



Tuesday, June 8, 2021

**NOTICE OF EXECUTIVE SESSION, SPECIAL SESSION AND REGULAR SESSION
OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF
DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT,
COCONINO COUNTY JAIL DISTRICT,
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT,
COCONINO COUNTY LIBRARY DISTRICT, TOHO-TOLANI IMPROVEMENT
DISTRICT AND THE TUSAYAN SPECIAL STREET LIGHTING DISTRICT**

2:45 p.m. Special Session

6:00 p.m. Regular Session (*Tentative Budget Adoption*)

2:45 p.m. – Special Session

Present: Chair Matt Ryan, Vice Chair Lena Fowler (*joined the meeting at approximately 3:00 p.m.*), Supervisor Patrice Horstman, Supervisor Jeronimo Vasquez and Supervisor Judy Begay were present virtually via Zoom meeting technology.

Also Present: County Manager Steve Peru, Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Manager Joanne Keene, Deputy County Attorney Rose Winkeler, Finance Director Siri Mullaney, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Ryan called the Special Session meeting to order at 2:45 p.m.

Upon inquiry from Chair Ryan, Deputy County Attorney Rose Winkeler recommended the Board enter executive session.

Motion: Enter executive session, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

Executive Session:

1. Discussion and consultation for legal advice regarding contract with R Entertainment for the operation of Fort Tuthill Amphitheater. Pursuant to A.R.S. 38-431(A)(4) and (A)(7), the Board of Supervisors may convene in executive session to obtain legal advice and discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding contract negotiations and to instruct its attorneys regarding the Board's position. **Parks and Recreation**

Present: Chair Matt Ryan, Supervisor Patrice Horstman, Supervisor Jeronimo Vasquez, Supervisor Judy Begay and Vice Chair Lena Fowler joined the meeting at approximately 3:00 p.m.

Also Present: Parks and Recreation Director Cynthia Nemeth, Ricky Conway, County Manager Steve Peru, Deputy County Manager Lucinda Andreani, Deputy County Attorney Rose Winkeler, Clerk of the Board Lindsay Daley.

The Executive Session discussion on item #1 started at 2:54 p.m.

There being no further discussion Chair Matt Ryan adjourned the executive session at 3:55 p.m.

Chair Ryan reconvened open session at 3:58 p.m.

Discussion and Possible Action Items:

2. Discussion regarding the rescinding of Ordinance 2021-02, the Wildfire Defense Ordinance, to include a provision addressing ceremonial use of fire during Stage 1 Fire Restrictions. **Emergency Management**

Deputy County Manager Lucinda Andreani outlined changes that were made to the Wildfire Defense Ordinance in January and highlighted the purpose of the presentation. She noted staff is cautious in recommending any changes to Stage 2 and 3 fire restrictions.

Emergency Management Director Wes Dison reviewed staff's recommendations to include a provision addressing ceremonial use of fire during Stage 1 Fire Restrictions. He noted the Ordinance as it exists allows for a variance in any of the fire restriction stages.

Upon inquiry from Supervisor Vasquez, Deputy County Manager Andreani affirmed the variances would only apply to private property in unincorporated areas.

The Board and staff discussed the proposed amendment and possible additions that would provide additional clarity.

Upon consensus of the Board, staff was directed to bring back the proposed amendment with additional clarification on all religions uses within the County and the process for obtaining a variance.

3. Presentation and discussion regarding the Northern Arizona Health, Inc. development north of Fort Tuthill County Park. **Parks and Recreation**

Deputy County Manager Lucinda Andreani introduced guest speakers, noting they will provide a presentation on a proposed development that will sit North of Fort Tuthill County Park. She added that this will not be a proposal before the Board to approve but the City of Flagstaff instead.

Vice President of Construction & Real Estate Development Steven Eiss provided a presentation that provided an overview of Northern Arizona Health, Inc.'s design and construction on a replacement hospital and ambulatory platform on their property owned near Fort Tuthill. He described community outreach being done and, the anticipated schedule/process in moving forward with the project.

Julie Leid with Peak Engineering outlined trip generation and scoping being done to address traffic engineering and analysis with regards to the development.

