



OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS AND BOARD OF DIRECTORS OF THE BOARD OF DEPOSITS, COCONINO COUNTY FLOOD CONTROL DISTRICT AND COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT

REGULAR SESSION AND EXECUTIVE SESSION MINUTES

June 22, 2021

10:00 a.m. – Regular Session

1:15 p.m. – Discussion items

Present: Chair Matt Ryan, Vice Chair Lena Fowler, Supervisor Patrice Horstman, Supervisor Jeronimo Vasquez and Supervisor Judy Begay were present virtually via Zoom meeting technology.

Also Present: County Manager Steve Peru, Deputy County Manager/Public Works Director Lucinda Andreani, Deputy County Attorney Rose Winkeler, Finance Director Siri Mullaney, Clerk of the Board of Supervisors Lindsay Daley and Deputy Clerk of the Board Valerie Webber were present virtually via Zoom meeting technology.

Chair Ryan called the Special Session meeting to order at 10:00 a.m. and led the pledge of allegiance.

Call to the Public:

Mike O'Donnell, 4520 E. Clintwood, Flagstaff, 86004, stated he has been a citizen since 1987 and ran and operated radio stations, helped produce many local charity events, developed and managed sponsorships and worked with Parks and Recreation as General Manager of the amphitheater. He spoke about recent changes made in management at ASM Global and events that happened as a result of COVID-19, apologizing for his part in the events. He spoke about new interests at the table and requested the Board listen to the concerned community and put the brakes on any action related to any management contract of the amphitheater and incorporate the content learned by the ASM Global process.

Board of Supervisors Consent Agenda:

Motion: Accept the Board of Supervisors Consent Agenda from number 1 through 32, separating items 7 and 33, **Action:** approve, **Moved by:** Supervisor Lena Fowler, **Seconded by:** Supervisor Patrice Horstman. The motion passed unanimously.

1. Consideration and possible action to approve the minutes from the Board of Supervisors' meetings conducted May 12, 2021 (evening meeting), June 1, 2021 and June 8, 2021.
2. Consideration and possible action to ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/03/2021	EFT – 11838 – 11892	\$1,286,145.34
06/03/2021	Checks – 92105581 – 92105653	\$536,305.98
06/10/2021	EFT – 11893 – 11935	\$1,429,958.04
06/10/2021	Checks – 92105654 – 92105775	\$2,151,298.82

3. Consideration and possible action to approve the Sixth Amendment with Avertest, LLC DBA Averhealth, for urine and oral fluid testing for clients of the Adult Probation Department and the Coconino County Recovery Court, for FY 2022 in an amount not to exceed \$200,000.00. **Adult Probation**
4. Consideration and possible action to re-appoint Nat White and Wayne Fox to the Coconino County Industrial Development Authority, for six-year terms, expiring May 19, 2027. **Board of Supervisors**
5. Consideration and possible action to approve Resolution 2021-29, authorizing the Chair of the Board of Supervisors to declare the existence of an emergency or local emergency pursuant to A.R.S. 26-311. **Board of Supervisors**
6. Consideration and possible action to approve an increase and transfer to the County Attorney's Office non-departmental general fund budget of \$75,000 to cover non-departmental expenditures handled by our Civil Division, expenditure authority, and corresponding budget amendment. **County Attorney**
7. **Separated:** Consideration and possible action to approve a new 1.00 FTE – Legal Assistant to support the processing of the Recovery Court Early Disposition case work and increase in general fund budget as recurring of \$59,860, expenditure authority, and corresponding budget amendment. **County Attorney**

