



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE
BOARDS OF DIRECTORS OF THE COCONINO COUNTY JAIL DISTRICT AND
COCONINO COUNTY FLOOD CONTROL DISTRICT**

SPECIAL SESSION, EXECUTIVE SESSION AND REGULAR SESSION MINUTES

June 13, 2023

11:00 a.m. – Special Session/Executive Session

6:00 p.m. – Regular Session

*(Consent business items
were conducted during Regular Session)*

The Meeting was held virtually via Zoom webinar.

Present: Chair Patrice Horstman, Vice Chair Jeronimo Vasquez, Supervisor Matt Ryan, Supervisor Lena Fowler and Supervisor Judy Begay were present virtually via Zoom meeting technology.

Also Present: Deputy County Manager Andy Bertelsen, Assistant County Manager Esfir Musta, County Attorney Bill Ring, Deputy County Attorney Heather Mosher, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Horstman called the meeting to order at 11:03 a.m.

11:00 a.m. – Special Session

Executive Sessions:

1. Presentation, discussion and possible action regarding updates to drafted Ordinance 2023-04, the Short-term Rental Ordinance. Pursuant to A.R.S. 38-431.02, the Board may vote to enter executive session for this item. **County Attorney**

Deputy County Manager Andy Bertelsen explained that Community Development has a brief presentation that will outline updates to previously drafted Ordinance 2023-04, the Short-term Rental Ordinance.

Community Development Director Jay Christelman provided a brief presentation that highlighted:

New Regulatory Legislation:

- Allows for jurisdictions to require a permit or license.
- Allows for the collection of up to \$250 for the permit fee.
- Allows for the requirement for the short-term rental to maintain \$500K liability insurance and advertise rentals through sites that require equal or greater coverage.
- Requires short-term rental operators to notify neighbors.
- Requires providing an emergency point of contact to be notified for emergencies and complaints who is responsible for responding.
- Requires the operator to provide a transaction privilege tax license number.
- Allows for increasing financial penalties for verified violations over specified periods of time, fines for not obtaining the permit.
- Prevents STR's from allowing venues such as special events.
- Requires the STR operator to maintain reasonable access for first responders.
- Thoroughly outlines the enforcement process.
- Allows for a process to suspend a permit for up to 12 months depending on verified violations.
- Allows for an increasing style of financial penalties for verified violations over specified periods of time.
- Prevents STR's from allowing venues such as special events.
- Requires the STR operator to maintain reasonable access for first responders.
- Outlines the enforcement process.
- Allows for a process to suspend or revoke a permit for up to 12 months depending on verified violations and to assess fines.

Verified Violations:

1. A felony offense committed at or in the vicinity of an STR resulting from the intentional or reckless conduct of the STR owner or owner's designee.
2. A serious physical injury or wrongful death at or related to an STR resulting from intentional or reckless conduct of the STR owner or owner's designee.
3. An owner or designee knowingly or intentionally housing a registered sex offender, offenses relating to an adult oriented business, or operating the STR as a sober living home.
4. An owner or designee knowingly or intentionally allowing the use of an STR for a special event that would otherwise require a temporary use permit.

The Enforcement Process:

- Any revocations/suspensions must be determined by the County's appointed hearing officer through a quasi-judicial process.
- Cost for the hearing officer is \$400/hour.
- Staff proposes adding 1 full-time administrative assistant and an additional Code Enforcement Officer for this effort paid for by the permit fee for administration.

Substantive change with this updated iteration of the ordinance:

- Failure to obtain a permit or determination of additional registration violations will result in a citation through direct filing with Superior Court. This can offer a more expeditious avenue to compliance.

Director Christelman explained that the next step would be to hold a Public Hearing on August 8, 2023. He added that staff requests a 120-day grace period to obtain permits due to staffing ability and public awareness and that the Ordinance would go into effect November 14th, 2023.

Chair Horstman said she would entertain a motion for the Board to enter executive session to receive legal advice and go through some of the substantive changes.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Matt Ryan. The motion passed unanimously.

Chair Horstman called for a break to allow time to conduct executive session at 11:16 a.m.

Present: Chair Patrice Horstman, Vice Chair Jeronimo Vasquez, Supervisor Matt Ryan, Supervisor Judy Begay, Supervisor Lena Fowler were all present virtually via Teams meeting software.