Individual Board members provided feedback on the proposed development, expressing their appreciation of the services that will be provided and general concerns related to impacts of traffic, the community, Fort Tuthill County Park, public transit, adjacent communities, air traffic noise, communication plans, dark skies compliance and, emergency service time increase with movement of the hospital.

Mr. Eiss answered questions regarding considerations being currently being addressed related to the Board's concerns.

4. Presentation provided by APS regarding their efforts to prevent, prepare for and respond to wildfires. **Public Works**

Deputy County Manager Lucinda Andreani introduced Arizona Public Service (APS) Northeast Division Manager Neil Traver and APS Public Affairs Manager Janet Dean, noting they will provide an update on efforts taken to protect the forests and potential fires.

Arizona Public Service (APS) North East Division Manager Neil Traver highlighted APS's fire mitigation protocol program.

Individual Board members expressed their appreciation of APS's fire mitigation program and thanked Mr. Traver and Ms. Dean for their presentation.

Chair Ryan called for a break at 5:34 p.m.

6:00 p.m. – Regular Session

The Board of Present: Chair Matt Ryan, Vice Chair Lena Fowler, Supervisor Patrice Horstman, Supervisor Jeronimo Vasquez were present virtually via Zoom meeting technology. Supervisor Judy Begay was present telephonically.

Also Present: County Manager Steve Peru, Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Manager Joanne Keene, Deputy County Attorney Rose Winkeler, Finance Director Siri Mullaney, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Ryan called the Special Session meeting to order at 6:00 p.m. and led the pledge of allegiance.

Call to the Public:

There were no comments from the public for items not on the agenda.

Proclamation:

5. Consideration and possible action to approve a proclamation designating June 21- June 25, 2021 as Cultural Diversity Week. **Human Resources**

Human Resources Manager Mary Tinklenburg introduced the item and spoke about events planned to celebrate Cultural Diversity Week. She introduced people that were present to celebrate the proclamation.

Chair of the Diversity Committee and Human Resources Analyst Carolyn Kidd provided a video presentation that included Sustainability Manager Amanda Acheson, Anna Geer, Program Manager I at Health and Human Services, Alicia Henry, Administrative Senior Manager at the Recorder's Office, Carol Kidd, Human Resources Analyst & Chair of the Diversity Team, Jeanne Sablan, Human Resources Specialist, Human Resources Kengatta Callen, Business Manager at Coconino County Superior Court, Mary Sedillo, Paralegal at the County Attorney's Office and Martha Johnson, Sustainability Aide in Community Development, shared in the reading of the proclamation into the record.

Motion: Approve a proclamation designating June 21 - June 25, 2021 as Cultural Diversity Week, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

Individual Board members spoke about the importance of recognizing cultural diversity.

Addendum Proclamation:

- 5a. Consideration and possible action to approve a Proclamation designating the month of June 2021 as Pride Month. **Human Resources**

District 1 Director Julian Wolff introduced the proclamation and provided a video recording that included Flagstaff Pride President Deborah Taylor, Flagstaff Pride Treasurer Johnathan Stone, Flagstaff Pride Vice President Carrie Nelson and Flagstaff Pride Board Member Donnie Jones, who shared in the reading of the proclamation into the record.

Motion: Approve a proclamation designating month of June 2021 as Pride Month, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously.

Individual Board members spoke about the importance of recognizing all individuals' rights, inclusion, human dignity and tolerance.

Tentative Budget Adoption:

6. Consideration and possible action to adopt the FY2022 Tentative budget for Coconino County in the amount of \$276,633,204. **Finance**

County Manager Peru spoke about the proposed tentative budget and challenges that were faced during the COVID 19 pandemic and the unexpected measures taken to deal with expenses in caring for the community. He outlined various budget elements such as flexibility for continued adjustments, American Rescue Plan allocations and FY22 budget requests. He expressed his appreciation of budget staff in the Finance Department.

Finance Director Siri Mullaney highlighted all fund revenues, fund balances and expenditures.

Individual Board members commented on the proposed budget and recognized staff for their challenges during the pandemic and for their budget planning.

Motion: Adopt the FY2022 Tentative budget for Coconino County in the amount of \$276,633,204, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Judy Begay. The motion passed unanimously.