10. Consideration and possible action to approve Contract No. CTR050595, Amendment No. 1, between the Arizona Department of Health Services (ADHS) and the Coconino County Health and Human Services (CCHHS), for the period July 1, 2021 to July 5, 2022, to provide Health Start home visiting services in the amount of \$85,510. **Health and Human Services**
11. Consideration and possible action to approve the Third Amendment of the contract with Interim Public Management, LLC (IPM), providing on-call interim management services, to extend the contract term to June 30, 2022. **Human Resources**
12. Consideration and possible action to approve a renewal of the Memorandum of Understanding between Coconino County and Flagstaff Symphony Orchestra, for the use of the Amphitheater at Fort Tuthill County Park, for the Fourth of July community concert. **Parks and Recreation**
13. Consideration and possible action to approve a Settlement Agreement for the 2019 operations of Recapturing Americana, LLC (dba The North Pole Experience) and the First Amendment of the January 24, 2012 License Agreement. **Parks and Recreation**
14. Consideration and possible action to approve the First Amendment of an Agreement with American Conservation Experience (ACE), for RFQ 2021-100, "On-Call Conservation Support Services" for projects up to \$100,000.00. **Public Works**
15. Consideration and possible action to approve the Third Amendment of an Agreement with Pro Petroleum, Inc., to purchase bulk fuel for a one-year period beginning July 1, 2021, not to exceed \$1,200,000.00. **Public Works**
16. Consideration and possible action to approve the First Amendment of an Agreement between Conservation Legacy dba. AZ Conservation Corps. and the County, for RFQ 2021-100, "On-Call Conservation Support Services" for projects up to \$100,000.00. **Public Works**
17. Consideration and possible action to approve purchases of auto parts and supplies under AZ State Contract CTR054507-1 from Grand Canyon Auto Supply (NAPA), in an amount not to exceed \$150,000.00 for FY2022. **Public Works**
18. Consideration and possible action to approve the purchases of repairs, parts and supplies by authorized dealer from Flag Truck Center for Mack Trucks in the total amount of \$150,000.00 for FY2022. **Public Works**

30. Consideration and possible action to approve the Second Amendment of an Agreement with Amerigas Propane, LP dba. Titan Propane BID 2019-05 to purchase propane for a one-year period beginning July 1, 2021, in the amount of \$80,000.00. **Public Works**
31. Consideration and possible action to approve an Agreement with CRM of America LLC, based on Maricopa County RFP No. 02081 to provide waste tire disposal, for a one-year period beginning 7/1/2021, at the cost of \$175,000.00. **Public Works**
32. Consideration and possible action to approve the purchase of an annual renewal of an agreement with Carahsoft for Salesforce, a Customer Relation Management (CRM) software in the amount of \$83,466.82 for FY2022. **Public Works**
33. **Separated:** Consideration and possible action to approve Resolution 2021-26, supporting the forest products industry in assisting in the protection of Coconino County communities from catastrophic wildfires and post-fire flooding and recognizing the issues surrounding surplus biomass material. **Public Works**

Supervisor Horstman noted this item is important with what is going on with fires today. Forest restoration and management greatly reduces public safety threats. The County has created a Forest Restoration Initiative (4-FRI), working in partnership with state, local and national governments, and private industry to promote forest health. The County has been a leader and understands the importance of supporting the forest industry in forest restoration projects, which helps thin more forest areas. She asked Forest Restoration Director Jay Smith to speak about the County earning the National Association of Counties (NACo) achievement award for the County's Forest Restoration Initiative.

Forest Restoration Director Jay Smith noted the resolution will assist the forest industry get funding and grants related to Forest Restoration, the resolution will go a long way assisting in those efforts. He further spoke about efforts made to reduce fire risks in the Bill William Mountain area and highlighted the criteria needed to win the NACo award.

Deputy County Manager Lucinda Andreani noted she wanted to recognize Mr. Smith for his leadership and work with partners on forest restoration efforts. She further acknowledged the Board for the support and leadership in the last several years.

Motion: Approve Resolution 2021-26, supporting the forest products industry in assisting in the protection of Coconino County communities from catastrophic wildfires and post-fire flooding and recognizing the issues surrounding surplus biomass material, **Action:** approve, **Moved by:** Supervisor Judy Begay, **Seconded by:** Supervisor Jeronimo Vasquez.

There was discussion on the motion.

Individual Board members expressed their appreciation of staff's efforts and work done to win the award.

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Lena Fowler, **Seconded by:** Director Judy Begay. The motion passed unanimously.

Motion: Resolve as the Flood Control District Board of Directors, **Action:** approve, **Moved by:** Supervisor Patrice Horstman, **Seconded by:** Supervisor Lena Fowler. The motion passed unanimously.

