

LEGAL SEPARATION WITHOUT CHILDREN

STARTING A CASE

THE OTHER PARTY WON'T SIGN

YOU CAN USE THIS PACKET IF ALL THIS IS TRUE:

- You want a legal separation.
- The other party will not sign the forms.
- You do not have a covenant marriage.
- You or your spouse live in Arizona.
- You and your spouse do not have children under age 18, and the wife is not pregnant by the husband.
- Your spouse is not on active duty with the military.

Arizona Rules of Family Law Procedure: The Arizona Rules of Family Law Procedure describe the procedures and forms required in family law cases. You can read the Rules at the Law Library or online at <http://government.westlaw.com/linkedslice/default.asp?SP=AZR-1000>.

WARNING: Depending on the circumstances of your case, the Arizona Rules of Family Law Procedure may require you to complete procedures and forms not covered in this packet. You are required to read and follow all of the rules. If you do not, the court may impose sanctions on you. At a minimum, you must read and understand Section II, on Pleadings and Motions, Section VII, on Discovery and Disclosure, and Rule 92, on Civil Contempt and Sanctions for Non-Compliance with a Court Order.

Before signing a court document or getting involved with a court case, it's important to see an attorney to make sure you know your legal rights and responsibilities. The Self-Help Center has information on finding an attorney.

INSTRUCTIONS

Protecting Your Address: If the other party has committed or threatened to commit physical violence against you or your children, and you do not want the other party to know your address: 1) use a post office box on all your court forms or 2) see Rule 7, Arizona Rules of Family Law Procedure, about how to protect your address. See the Self-Help Center packet *Order of Protection* if you need a court to order the other party to stay away from you.

STEP 1: MAKE SURE YOUR SPOUSE WILL NOT OBJECT TO A DECREE OF LEGAL SEPARATION

If so, the court will not grant one. You may file for divorce instead.

STEP 2: READ THE FAMILY COURT SERVICES INFORMATION SHEET

STEP 3: READ THIS INFORMATION ABOUT GROUP HEALTH BENEFITS

Continuing group health benefits: In many cases, federal law lets an employee's spouse and children temporarily continue group health benefits under the employer's plan after the employee and spouse are legally separated or divorced. To qualify for this extension, you or your spouse must notify the employer of your separation or divorce within 60 days of the court's signing the Decree that ends your case. The beneficiary must pay the entire premium of the continued coverage; the employer makes no contribution.

Converting group health benefits: In *divorce* cases, Arizona law lets an employee's spouse and children convert group health benefits under the employer's plan into their name. If you decide later to convert the legal separation into a divorce, you must serve a Notice of Right to Convert Health Insurance on your spouse when you file divorce papers. This form is in the Self-Help Center divorce packets.

STEP 4: READ THE NOTICE REGARDING COMMUNITY DEBTS

STEP 5: DECIDE HOW TO DIVIDE PROPERTY AND DEBTS

You will enter this information on the Petition later in these instructions.

Community Property and Debts: In general, community property is property (other than a gift or inheritance to one party) that you and your spouse acquire after you were married and before one spouse serves divorce papers on the other. See the Petition for a list of types of community property. One type of community property is retirement benefits (pension/retirement fund/profit sharing/stock plans/401k). Division of retirement benefits is a complicated area of the law. After the judge divides the retirement benefits, you will have to contact an attorney, accountant, or company representative to get the documents needed to access the retirement monies.

In general, community debts are debts you and your spouse acquire after you were married and before one spouse serves divorce papers on the other, no matter who spent the money. Generally, the court will order a fair division and will not give most or all of the property or debts to one spouse. If you and/or your spouse still owe money on a piece of property, the court will probably give that debt to the same spouse who gets that property. You may ask that real property be sold and the proceeds divided between you and your spouse. Community property and debts you fail to list on the Petition will be considered still owned or owed by both you and your spouse.

Separate Property and Debts: In general, separate property is property you or your spouse acquire before you were married, after one spouse serves divorce papers on the other, or as an inheritance or gift to one party. Separate property may become commingled community property in some circumstances.

In general, separate debts are debts you or your spouse acquire before you were married or after one spouse serves divorce papers on the other.

The court usually will confirm that your separate property and debts are yours and your spouse's separate property and debts are your spouse's.

STEP 6: FILL OUT THE DOMESTIC RELATIONS COVER SHEET

You are the Petitioner. Your spouse is the Respondent. Fill in as much information as you know.

STEP 7: FILL OUT THE FOLLOWING FORMS

- Confidential Sensitive Data Form
- Petition For Legal Separation Without Children
- Summons
- Preliminary Injunction

STEP 8: SCHEDULE A PRE-FILING MEETING

YOU MUST READ AND FOLLOW ALL OF THE INSTRUCTIONS BEFORE THIS STEP BEFORE YOU SCHEDULE YOUR PRE-FILING MEETING.