Also Present: County Attorney William Ring, Deputy County Attorney Heather Mosher, Deputy County Manager Andy Bertelsen, Assistant County Manager Eslir Musta, Community Development Director Jay Christelman, Community Development Deputy Director William "Jess" McNeely, Chief Deputy Sheriff Bret Axlund, and Clerk of the Board of Supervisors Lindsay Daley were present virtually via Teams meeting software.

Chair Horstman convened the executive session at 11:17 a.m.

Chair Horstman adjourned the executive session for item 1 at 12:04 p.m.

Chair Horstman reconvened open session at 12:05 p.m.

County Attorney Bill Ring explained that Community Development staff put a draft ordinance together that the County Attorney's Office relied on in order to create the new variation of the ordinance. He explained this draft ordinance helps explain to the public how they can be in compliance with the law.

County Attorney Bill Ring summarized the main features of the reiterated, proposed short term rental ordinance for the Board, the purpose, intent, importance of residential uses, the strong preference for voluntary registration and registration violations versus more serious offenses.

Individual Board members thanked County Attorney Ring and staff for their work on bringing back a revised proposed short term rental ordinance and expressed their support of the draft and of moving forward with another public hearing August 8th on the updated iteration.

Chair Horstman spoke about various ways the public hearing on the 8th should be communicated to the public, expressing the Board would like to receive public comment once again on the newly updated proposed ordinance.

Chair Horstman asked for a motion to accept the recommendation of Community Development Director Jay Christelman and administrative staff for a public notice and copies of the ordinance placed on the County's website and a public hearing proposed for August 8, 2023, with the ordinance going into effect on November 14, 2023.

Motion: Move to set a date for public hearing of August 8th as outlined as stated by the Chair of the Board on draft Ordinance 2023-04, **Action:** approve, **Moved by:** Supervisor Matt Ryan, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously.

Supervisor Ryan left the meeting at 1:04 p.m.

Chair Horstman asked for a motion to go into executive session for the Communications Director candidate interviews.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously with Chair Horstman, Supervisor Vasquez, Supervisor Fowler and Supervisor Begay voting 'aye'; Supervisor Ryan left the meeting and did not vote, his vote being considered as absent.

Chair Horstman called for a break to allow time to conduct executive session at 1:05 p.m.

2. The Board of Supervisors will interview candidates for the Communications Director position. Pursuant to A.R.S. 38-431.03 (A) (1), the Board of Supervisors may vote to enter executive session. **Human Resources**

Chair Horstman convened the executive session at approximately 1:38 p.m. in person.

Present: Chair Patrice Horstman, Vice Chair Jeronimo Vasquez, and Supervisor Judy Begay were present in person.

Absent/Excused: Supervisor Matt Ryan and Supervisor Lena Fowler

Also Present: Deputy County Manager Andy Bertelsen, Human Resources Deputy Director Krista Sedillo, and Deputy County Attorney Heather Mosher were present in person.

Dennis Wikfors entered the executive session in person at 1:39 p.m. He then left the executive session at 2:21 p.m.

Vice Chair Vasquez left the executive session at 2:28 p.m. and returned at 2:33 p.m.

Supervisor Begay left the executive session at 2:29 p.m. and returned at 2:30 p.m.

Melissa Randazzo entered the executive session in person at 2:35 p.m. She then left the executive session at 3:05 p.m.

Chair Horstman adjourned the executive session at 3:35 p.m.

6:00 p.m. – Regular Session

Present: Chair Patrice Horstman, Vice Chair Jeronimo Vasquez were present virtually via Zoom meeting technology. Supervisor Lena Fowler was present telephonically.

Absent/Excused: Supervisor Matt Ryan and Supervisor Judy Begay.

Also Present: Assistant County Manager Esliir Musta, Deputy County Manager Andy Bertelsen, Deputy County Attorney Heather Mosher, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Horstman called the meeting to order at 6:00 p.m. and led the pledge of allegiance.

Call to the Public:

Clerk Daley provided instructions to attendees on how to provide comment by clicking on the raise hand icon appearing in the lower portion of their computer screen to speak or by pressing *9 if present telephonically. She noted there was no one who indicated they would like to provide public comment.

Proclamation:

3. Consideration and possible action to approve a proclamation designating June 19, 2023 as Juneteenth Day. **Human Resources**

Human Resources Analyst Carolyn Kidd read the proclamation into the record.