Flood Control District Consent Agenda:

Motion: Approve the Flood Control District Consent Agenda items 37 through 39, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Judy Begay. The motion passed unanimously.

37. Consideration and possible action to approve the First Amendment of an Agreement between American Conservation Experience (ACE) and the Flood Control District, for RFQ 2021-100, "On-Call Conservation Support Services" for projects up to \$100,000.00. **Flood Control District**
38. Consideration and possible action to approve the First Amendment of an Agreement between Conservation Legacy dba AZ Conservation Corps. and the Flood Control District, for RFQ 2021-100, "On-Call Conservation Support Services" for projects up to \$100,000.00. **Flood Control District**
39. Consideration and possible action to approve Flood Control District Resolution 2021-01, supporting the forest products industry in assisting in the protection of Coconino County communities from catastrophic wildfires and post-fire flooding and recognizing the issues surrounding surplus biomass material. **Flood Control District**

Motion: Resolve as the Board of Supervisors, **Action:** approve, **Moved by:** Director Patrice Horstman, **Seconded by:** Director Judy Begay. The motion passed unanimously.

Public Hearing:

40. Public Hearing, consideration and possible recommendation of approval to the AZ Department of Liquor Licenses and Control regarding an application for a Series 12 (Restaurant) Liquor License for The Rim Tavern, in District 4, Application #149638, Agent John Amilcare Bagalini, located at 2893 State Route 260, Forest Lakes, Arizona, 85931. **Board of Supervisors**

Clerk of the Board Lindsay Daley introduced the application a Series 12 (Restaurant) Liquor License for The Rim Tavern to agent John Amilcare Bagalini. Explaining that the Clerk's Office has not received any comments after the property was posted for 20 days. Community Development, Sheriff, Health Department and Risk Manager have no concerns.

Clerk Daley noted that Agent John Amilcare Bagalini was not present due to current fire issues.

Upon inquiry from Chair Ryan, Deputy County Attorney Winkeler affirmed Supervisor Begay's motion was sufficient, it was approval for the contract as described on the agenda.

Chair Ryan called for the question; the motion passed unanimously.

Chair Ryan stated the Board would return to open session at 1:00 p.m. County Manager Peru noted that at that time, staff will begin with the County Manager update item #46.

Chair Ryan called for a break at 12:02 p.m. and reconvened open session at 1:04 p.m.

*46. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager***

County Manager Steve Peru introduced Coconino National Forest District Ranger Matt McGrath. He noted ASL Interpreter Jaclyn is live at this time on the screen to assist the public.

Mr. McGrath provided a brief presentation that highlighted the status of the Rafael Fire.

Mr. McGrath answered questions asked by individual Board members related to aerial support, resources and precautionary measures/considerations used to determine when to prepare citizens to be ready to evacuate.

Emergency Management Director Wes Dison highlighted emergency planning efforts being made due to recent fires, coordination efforts with adjoining counties and agencies and the status of efforts being made in the Emergency Operations Center. He said the County will enter Stage III fire restrictions tomorrow morning and explained the purpose. He answered questions asked by individual Board members related to contact information for the public, the RAVE emergency notification system; the difference between the "Ready", "Set" and "Go" notifications.

Chair Ryan left the meeting at 1:40 p.m. and asked Vice Chair Fowler to sit as Acting Chair.

Upon inquiry from Supervisor Begay, Emergency Management Director Wes Dison described shelter locations that are ready to go but closed at this time until such time as evacuation orders may be made.

Chair Ryan returned to the meeting at 1:50 p.m.

Chief Deputy Sheriff Bret Axlund thanked all local agencies and partners working on the fires. He outlined the four issues managed by the Sheriff's Office such as traffic control, Ready-Set-Go Program. He answered questions related to evacuations and upcoming storms.

Upon inquiry from Supervisor Vasquez, Health and Human Services (HHS) Director Kim Musselman explained all the locations the public may find information related to the fire, such as the County website and Call Center. She noted multiple press releases have gone out about protection from wildfire smoke. She described efforts the public can make to limit smoke inhalation.