At this free court service, an attorney will meet with you one-on-one to do the following:

- Make sure you have everything you need to start your case
- Explain what steps you need to take after you start your case
- Help you prepare child support forms, if you have children

Call 928-679-7544 to schedule your Pre-Filing Meeting.

STEP 9: GO TO THE PRE-FILING MEETING

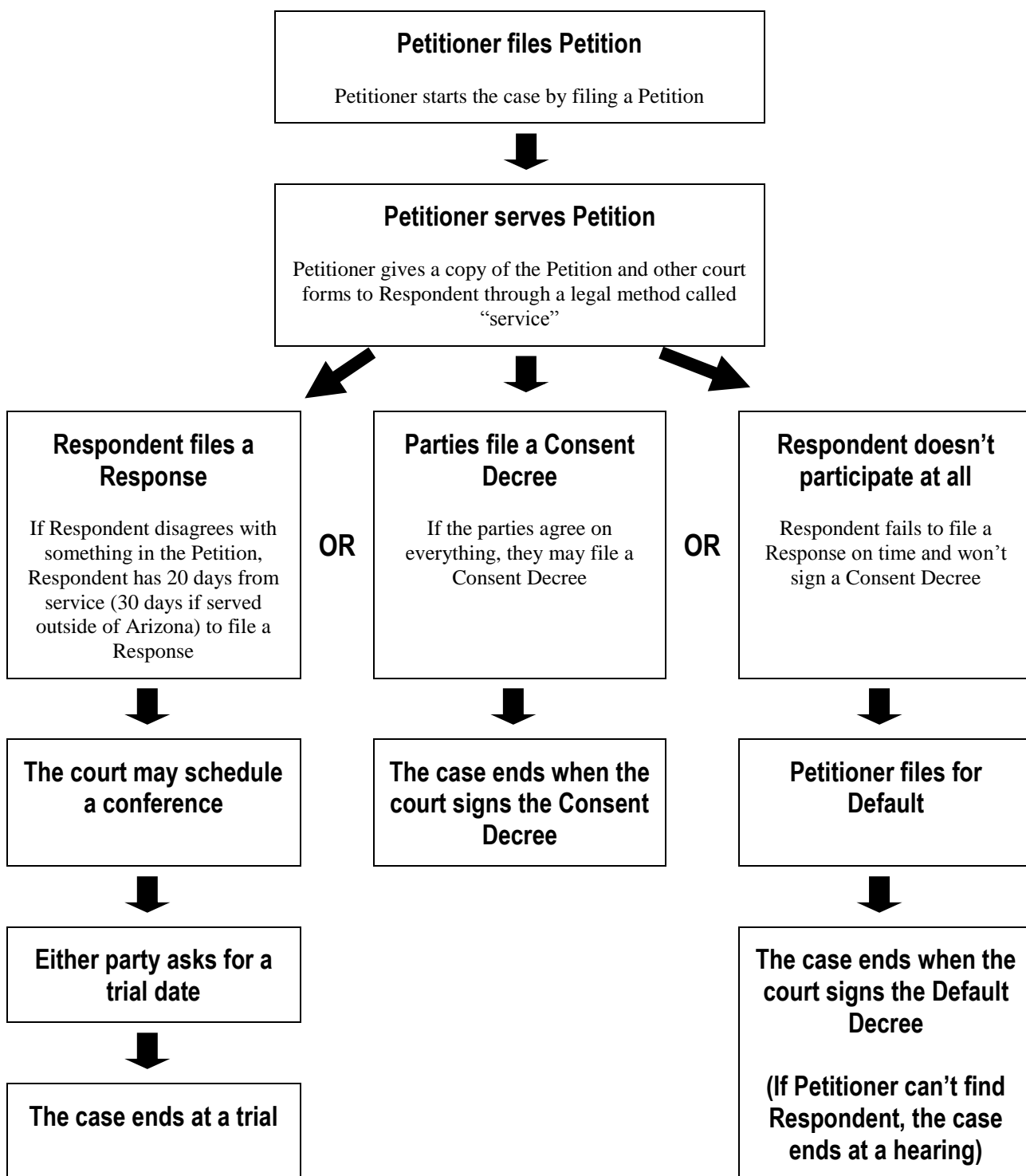
Bring the following, completed according to the instructions:

- Domestic Relations Cover Sheet
- Confidential Sensitive Data Form
- Petition for Legal Separation without Children
- Summons
- Preliminary Injunction
- Notice Regarding Community Debts (blank)

If you want to start your case immediately after your Pre-Filing Meeting, also bring the following:

- Money to make copies. The Law Library copy machine takes change and \$1 bills.
- The filing fee of \$319 (The Clerk's Office accepts cash, money orders, and cashier's checks payable to "Clerk of Superior Court". If you can't afford the fee, see the Self-Help Center packet *Getting Help With a Filing Fee.*)

Flowchart of the Court Process



How Long Does It Take? Divorce or Legal Separation: at least 60 days. Unmarried parents: at least 30 days.