Chair Horstman asked for a motion.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously with Chair Horstman, Vice Chair

Vasquez and Supervisor Fowler voting 'aye'. Supervisor Ryan and Supervisor Begay were absent for this vote.

Carolyn Kidd described upcoming events planned in celebration of Juneteenth.

Areina Contreras thanked the Board for recognizing the proclamation and encouraged the public to attend upcoming events.

Individual Board members spoke about the importance of supporting diversity and remembering and working towards where we as a society still need to be to address equality and inclusion; they thanked Carolyn Kidd for reading the proclamation into the record.

Board of Supervisors Consent Agenda:

Chair Horstman asked if there were any consent agenda items the Board would like to remove for discussion. She asked to pull items 6, 7 and 9 for discussion.

Chair Horstman requested a motion to approve the consent agenda items 4, 5, 8 and 10.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Supervisor Fowler voting 'aye'. Supervisor Matt Ryan and Supervisor Judy Begay were absent for the vote.

- 4. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted May 1, 2023, May 4, 2023, May 23, 2023, and May 26, 2023.
- 5. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/1/2023	EFT – 19796 – 19845	\$1,603,030.06
06/01/2023	Checks – 93204980 – 93205082	\$2,307,481.71

- 6. **Removed for discussion:** Consideration and possible action to approve community grant funding to United Way of Northern Arizona in the amount of \$5,000 from District 3, \$5,000 from District 1 and \$5,000 from District 2, for a total of \$15,000.00, to support Kinder Camp, a program delivered within Flagstaff and Williams Unified School District designed to help children with foundational, social and academic skills necessary for a successful transition into kindergarten.

Board of Supervisors

United Way of Northern Arizona President and Chief Executive Officer Elizabeth Archuleta described Kinder Camp and the services it provides to children. She thanked the Board for their continued support.

Chair Horstman asked for a motion to approve community grant funding to United Way of Northern Arizona for the Kinder Camp Program as outlined by Liz Archuleta.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Chair Patrice Horstman. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Supervisor Fowler voting 'aye'. Supervisor Matt Ryan and Supervisor Judy Begay were absent for the vote.

7. **Removed for discussion:** Consideration and possible action to approve a budget adjustment of funding in the amount of \$500 from District 1 and \$1,000 from District 2 community initiative funds to the Coconino County African Diaspora Advisory Council for expenses for the 2023 Juneteenth Community Event.
County Manager

Chair Horstman read the agenda title into the record and said it was her pleasure to help contribute towards the event.

She said she would accept a motion and a second for the approval of the budget adjustments for funding at set forth.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Supervisor Fowler voting 'aye'. Supervisor Matt Ryan and Supervisor Judy Begay were absent for the vote.

8. Consideration and possible action to approve Resolution 2023-26, approving participation in the Family Counseling Program for Fiscal Year 2024 and to provide additional matching funds of \$3,103, which is the match to the State's additional contribution of \$12,410, for a total budget of \$15,513. **Juvenile**
9. **Removed for discussion:** Consideration and possible action to approve the Arizona State Parks Project Sponsor Agreement #782305 and associated budget adjustment, in the amount of \$270,000.00, and approve the purchase of a jet boat to replace the Sheriff's Office existing 23' Koffler boat and trailer, plus two jet skis and trailer using the GSA 1122 program to continue our law enforcement boating program on Lake Powell. **Sheriff**

Chair Horstman read the agenda title into the record.

Supervisor Fowler asked for additional information on the program for the purpose of the public.

Chief Deputy Sheriff Bret Axlund explained the program to patrol Lake Powell and portions of the Colorado River funded through the Legislature from boat taxes and boat registrations to purchase vessels and support two full-time boat officers.

Chair Horstman said she would entertain a motion on this.

Supervisor Fowler thanked Mr. Axlund and stated the program is wonderful.

Motion: Approve item #9 as read earlier, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Supervisor Fowler voting 'aye'. Supervisor Matt Ryan and Supervisor Judy Begay were absent for the vote.

10. Consideration and possible action to ratify the acceptance of the appropriation of \$120,000.00 from the Arizona Criminal Justice Commission, and associated budget adjustment to be used in the Coconino County regional law enforcement task force, to perform criminal investigations of any critical force incidents in Coconino County in FY23. **Sheriff**

Chair Horstman asked for a motion to resolve as the Flood Control District Board of Directors.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Jeronimo Vasquez. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Supervisor Fowler voting 'aye'. Supervisor Matt Ryan and Supervisor Judy Begay were absent for the vote.