Chair Ryan returned to the meeting at 3:24 p.m.

Mr. Rivera, Mr. Husk and Ms. Regner took turns addressing a presentation that described the Independent Redistricting Commission (IRC), their experience and backgrounds, roles, executive staff and counsel for Republicans and counsel for Democrats. They reviewed a 2012 congressional and legislative districts map, a federal mandate for One Person One Vote, the Voting Rights Act: Section 5 and Section 2, vulnerability populations and redistricting guidelines.

Ms. Regner outlined a list of potential groups that may be selected for the first phase of testimony in front of the IRC to identify communities of interest. She noted they are seeking the Board's direction as to whom from that list they would like to testify. She continued to outline a list of priorities established by the Board in 2011 and recommended the Board revisit the list to see if the priorities need to be revised.

Supervisor Horstman requested the Board hold a meeting soon to review and discuss identification of groups to testify and to review the priority list.

Ms. Regner noted this is a listening tour to hear what the communities of interests are, and each group has about three minutes to speak.

Mr. Husk clarified that the focus should not be about district lines but communities of interest during this testimony.

Individual Board members provided feedback on the information presented. Upon consensus of the Board, staff was directed to schedule a meeting to discuss identification of groups to testify and to review the priority list.

County Manager Peru outlined the process moving forward in scheduling and preparing for an upcoming discussion.

44. Presentation, discussion, update and possible action regarding the Coconino County Response to the COVID-19 pandemic, including testing, vaccine distribution and partnership opportunities. **County Manager**

Health and Human Services Director Kim Musselman provided a brief update on promotional pop-up vaccination events and outreach done regarding same and current COVID-19 testing data.

45. Discussion, update and possible direction to staff regarding state and/or federal legislative and/or administrative matters. **Public Affairs**

The Board did not address this item.

46. Discussion and update from the County Manager regarding possible community, regional and/or administrative matters. **County Manager**

Warrant listing for 6/3/2021 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check Number	Vendor	Check Amount
11838	1149 - ARIZONA COUNTIES INSURANCE POOL	6,731.50
11843	6726 - REBECCA E BROWNING	1,814.50
11844	1074 - CDW GOVERNMENT INC	9,821.04
11846	1934 - BYRON C ATKINSON	1,200.00
11847	1019 - COCONINO COUNTY	7,951.90
11848	1019 - COCONINO COUNTY	12,609.02
11849	1019 - COCONINO COUNTY	393,094.90
11850	1019 - COCONINO COUNTY	37,158.41
11851	1019 - COCONINO COUNTY	74,537.15
11852	1019 - COCONINO COUNTY	75,993.88
11853	1019 - COCONINO COUNTY	331,152.26
11854	1019 - COCONINO COUNTY	163,730.49
11855	1019 - COCONINO COUNTY	57,394.37
11856	1019 - COCONINO COUNTY	24,769.34
11857	1019 - COCONINO COUNTY	3,997.78
11858	1019 - COCONINO COUNTY	5,340.83
11859	1959 - CRM OF AMERICA LLC	8,104.60
11867	4997 - THE GUIDANCE CENTER INC	5,355.00
11868	2651 - H&H TREATMENT PROGRAMS LLC	3,500.00
11874	2693 - NICHOLAS M LARSEN	1,480.00
11875	1156 - MILLER MINING INC	4,333.28
11876	2116 - NAVAJO TRIBAL UTILITY AUTHORITY	2,191.57
11877	5059 - NORTH COUNTRY HEALTHCARE INC	6,889.80
11878	5059 - NORTH COUNTRY HEALTHCARE INC	9,285.20
11879	7032 - PAUL BJORKLUND	3,762.50
11883	3351 - RACHEL G JOHNSON	1,350.00
11885	4461 - SHAMROCK FOODS	2,883.97
11886	5099 - STATE OF ARIZONA	1,025.46
11887	2406 - BELINDA STYLE	1,400.00
11889	6933 - THE JUSTICE MANAGEMENT INSTITUTE	15,740.00
11890	6482 - TIMBERLINE FLAGSTAFF HOLDINGS LLC	1,489.00
11892	3075 - AMANDA J WILLEY	2,148.00
92105582	7081 - FREELANCE CAPTIONS INC	1,001.95
92105584	1895 - ARIZONA PUBLIC SERVICE	4,567.47
92105585	1895 - ARIZONA PUBLIC SERVICE	4,226.82
92105586	1895 - ARIZONA PUBLIC SERVICE	22,130.36
92105588	1310 - APS SERVICES INC SOURCECORP	7,946.29
92105589	1310 - APS SERVICES INC SOURCECORP	5,259.27
92105593	5526 - BAKER DISTRIBUTING COMPANY LLC	1,349.72
92105598	2530 - QWEST COMMUNICATIONS COMPANY LLC	2,360.62