7. Consideration and possible action to adopt the FY2022 Tentative Budget for the Fire District Assistance Tax in the amount \$1,983,520. **Finance**

Finance Director Siri Mullaney briefly described the FY2022 Tentative Budget for the Fire District Assistance Tax and related statutory obligations.

Upon inquiry from Supervisor Begay, Director Mullaney explained the formula is established by statute and is prorated based on revenue share.

Motion: Adopt the FY2022 Tentative Budget for the Fire District Assistance Tax in the amount \$1,983,520, **Action:** approve, **Moved by:** Supervisor Judy Begay, **Seconded by:** Supervisor Lena Fowler.

There was discussion on the motion.

Vice Chair Fowler noted this has been reduced as a result of the closing of the Navajo Generating Station.

Chair Ryan called for the question; the motion passed unanimously.

Motion: Move to resolve as the Boards of Directors of the Coconino County Flood Control District, Coconino County Jail District, Coconino County Public Health Services District, Coconino County Library District, Toho-Tolani County Improvement District and the Tusayan Special Street Lighting District, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

Finance Director Mullaney read all the proposed FY2022 tentative budget amounts for each Special District into the record.

8. Consideration and possible action to adopt the FY2022 Tentative Budget for the Coconino County Flood Control District in the amount of \$4,858,405. **Flood Control District**

Finance Director Siri Mullaney briefly described the FY2022 Tentative Budget for the Coconino County Flood Control District.

Motion: Adopt the FY2022 Tentative Budget for the Coconino County Flood Control District in the amount of \$4,858,405, **Action:** approve, **Moved by:** Director Judy Begay, **Seconded by:** Director Jeronimo Vasquez. The motion passed unanimously.

9. Consideration and possible action to adopt the FY2022 Tentative Budget for the Coconino County Jail District in the amount of \$23,208,703. **Jail District**

Finance Director Siri Mullaney briefly described the FY2022 Tentative Budget for the Coconino County Jail District.

Motion: Adopt the FY2022 Tentative Budget for the Coconino County Jail District in the amount of \$23,208,703, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Judy Begay. The motion passed unanimously.

10. Consideration and possible action to adopt the FY2022 Tentative Budget for the Coconino County Public Health Services District in the amount of \$11,756,909. **Health District**

Finance Director Siri Mullaney briefly described the FY2022 Tentative Budget for the Coconino County Public Health Services District.

Motion: Adopt the FY2022 Tentative Budget for the Coconino County Public Health Services District in the amount of \$11,756,909, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Judy Begay. The motion passed unanimously.

11. Consideration and possible action to adopt the FY2022 Tentative Budget for the Coconino County Library District in the amount of \$5,098,324. **Library District**

Finance Director Siri Mullaney briefly described the FY2022 Tentative Budget for the Coconino County Library District.

Motion: Adopt the FY2022 Tentative Budget for the Coconino County Library District in the amount of \$5,098,324, **Action:** approve, **Moved by:** Director Judy Begay, **Seconded by:** Director Patrice Horstman. The motion passed unanimously.

12. Consideration and possible action to adopt the FY2022 Tentative Budget for the Toho-Tolani County Improvement District in the amount of \$0. **Toho-Tolani County Improvement District**

Finance Director Siri Mullaney briefly described the FY2022 Tentative Budget for the Toho-Tolani County Improvement District; noting the District is inactive and assessments have been fully paid by property owners, although there is outstanding litigation.

Motion: Adopt the FY2022 Tentative Budget for the Toho-Tolani County Improvement District in the amount of \$0, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Judy Begay. The motion passed unanimously.

13. Consideration and possible action to adopt the FY2022 Tentative Budget for the Tusayan Special Street Lighting District in the amount of \$11,400. **Tusayan Special Street Lighting District**

Finance Director Siri Mullaney briefly described the FY2022 Tentative Budget for the Tusayan Special Street Lighting District.

Motion: Adopt the FY2022 Tentative Budget for the Tusayan Special Street Lighting District in the amount of \$11,400, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Jeronimo Vasquez. The motion passed unanimously.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Lena Fowler. The motion passed unanimously.

Board of Supervisors Consent Agenda:

Motion: Accept the Board of Supervisors Consent Agenda items 14 through 24 as presented, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Judy Begay. The motion passed unanimously.