Flood Control District Consent Agenda:

Chair Horstman asked to remove item 11 for discussion and asked for a motion to approve consent agenda item 12; she read the agenda title into the record.

Motion: Move to approve, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Jeronimo Vasquez. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Supervisor Fowler voting 'aye'. Director Matt Ryan and Director Judy Begay were absent for the vote.

11. **Removed for discussion:** Consideration and possible action to approve a budget authority & expenditure limit increase to the Flood Control District in the amount of \$2,591,841.57, in reference to the reallocation of funds available to specific accounts related to the General Fund loan of \$15,500,000.00. **Flood Control District**

Chair Horstman read the agenda title into the record and asked for an explanation of the request.

Flood Control District Business Manager Shaun Pooyouma explained that staff is requesting guidance on one of two options submitted for review with Finance Director Siri Mullaney, for

guidance on how to handle unplanned revenue for the accounts that were tied to the general fund loan from the Board of Directors. Throughout the emergency response period of the Schultz/Pipeline flood event, staff had requested a \$15.5 million dollar loan from the Board to be used for expenditures related to the events and one of the things that was not planned for at the time was for possible reimbursement from the Department of Forestry and Fire Management (DFFM). As a result of moving forward with expenditures, staff did find some of the expenditures did meet criteria for reimbursement, so staff submitted a request accordingly. The costs came back as unplanned revenue as revenue that came in to pay off the loan. Part of the agreement with the loan was to allocate and plan a payment process over five fiscal years annually; a repayment process of about \$3.1 million dollars beginning in Fiscal Year 2025.

Manager Pooyouma further explained that when staff realized there was unplanned revenue, they discussed with Finance whether they would apply the revenue to the loan repayment to pay down the loan early and reduce the payment amount annually or, per recommendation of the finance team, go ahead and stick with the \$3.1 million annual payment beginning in FY2025 and just re-allocate some FY 2023 budget authority to off-set un-earned revenue to complete projects.

Chair Horstman asked why option 2 was preferable over option 1 from Finance. She said she can see why it might be preferable for the Flood Control District but asked why Finance would make that recommendation. She asked if it had anything to do with the expenditure limit.

Business Manager Pooyouma said it did not, because it is more of an internal movement of funds, it does not impact anything related to the expenditure limit. The \$15.5 million was allocated early on and staff is not asking for an increase to the loan, but instead more of an internal allocation of use of funds; knowing that the \$15.5 million has already been budgeted for both the General Fund and Flood Control District.

He further explained that he believes Finance recommended option 2 for cash-flow purposes for the Flood Control District (FCD). As we approach the end of the fiscal year, Finance has already allocated a dollar amount to be carried over from these funds to be used in FY2024. So, Finance recommended staff apply it to FY2023, so they don't have to tap into what's already been budgeted for FY2024 for the carryover process.

Chair Horstman asked what the interest rate is for the loan re-payment to the general fund from the Flood Control District. Business Manager Pooyouma said was not sure as that would be a question for Finance if there is an interest rate; from his understanding he doesn't know if there is. Chair Horstman said she did not recall there being any interest to it and the way she looks at it is the two options are to go ahead and pay that loan now because they have the money from DFFM or keep it in the Flood Control District, kind of an interest free loan that they would not start paying back for the next year and a half. Business Manager Pooyouma agreed and reiterated that what staff is looking for is to use the unplanned reimbursement funds to pay down the loan or, have the full \$15.5 million available knowing staff would need the cash flow for unplanned expenditures for some of the work being done in the flood area.

Chair Horstman noted that the Board of Directors already authorized the funds, in other words, this would be an additional \$5 million dollars that the Board of Directors has not authorized

could be spent for the Flood Control mitigation work. Business Manager Pooyouma said this isn't necessarily an additional \$5 million or \$2.9 million, he believes this is actually still under the \$15.5 million.

Chair Horstman said staff received the money twice; the money from DFFM and so it is an additional \$5 million. Business Manager Pooyouma agreed, adding he understands what the Chair is saying now. Upon inquiry from Chair Horstman, he agreed that this additional \$5 million was not considered during budget and that the money could be spent on some purpose within the Flood Control District as authorized by the Board.