Where Can I Find Forms? The Law Library has forms for all of these steps.

928-679-7540, 877-806-3187, www.coconino.az.gov/lawlibrary

FAMILY COURT SERVICES

| Service | When Can I Ask for It? | How Much Does it Cost? | How Do I Ask for It? |
|--|---|---|---|
| <p>Reconciliation/Separation Counseling</p> | <p>Before or during a divorce or legal separation</p> | <ul style="list-style-type: none"> • 1st session free • 2 more sessions at \$32 per session for a couple or \$24 per session for an individual | <p>See the Law Library packet <i>Asking for Family Court Services</i></p> |
| <p>Family Mediation</p> <p>The parties meet with a neutral mediator to come to agreements about legal decision-making and parenting time.</p> | <p>Before or during a court case involving children</p> | <p>Free</p> | |
| | <p>After a court case involving children</p> | <p>\$100 per party</p> | |
| <p>Family Evaluation</p> <p>A mental health professional evaluates the family and recommends a legal decision-making and parenting time arrangement to the court.</p> | <p>During a court case involving children</p> | <p>Free</p> | |
| | <p>After a court case involving children</p> | <p>Fee set by the evaluator</p> | |
| <p>Property or Support Mediation</p> <p>The parties meet with a neutral mediator to come to agreements about child support, spousal support, or dividing property and debt.</p> | <p>Before a divorce or legal separation</p> | <p>\$270 per party</p> | <p>Call the Alternative Dispute Resolution Coordinator at 928-679-7508.</p> |
| | <p>During or after a divorce or legal separation</p> | | <p>See the Law Library packet <i>Asking for Family Court Services</i></p> |

| Service | When Can I Ask for It? | How Much Does it Cost? | How Do I Ask for It? |
|--|--|------------------------|--|
| <p>Cooperative Parenting</p> <p>The parties attend 8 classes over 8 weeks to gain insight, skills, and techniques to help their children’s long-term recovery from the disruption of family changes. The parties attend separate classes.</p> | <p>During a court case involving children</p> | <p>Free</p> | <p>Call the Law Library at 928-679-7540.</p> |
| <p>Rollercoasters</p> <p>Kids attend a 6-week therapeutic peer group to help them understand their parents’ divorce, separation, or other family changes. There are two peer groups: one for 5-8 year olds and one for 9-13 year olds.</p> | <p>During or after a court case involving children</p> | | |
| <p>Best Interests Attorney</p> <p>The court appoints a qualified attorney to represent a child in a case involving children.</p> | <p>During a court case involving children</p> | | |

Questions? Call the Law Library at 679-7540 or 877-806-3187.

Case Number: _____

NOTICE REGARDING COMMUNITY DEBTS (ARS 25-318)

In your property settlement agreement or decree of dissolution or legal separation, the court may assign responsibility for certain community debts to one spouse or the other. Please be aware that a court order that does this is binding on the spouses only and does not necessarily relieve either of you from your responsibility for these community debts. These debts are matters of contract between both of you and your creditors (such as banks, credit unions, credit card issuers, finance companies, utility companies, medical providers and retailers).

Since your creditors are not parties to this court case, they are not bound by court orders or any agreements you and your spouse reach in this case. On request, the court may impose a lien against the separate property of a spouse to secure payment of debts that the court orders that spouse to pay.

You may want to contact your creditors to discuss your debts as well as the possible effects of your court case on your debts. To assist you in identifying your creditors, you may obtain a copy of your spouse's credit report by making a written request to the court for an order requiring a credit reporting agency to release the report to you. Within thirty days after receipt of a request from a spouse who is a party to a dissolution of marriage or legal separation action, which includes the court and case number of the action, creditors are required by law to provide information as to the balance and account status of any debts for which the requesting spouse may be liable to the creditor. You may wish to use the following form, or one that is similar, to contact your creditors:

CREDITOR NOTIFICATION

Date: _____

Creditor's Name: _____

Street Address: _____

City, State, Zip: _____

To whom it may concern:

I am a party to Case Number DO _____ in the Coconino
County Superior Court.

Within thirty days after receipt of this notice, you are requested to provide the balance and
account status of any debt identified by account number for which the requesting party may be
liable to you.

