent personal feelings. They spoke about it also being the same for the Supervisor serving in the Chair's role and the Chair's responsibility to carry the position of the Board as a whole. They also spoke about the rotation process for Supervisors to serve as Chair and Vice Chair.

County Manager Steve Peru spoke about executive sessions and the Supervisors also requested that the names of those in executive session be read out loud and make sure the admonition on confidentiality is read in every executive session.

The Board took a break at 12:06 p.m.

The Board reconvened at 12:14 p.m.

Assistant to the County Manager Colleen Knaggs joined the meeting.

County Manager Peru went over the various committees and commissions that each of the Supervisors are on to represent the Board. They spoke about when to provide an update on issues brought up on the committees they sit on with the other Supervisors. They spoke about some of the committees and the roles the Supervisors have in relation to those committees. County Manager Peru also spoke about staff preparation for committee meetings and efforts and how staff can provide updates. The Supervisors spoke about some of the challenges with their roles being on committees.

The Board worked through lunch and talked about when issues are brought up by the public and directing them to the Supervisor whose district it is.

The Supervisors continued to talk about the various committees and specifically about the Alliance for the Second Century and the intent of that committee working with representatives from the various agencies involved in that committee and going to the public with tax initiatives.

County Manager Peru also spoke about putting ideas to action that may be district specific or broader. Vice Chair Fowler and Chair Ryan shared examples from the past. They also discussed staff capacity in assisting with projects. County Manager Peru spoke about building into the agenda updates on major projects. Supervisor Horstman requested that the space/buildings discussion be on a future agenda. County Manager Peru went over some of the issues that will come up in the near future that are major efforts that the County/Board will need to give attention to.

Vice Chair Fowler stepped out of the room at 1:50 p.m. and returned at 1:55 p.m.

County Manager Peru continued to go over some of the major projects that the County and Board will be involved in for the future.

Chair Ryan spoke about learning opportunities. Vice Chair Fowler spoke about the desire to reduce the amount of Board meetings. The Supervisors spoke about the excess of meetings and trying to create a balance.

The Supervisors each provided their thoughts on the benefits of the retreat and the opportunities for the future.

The Board took a break at 3:01 p.m. and then reconvened at 3:06 p.m.

County Manager Peru provided closing remarks.

Vice Chair Fowler also provided closing remarks.

There being no further discussion, Chair Ryan adjourned the meeting at 3:10 p.m.

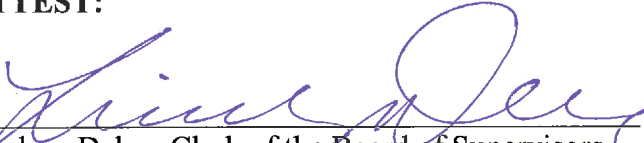
COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL)



Matt Ryan, Chair

ATTEST:



Lindsay Daley, Clerk of the Board of Supervisors