- 14. Consideration and possible action regarding approval of the minutes from the Board of Supervisors budget meeting conducted May 12, 2021.
- 15. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
05/27/2021	EFT – 11789 – 11837	\$108,854.41
05/27/2021	Checks – 92105476 – 92105580	\$939,539.85

- 16. Approve the appointment of Nicholas Hanley to serve as Limited Appointment Deputy Clerk of the Board to accept legal service on behalf of the County in the Clerk's absence. **Board of Supervisors**
- 17. **Separated:** Consideration and possible action to approve Resolution 2021-25, approving a Final Plat for the Kachina Highlands subdivision on property identified as Assessor's Parcel Numbers 116-12-001A and 116-30-048F, 048G, 048H and 048J; and 116 55-063J and 063K. **Community Development**
- 18. Consideration and possible action to approve second amendment to Independent Contractor Agreement with Turner's Above the Line Consulting to provide One Stop Operator services under the Workforce Innovation and Opportunity Act for the period of July 1, 2021 through June 30, 2022, in the amount not to exceed \$65,521. **County Manager**
- 19. Consideration and possible action to approve the purchase and installation of ionization units for the Administrative Center, HHS at King Street, and the Courthouse from Daikin Applied in the amount of \$108,333.24. **Facilities Management**
- 20. Consideration and possible action to approve a Memorandum of Understanding between Northern Arizona University Campus Health and CCHHS to provide Fast Track STI Testing Clinics from June 1, 2021 to May 31, 2025. **Health and Human Services**

21. Consideration and possible action to approve the Second Amendment of an Agreement with ATL Inc., dba CMT Engineering Laboratories and the County for RFQ 2019-109, On-call Geotechnical services for projects up to \$100,000.00. **Public Works**
22. Consideration and possible action to approve the Second Amendment of an Agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants and the County for RFQ 2019-109, On-call Geotechnical services for projects up to \$100,000.00. **Public Works**
23. Consideration and possible action to approve the Second Amendment of an Agreement with Speedie and Associates, Inc. and the County for RFQ 2019-109, On-call Geotechnical services for projects up to \$100,000.00. **Public Works**
24. Consideration and possible action to approve the Second Amendment of an Agreement with Western Technologies, Inc. and the County for RFQ 2019-109, On-call Geotechnical services for projects up to \$100,000.00. **Public Works**

Motion: Resolve as the Flood Control District Board of Directors, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Patrice Horstman. The motion passed unanimously.

Flood Control District Consent Agenda:

Motion: Approve the Flood Control District Consent Agenda items 25 through 28, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Judy Begay. The motion passed unanimously.

25. Consideration and possible action to approve the Second Amendment of an Agreement with ATL Inc., dba CMT Engineering Laboratories and the County Flood Control District for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Flood Control District**
26. Consideration and possible action to approve the Second Amendment of an Agreement with Ninyo & Moore Geotechnical and Environmental Sciences Consultants and the County Flood Control District for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Flood Control District**
27. Consideration and possible action to approve the Second Amendment of an Agreement with Speedie and Associates, Inc. and the County Flood Control District for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Flood Control District**

28. Consideration and possible action to approve the Second Amendment of an Agreement with Western Technologies, Inc. and the County Flood Control District for RFQ 2019-109 On-call Geotechnical services for projects up to \$100,000.00. **Flood Control District**

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Judy Begay. The motion passed unanimously.

Motion: Resolve as the Health District Board of Directors, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Patrice Horstman. The motion passed unanimously.

Health District Consent Agenda:

Motion: Approve the Health District Consent Agenda item 29, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Jeronimo Vasquez. The motion passed unanimously.

29. Consideration and possible action to approve a renewal amendment to the Independent Contractor Agreement between North Country HealthCare and the Coconino County Public Health Services District, for the period July 1, 2021 to June 30, 2022, for the operation of the Northern Arizona Care and Services After Assault (NACASA) and the payment of costs mandated to the County for sexual assault forensic examinations and corresponding forensic costs up to the amount of \$95,000. **Health District**

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Judy Begay. The motion passed unanimously.

Motion: Resolve as the Jail District Board of Directors, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously.

Jail District Consent Agenda:

Motion: Accept the consent agenda as presented, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Lena Fowler. The motion passed unanimously.

