



June 1, 2023
REGULAR MEETING OF THE COCONINO COUNTY
PARKS & RECREATION COMMISSION
PURSUANT TO A.R.S. § 38-431.02
4:00 pm
Internet/Web Based Video Conference Call
Microsoft Teams

The commission may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Parks & Recreation Commission will attend either in person or by telephone conference call. To appear telephonically call (928) 679-8020. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Secretary to the Commission at (928) 679-8007. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess into Executive Session:

Pursuant to A.R.S. §38-431-.02, notice is hereby given to the members of the Parks & Recreation Commission and to the public that, at this meeting, the Parks & Recreation Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with designated attorneys on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

Call to the Public:

The Chair will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the agenda cannot be acted upon by the Parks & Recreation Commission. Individual commissioners may ask questions of the public but are prohibited by Arizona Open Meeting laws from discussing or considering the item among themselves until the item is officially placed on a future agenda. Individuals are limited to a five-minute presentation.

Speaking During a Public Hearing:

After staff and the applicant presentations for specific public hearing items, the Chair will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be call on first. One does not need to fill out a speaker's form to speak during the public hearing.

MINUTES

1. Call to Order: Meeting was called to order at 4:10 pm.
Commissioners Present: Jean Marie Reick, Daniel Hiel, Steve Mongrain, Tim Pettry
Absent: Howard Brown, Mary Hendricks, Brian Blue
Staff Present: Liz Krug, Jessica Simmons, Adam Smath, Jessica Simmons, Jessica Bihari
2. Approval of Past Minutes
Commissioner Hiel moved to approve the May 2023 minutes; Commissioner Mongrain seconded.
Motion passed unanimously.
3. Public Appearances/Introductions/Call to the Public
N/A
4. Recreation on Wheels (20 Minutes)
Program Coordinator Adam Smath presented the Recreation on Wheels program to the Commissioners. Highlighting features of the new program, Adam noted that the grant used to fund the Recreation on Wheels program was received from Coconino County Health and Human Services (HHS) to provide low-cost recreation to the greater Flagstaff and Coconino County area.

Through this grant, the Recreation on Wheels trailer and a variety of recreational equipment was purchased. Recreation on Wheels debuted the program on May 6th at Louise Yellowman County Park where a total of 74 youth and 7 adults participated in a variety of activities. The launch of the program proved successful as many participants were eager to know when the trailer would be returning. Commissioners praised the program and Adam for his hard work.

Future Rec on Wheels Programming Events:

Week of June 5th – FUSD Free Lunches, Doney Park

in partnership with FUSD

June 15th – Family Fun Day, Tuba City

in partnership with AZ Health Zone and Coconino County HHS

June 28th – Concerts in the Park, Doney Park

in partnership with City of Flagstaff, Friends of Coconino County Parks

Other Programs:

- Outdoor Adventure Camp: Starting Monday, June 5th

- Archery League: Starting Monday, June 5th

- Archery Clinics: Father's Day Clinic on Sunday, June 18th

New Business

5. Rogers Lake Community Forest Plan (30 Minutes)

Urban Wildlife Planner Jessica Simmons presented updates on outreach efforts regarding the Rogers Lake Community Forest Plan with the Commissioners. During the two open houses, May 10th and May 25th, a total of 22 people attended from various local and national organizations and a total of five comments to the draft were presented. In addition, comments were received from the Parks and Recreation Commission and the Board of Supervisors. The online draft received 91 views and 25 comments. Jessica reviewed the substantial comments received on the plan. Comments and questions included clarification regarding how the Rogers Lake Community Forest Plan fits in with the Rogers Lake County Natural Area Plan and other plans that cover the same area. She noted that clarifying language was added to make sure that the plans do not conflict with each other. Additional language was added regarding comments about emergency fire response protocols. Additional comments included adding the need for interpretive signage to serve the community, the issue of timber rights, the Frontiere property and how it fits within the plan, grazing rights, and educational opportunities the area may bring. The appendices includes a burn plan to the property and a timber evaluation study that was conducted on the 80 acres. An updated document of the plan, with track changes, will be provided to the Commission.