Chair Horstman asked if it is staff's recommendation to approve option number 2, to keep the money in the Flood Control District and pay off the loan as originally planned in FY2025, 2026 and 2027. Business Manager Pooyouma agreed, beginning FY2025 for five annual payments.

Vice Chair Vasquez said he is still processing as to why it is not to the County's advantage to pay off some of the loan sooner rather than later or at least a part of it. He asked why it is to the County's advantage to hold onto the \$5 million dollars.

Business Manager Pooyouma explained that from his understanding it is for cash flow purposes. Staff could go ahead and pay down the loan but that would reduce capacity to utilize funds assigned to the Flood Control District as part of the \$15.5 million dollars. It would also impact the Flood Control District's 10-Year Plan and staff would have to recalculate how much the FCD would actually have to reduce the payments by for each fiscal year starting with 2025. Essentially what would happen is that the \$2.9 million would not be available to the FCD as additional capital to cover some of the expenses for some of the mitigation work being done in the area.

Vice Chair Vasquez asked that based on the funding, are there any other areas other than the Schultz/Pipeline projects that may be eligible for us of this funding.

Business Manager Pooyouma said no, the funding from the \$15.5 general fund loan was specifically allocated for Schultz/Pipeline response and recovery mitigation work. He said he doesn't believe the Board authorized staff to use those funds on any additional projects.

Vice Chair Vasquez said he appreciates the information, but he feels like Finance needs to be present in order to make a decision on what to do as the information is a little incomplete.

Chair Horstman said this may be money the Board of Directors may want to allocate in addition to the flood mitigation, but this is \$5 million over and above. She added that the Board has indicated to the FCD Administrator that they want to have a meeting to go over what used to be the Board's priority projects before they had two huge wildfires and 50 separate flooding events.

Director Fowler said she agrees with Chair Horstman and Vice Chair Vasquez, the Board needs a more in-depth discussion.

Chair Horstman asked for a motion to table this until the next meeting.

Motion: So moved, **Action:** approve, **Moved by:** Director Jeronimo Vasquez, **Seconded by:** Director Lena Fowler. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Director Fowler voting 'aye'. Director Matt Ryan and Director Judy Begay were absent for the vote.

12. Consideration and possible action to approve a budget authority & expenditure limit increase to the Flood Control District in the amount of \$150,000.00, for the Natural Resource Conservation Service (NRCS) Award (Agreement No. NR2394570000C001 - Amendment #1), to allow the Flood Control District to complete neighborhood mitigation efforts in the Copeland & Peaceful Way flood corridors for FY23. **Flood Control District**

Chair Horstman asked for a motion to resolve as the Board of Supervisors.

Motion: So moved, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Jeronimo Vasquez. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Director Fowler voting 'aye'. Director Matt Ryan and Director Judy Begay were absent for the vote.

Chair Horstman asked for a motion to resolve as the Jail District Board of Directors.

Motion: So moved, **Action:** approve, **Moved by:** Supervisor Jeronimo Vasquez, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Supervisor Fowler voting 'aye'. Supervisor Matt Ryan and Supervisor Judy Begay were absent for the vote.

Jail District Consent Agenda:

Chair Horstman requested a motion to approve the consent agenda.

Motion: Move to approve this consent agenda item, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Jeronimo Vasquez. The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Director Fowler voting 'aye'. Director Matt Ryan and Director Judy Begay were absent for the vote.

13. Consideration and possible action to approve a Second Amendment to the Independent Contract with Keefe Commissary Network, LLC, to provide comprehensive inmate commissary and banking services to the Coconino County Flagstaff Detention Facilities in FY24, for the estimated revenue amount of \$100,000.00. **Jail District**

Chair Horstman asked for a motion to resolve as the Board of Supervisors.

Motion: So moved, **Action:** approve, **Moved by:** Director Jeronimo Vasquez, **Seconded by:** Director Lena Fowler. The motion passed unanimously with Chair Horstman, Vice Chair

Vasquez and Director Fowler voting 'aye'. Director Matt Ryan and Director Judy Begay were absent for the vote.