30. Consideration and possible action to approve the carryover of \$40,00.00 from FY21 to FY22 to purchase and install lockable cabinets in the armory for the holding of supplies used for firearms training. **Jail District**

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Judy Begay, **Seconded by:** Director Lena Fowler. The motion passed unanimously.

Public Hearing:

31. Public hearing, consideration and possible action to approve Resolution 2021-20, adopting revised user fees for the departments of Assessor, Community Development, Health and Human Services, Public Fiduciary, Recorder, and Treasurer to be effective July 1, 2021. **Finance**

Finance Director Siri Mullaney noted the Board reviewed the proposed updated User Fees in March of 2021, at that time, direction was given to move forward with publishing and notifications of the proposed fee changes. The fees will be effective July 1, 2021.

Chair Ryan opened the public hearing for public comment at 7:33 p.m.; seeing none, he closed the public hearing.

Motion: Approve Resolution 2021-20, adopting revised user fees for the departments of Assessor, Community Development, Health and Human Services, Public Fiduciary, Recorder, and Treasurer to be effective July 1, 2021, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Jeronimo Vasquez.

There was discussion on the motion.

Chair Ryan spoke about discussions the Board has had on said fee increases.

Chair Ryan called for the question; the motion passed unanimously.

Discussion and Possible Action Items:

32. Presentation, discussion and possible direction regarding an update on the Engineering Design and Construction Manual (EDCM). **Public Works**

Deputy County Manager Lucinda Andreani described the purpose of the presentation, explaining that this is the manual that drives how the design of a development is established for approval.

County Engineer Chris Tressler provided a presentation that outlined the history of the Engineering Design and Construction Manual and updates completed in 2018, proposed revisions and outreach that has been done.

Assistant County Engineer Nick Hall continued with the presentation reviewing proposed EDCM revisions related to Traffic Impact Analysis.

County Engineer Chris Tressler continued to explain traffic impact as it relates to subdivisions and transportation planning, and outreach done with stakeholders, partner relationships and organizations and next steps to incorporating the revisions.

Individual Board members provided feedback on the information presented.

33. Presentation, discussion, update and possible action regarding the Coconino County Response to the COVID-19 pandemic, including testing, vaccine distribution and partnership opportunities. **County Manager**

Health and Human Services Director Kim Musselman provided a brief update on current COVID-19 testing data, vaccine distribution and promotional pop-up vaccination events.

County Manager Peru noted the County Fair will take place this year and HHS Director Musselman is working with Parks and Recreation staff to promote vaccinations and continued social distancing.

34. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. **Public Affairs**

Elevated Advocacy Representative Todd Madeksza provided a brief update on the status of the State's budget considerations and answered questions asked by individual Board members related to same.

County Manager Peru provided a brief update on a request for re-districting committee meeting next week. Vice Chair Fowler provided comments related to same.

Chair Ryan noted some time ago a study on dark skies, street lighting projects was conducted and unfortunately, Arizona Department of Transportation (ADOT) is replacing their high-pressure sodium lights with LED lights. He requested the Board draft a letter to ADOT being proactive, the Board agreed to drafting of the letter.

35. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**

County Manager Steve Peru reviewed the Board's planning calendar, highlighting items that will be coming before the Board for discussion and approval in the next few weeks.

36. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon: Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:
- District 1 – Supervisor Patrice Horstman
 - District 2 - Supervisor Jeronimo Vasquez
 - District 4 – Supervisor Judy Begay
 - District 5 – Supervisor Lena Fowler
 - District 3 - Supervisor Matt Ryan
 - Chair's Report

Individual Board members provided a brief update on current events, projects and meetings they've attended relative to their respective districts.

Chair Ryan noted Supervisor Begay was no longer present in the meeting at approximately 8:37 p.m.

There being no further discussion, Chairwoman Archuleta adjourned the meeting at 8:47 p.m.

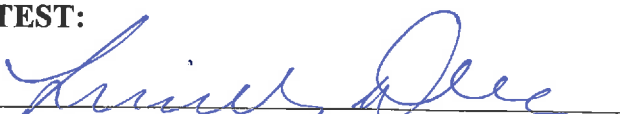
COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL)





Matt Ryan, Chair

ATTEST:


Lindsay Daley, Clerk of the Board of Supervisors