Commissioner Reick asked for a recommendation from the commission to the Board of Supervisors to approve the Plan. Commissioner Hiel and Mongrain motioned to approve the plan, Jean Marie seconded. All were in favor.

Old Business

6. PRC Guidelines Status Update (20 Minutes)

Assistant Director Krug updated Commissioners on approval of the new 3-year term limits noting that Cynthia sent the term change to the Clerk of the Board. The Clerk of the Board suggested that we look to see if the PRC has official bylaws that were created; any change to those bylaws would need to go through the BOS for approval. Even if there are none, the Clerk feels that the BOS should weigh in on this proposed change. Liz confirmed that she found the PRC guidelines and statutes that clearly state the six-year term 11-934 AZ statute. Next steps

include reaching out to the County's legal counsel and forwarding the information. This was not an action item.

7. PRC Sub-Committee Updates (15 Minutes).

Trails – Commissioner Mongrain

Commissioner Mongrain noted that a few new trails were submitted to Liz, and that he had hiked and GIS-ed a portion of what is going to be the 8-mile Red Mesa Rim View Bike Trail that is being put together by the City of Page. The Red Mesa Rim View Bike Trail will meet the IMBA Association requirements and provide various levels of bike riding. Commissioner Mongrain joined Supervisor Fowler and cohorts from the National Association of Counties and the Economic Mobility Leadership Network on Wednesday May 24th where they visited Horseshoe Bend. Assistant Director Krug updated the Commissioners on the trails graphic design work; pending contract finalization and updates to the cyber security clause with insurance paperwork, the project will be able to move forward. Trails are still being GIS-ed; so far 35 trails are listed, 10 of which are completely mapped. Twelve of those trails are listed on the Navajo Nation and Supervisor Fowler is working with Tom Riggenschach to see if Navajo Nation will participate.

Outreach – Commissioner Hiel

Liz noted to Commissioner Hiel that she will send Chloe's draft of talking points material and possibly include a poster or handouts to formally pass out.

Reports

1. Director's Report

Assistant Director Krug updated the Commission on the status of the Gonzalez Ranch acquisition, Frontiere next steps, Army Corps of Engineer Quad Project, and Northern Arizona Healthcare conversations.

Gonzalez Ranch – Staff members will meet with a person who develops master plans on site and give CCPR a quote on what that master plan would look like to understand cost moving forward.

Frontiere – An environmental company was contracted to do an assessment of the Frontiere building and found mold; they are still gathering environmental data and CCPR does not currently have an estimate for the cost to remedy the damage. For the time being, staff have covered the chimney hole to prevent additional weathering from happening.

Army Corps of Engineers – Staff are working with the Army Corps of Engineers on a project to replace water and sewer lines in the quad; Director Nemeth has been completing the application paperwork and putting together a budget. Some of the engineering plans are done, and staff are working on completing additional paperwork to verify whether a NEPA will have to be done on the site since these are Federal funds.

Northern Arizona Healthcare – The County and Northern Arizona Healthcare will meet to talk about some language for a Memorandum of Understanding so that everyone's needs are met. Commissioners requested to be informed regarding the MOU; Assistant Director Krug will review the steps of the process and report back.

2. Commissioners' Report

Commissioner Mongrain – Tourism base is expanding in his area, and to support that, the City of Page is hosting a lot of events this season.

Adjourn

Commissioner Mongrain motioned to adjourn the meeting at 5:04 P.M. Commissioner Hiel seconded the motion, and all were in favor.

Coconino County
Parks and Recreation Commission

Coconino County
Parks and Recreation Department

Jean Marie Rieck, Stand-in for Commissioner Brown



Jessica Bihari, Secretary to the Commission