Warrant listing for 6/10/2021 as required by ARS-11-217.D

The minutes shall include all demands and warrants approved by the board in excess of one thousand dollars and multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period.

Check Number	Vendor	Check Amount
11893	1149 - ARIZONA COUNTIES INSURANCE POOL	10,505.00
11895	3789 - BURGESS & NIPLE INC	2,539.61
11898	1959 - CRM OF AMERICA LLC	1,905.16
11900	6136 - ELEVATION HEALTH SERVICES LLC	1,725.00
11902	2630 - PSYCHEDEL-INK DREAMS INC	1,818.44
11904	1783 - FLAGSTAFF PROPERTY MANAGEMENT INC	1,200.00
11906	4350 - GOLIGHTLY TIRE	1,442.41
11908	6477 - HYE TECH NETWORK & SECURITY SOLUTIONS LLC	11,320.83
11909	3078 - J BANICKI CONSTRUCTION INC	347,592.78
11910	5318 - THE J STREIFF LAW FIRM PC	1,600.00
11911	1272 - JE FULLER HYDROLOGY AND GEOMORPHOLOGY INC	6,125.70
11913	4842 - LANMOR SERVICES INC	2,850.00
11915	1984 - NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST	934,262.86
11916	2116 - NAVAJO TRIBAL UTILITY AUTHORITY	2,141.94
11917	1664 - NORTHERN LIGHT TREE COMPANY & LANDSCAPE MAINT LLC	3,000.00
11919	3251 - PEAK ENGINEERING INC	1,018.50
11921	1735 - PTS OF AMERICA LLC	10,838.00
11922	2851 - PRO PETROLEUM INC	56,732.83
11927	6147 - SCRAM OF ARIZONA INC	1,173.00
11928	4461 - SHAMROCK FOODS	14,480.98
11931	3614 - SUNEDISON HOLDINGS CORPORATION	5,691.94
11932	3614 - SUNEDISON HOLDINGS CORPORATION	5,525.67
92105655	4783 - THE HILLER COMPANIES INC	1,178.00
92105657	1895 - ARIZONA PUBLIC SERVICE	1,936.17
92105663	2303 - BEVEL GARDNER & ASSOCIATES INC	3,540.00
92105664	2210 - BOB BARKER COMPANY INC	1,160.36
92105665	7109 - BROOKDALE SENIOR LIVING	1,640.00
92105666	5039 - BUTTERFIELD PARTNERS LP	1,200.00
92105667	5003 - C&E PAVING & GRADING LLC	1,650,947.62
92105668	2530 - QWEST COMMUNICATIONS COMPANY LLC	2,799.46
92105670	4471 - CITY OF WILLIAMS	1,102.46
92105671	1371 - KIMBERLY K CONLEY	1,428.00
92105672	1409 - DELL MARKETING LP	39,240.86
92105673	4944 - DELTA DENTAL PLAN OF ARIZONA	44,539.29
92105674	1716 - EMPIRE SOUTHWEST LLC	2,162.00
92105675	1663 - FIRST CLASS ENTERPRISES LLC	1,383.87
92105677	2273 - FLAGSTAFF PUBLISHING COMPANY	1,355.90
92105678	2073 - FM SOLUTIONS	12,500.00
92105679	1140 - FLAGSTAFF MEDICAL CENTER	6,642.50
92105681	7070 - STEVEN GAETHJE	1,056.79