Public Hearing:

14. Public Hearing, consideration and possible action to adopt Ordinance 2023-07, approving a Zoning Ordinance Text Amendment to Section 3.12.C.3.E, regarding Medical Marijuana Dispensaries hours of operation, changing the required closing time for Medical Marijuana Dispensaries from 8:00 pm to 10:00 pm; applicant is Michael Peyron, Tempe, Arizona. **Community Development**

Assistant Director McNeely provided a powerpoint presentation that described the details of the request for a Zoning Ordinance Text Amendment to Section 3.12.C.3.E, regarding Medical Marijuana Dispensaries hours of operation, changing the required closing time for Medical Marijuana Dispensaries from 8:00 p.m. to 10:00 p.m. submitted by applicant Michael Peyron of Tempe, Arizona. He further explained the findings of fact that need to be made for approval of the request and Planning and Zoning Commission's recommendation of approval.

Applicant Michael Peyron stated he has no comments at this time.

Chair Horstman opened the public hearing to receive public comment at 7:07 p.m.

Clerk Daley provided instructions to attendees on how to provide comment by clicking on the raise hand icon appearing in the lower portion of their computer screen to speak or by pressing *9 if present telephonically. She noted there was no one who indicated they would like to provide public comment.

Chair Horstman closed the public hearing at 7:08 p.m.

Applicant Michael Payron thanked the Board for their consideration.

Chair Horstman stated she can make the findings that the change would be consistent with the goals, objectives and policies of the Comprehensive Plan and this Ordinance and finding 2 in that the change would not be detrimental to the public health, safety, comfort, convenience and welfare and, finding 3 that the change would not adversely affect the character of the surrounding neighborhood nor be detrimental to adjacent properties.

Supervisor Fowler said she can make the findings as read and it is reasonable to change the hours.

Motion: Move to approve this item, **Action:** approve, **Moved by:** Supervisor Lena Fowler.

Vice Chair Vasquez stated he can also make the findings and **seconded the motion.**

Chair Horstman called for the question; The motion passed unanimously with Chair Horstman, Vice Chair Vasquez and Supervisor Fowler voting ‘aye’. Supervisor Matt Ryan and Supervisor Judy Begay were absent for the vote.

Discussion Items:

15. Presentation from Arizona Department of Environmental Quality (ADEQ) staff to provide an update on Per- and Polyfluoroalkyl Substances (PFAS) proposed regulations and the water testing underway and/or completed in Coconino County. **Health and Human Services**

Health and Human Services Director Kim Musselman provided clarification of the County’s role in partnership with Arizona Department of Environmental Quality (ADEQ) Drinking Water Section.

Arizona Department of Environmental Quality (ADEQ) Drinking Water Section Manager Laura Carusona provided and displayed a video that described Per- and Polyfluoroalkyl Substances (PFAS) and their potential health effects, sources of human exposure, its life cycle, PFAS in the United States population, lack of previous regulations and recent PFAS regulations, units of measure used by the Environmental Protection Agency (EPA), EPA actions expected in the future, ADEQ’s initiatives and drinking water testing programs, communications, program benefits and what to do if your water contains PFAS.

Upon inquiry from Supervisor Fowler, Laura Carusona said they tested one fire district in the County and collected some fire foam.

She described testing done in Coconino County; 15 tests at this time with results still being analyzed at the laboratory.

Upon inquiry from Supervisor Fowler, ADEQ Hydrologist Matt Narter noted they collected foam from the Pinewood Fire District.

Upon inquiry from Supervisor Fowler, Laura Carusona explained they are not working on tribal lands as they do not have jurisdiction; the Navajo Nation has jurisdiction over the water systems.

Individual Board members provided feedback on the information provided and added that they would like to hear the results of said lab tests.

ADEQ Community Liaison Lauren Allison thanked staff Kim Musselman and Lindsay Daley for allowing them to present to the Board and for their partnerships in protecting public health.


There being no further discussion, Chair Horstman adjourned the meeting at 7:36 p.m.

COCONINO COUNTY BOARD OF SUPERVISORS

(SEAL)


Patrice Horstman, Chair

ATTEST:


Lindsay Daley, Clerk of the Board of Supervisors



Warrant listing for 6/1/2023 as required by ARS 11-217.D

The minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check	Vendor	Amount
19796	BBG INC	1,500.00
19800	CANDELEN	6,062.68
19801	COCONINO COUNTY	9,770.11
19802	COCONINO COUNTY	15,096.77
19803	COCONINO COUNTY	477,084.51
19804	COCONINO COUNTY	44,402.16
19805	COCONINO COUNTY	85,709.05
19806	COCONINO COUNTY	31,643.43
19807	COCONINO COUNTY	390,074.64
19808	COCONINO COUNTY	212,566.99
19809	COCONINO COUNTY	52,683.19
19810	COCONINO COUNTY	28,323.16
19811	COCONINO COUNTY	4,599.84
19812	COCONINO COUNTY	4,000.00
19814	CRM OF AMERICA LLC	1,191.70
19815	DECONCINI MCDONALD YETWIN & LACY PC	4,262.50
19818	FLAGSTAFF BUSINESS SOLUTIONS LLC	250.00
19819	FLAGSTAFF BUSINESS SOLUTIONS LLC	1,500.00
19822	MICHAEL M GOLIGHTLY AND ASSOCIATES, INC	3,892.36
19823	THE GUIDANCE CENTER INC	3,917.72
19826	LP'S EXCAVATING INC	150,000.00
19830	NET TRANSCRIPTS INC	2,836.75
19831	NORTHERN LIGHT TREE COMPANY & LANDSCAPE MAINT LLC	2,000.00
19833	PEAK ENGINEERING INC	11,899.11
19834	PERFORMANCE STRATEGIES	1,907.60
19835	PRO PETROLEUM LLC	28,830.07
19841	SHAMROCK FOODS	9,280.59
19844	TYLER TECHNOLOGIES INC	6,823.81
19848	CAROLINE PILKINGTON	3,097.06
93204980	FRANK S. AWBREY	42,211.00
93204984	ALL COPY PRODUCTS INC	9,998.97
93204987	ANEW LIVING INC	1,175.00
93204988	ARIZONA PUBLIC SERVICE	4,139.79
93204989	ARIZONA PUBLIC SERVICE	5,770.71
93204990	ARIZONA PUBLIC SERVICE	543.79
93204991	ARIZONA PUBLIC SERVICE	7,628.06
93204992	ARIZONA PUBLIC SERVICE	8,101.62
93204993	ARIZONA PUBLIC SERVICE	95.55
93204998	BUFFALO FENCE & BARN COMPANY INC	12,000.00
93204999	C&E PAVING & GRADING LLC	1,137,422.46

93205000	CATHOLIC CHARITIES COMMUNITY SERVICES INC	10,366.29
93205001	CATHOLIC CHARITIES COMMUNITY SERVICES INC	9,037.39
93205004	CITY OF FLAGSTAFF	5,569.66
93205005	CITY OF FLAGSTAFF	52.53
93205006	CITY OF FLAGSTAFF	7,985.22
93205007	CITY OF FLAGSTAFF	2,223.43
93205008	CITY OF FLAGSTAFF	1,544.00
93205009	CITY OF FLAGSTAFF	1,440.00
93205010	CITY OF FLAGSTAFF	1,769.00
93205011	CITY OF FLAGSTAFF	340.00
93205013	COCONINO COUNTY	185.89
93205014	COCONINO COUNTY	186.82
93205015	COCONINO COUNTY	178.21
93205016	COCONINO COUNTY REGIONAL ACCOMMODATION SCHOOL DIST	5,479.98
93205018	DLR GROUP, INC	25,413.86
93205021	EVERYBODY MATTERS INC	23,750.00
93205025	FLAGSTAFF UNIFIED SCHOOL DISTRICT 1	9,532.22
93205026	GLAXO SMITH KLINE PHARMACY INC	3,576.54
93205035	ICM CONVERSIONS INC	22,062.71
93205036	ROCKETPD	11,601.07
93205039	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	16,939.13
93205040	LAKE POWELL CHRONICLE	1,009.06
93205044	NATIVE AMERICANS FOR COMMUNITY ACTION INC	6,745.20
93205045	NAVAJO HOUSING AUTHORITY	1,925.00
93205051	PAGE UNIFIED SCHOOL DISTRICT	9,136.83
93205054	PIONEER TITLE AGENCY INC	5,327.00
93205055	POLLOCK PROPERTIES INC	5,530.00
93205064	SANOFI PASTEUR INC	1,632.80
93205069	SUNSTATE EQUIPMENT CO LLC	2,750.26
93205070	SUPPORT PAYMENT CLEARINGHOUSE	3,186.24
93205071	RED ROCK TABLE ROCK ASSOCIATES LLC	2,988.54
93205073	TERRA BIRDS	30,426.53
93205074	THOMSON REUTERS-WEST PAYMENT CENTER	1,932.54
93205075	TIFFANY CONSTRUCTION COMPANY	821,337.82
93205082	YAVAPAI COUNTY GOVERNMENT	5,386.13