Your Name: _____

Street Address: _____

City, State, Zip: _____

Sincerely,

Your Signature

SUPERIOR COURT OF COCONINO COUNTY, ARIZONA

DOMESTIC RELATIONS COVER SHEET - CASE NUMBER DO _____

Please print or type the following information

TYPE OF ACTION: (Check One)

- Dissolution: With Children / Without Children
 Separation: With Children / Without Children
 Move a Case to This Court From Another State
- Annulment Custody (Unmarried Parents)
 Paternity/Maternity Order of Protection

PETITIONER

Name _____
Mailing Address _____
City, State, Zip _____
Phone Number _____
Email _____
Gross Monthly Income: _____
Date of Birth _____ Male Female
 White Hispanic Black Native American
 Native Hawaiian/Pacific Islander Asian Other

RESPONDENT

Name _____
Mailing Address _____
City, State, Zip _____
Phone Number _____
Email _____
Gross Monthly Income: _____
Date of Birth _____ Male Female
 White Hispanic Black Native American
 Native Hawaiian/Pacific Islander Asian Other

PETITIONER'S ATTORNEY

Name _____
Mailing Address _____
City, State, Zip _____
Phone Number _____

RESPONDENT'S ATTORNEY

Name _____
Mailing Address _____
City, State, Zip _____
Phone Number _____

MINOR CHILDREN

| | |
|------------|-----------|
| Name _____ | DOB _____ |
| Name _____ | DOB _____ |
| Name _____ | DOB _____ |
| Name _____ | DOB _____ |

Names and DOB of any OTHER minor children of the petitioner and/or respondent, who are not involved in this case.

Are any of the children named above parties in a Juvenile Delinquency, Dependency or Guardianship?

Have there been any other cases (excluding minor traffic offenses) in any court involving members of this family? If so, provide the case number. Please ask the Clerk to look up the case number for you if you do not know it.

Has anyone listed on this cover sheet been named in a Order of Protection or Injunction Against Harassment? If yes, please identify.

What Court granted the Protection Order?

Where did you get the forms you are filing today? Self -Help Center Online Attorney Bookstore
 Other: _____

FLAP Attorney Initials _____

Name of Person Filing: _____
 Mailing Address: _____
 City, State, Zip: _____
 Phone Number: _____
 Representing Self _____

SUPERIOR COURT OF ARIZONA, COUNTY OF COCONINO

_____ Case Number (*leave blank*): DO _____
 Petitioner's Name

CONFIDENTIAL SENSITIVE DATA
FORM

_____ Respondent's Name
 (OMIT SOCIAL SECURITY DATA ON OTHER FORMS)

NOT FOR PUBLIC RECORD

A. Personal Information:

| | Name | Date of Birth | Social Security Number |
|-------------|-------------|----------------------|-------------------------------|
| Petitioner: | _____ | _____ | _____ |
| Respondent: | _____ | _____ | _____ |
| Child: | _____ | _____ | _____ |
| Child: | _____ | _____ | _____ |
| Child: | _____ | _____ | _____ |
| Child: | _____ | _____ | _____ |

OPTIONAL

B. Financial Account Numbers (including credit cards, financial institution records, investments, debts):

| Financial Institution | Type of Account | Name(s) on Account | Account # |
|-----------------------|-----------------|--------------------|-----------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

C. Pension and Retirement Accounts (including IRAs, 401Ks):

| Financial Institution | Type of Account | Name(s) on Account | Account # |
|-----------------------|-----------------|--------------------|-----------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

D. Life Insurance Policies:

| Financial Institution | Type of Account | Name(s) on Account | Account # |
|-----------------------|-----------------|--------------------|-----------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Person Filing: _____
Mailing Address: _____
City, State, Zip: _____
Phone Number: _____
Email: _____
Representing Self _____

COCONINO COUNTY SUPERIOR COURT

In re the marriage of _____ Case Number (*leave blank*): DO _____

Petitioner (Me)

**PETITION FOR LEGAL
SEPARATION WITHOUT CHILDREN**

Respondent (My spouse)

I STATE THE FOLLOWING UNDER OATH:

My Name: _____
Street Address: _____ City, State, Zip: _____
Birthdate: _____ Phone Number: _____ Job title: _____
Number of months/years in a row to date I have lived in Arizona: _____
If not living in Arizona now, I lived did not live in Arizona at some point during our marriage.

My Spouse's Name: _____
Street Address: _____ City, State, Zip: _____
Birthdate: _____ Phone Number: _____ Job title: _____
Number of months/years in a row to date my spouse has lived in Arizona: _____
If not living in Arizona now, my spouse lived did not live in Arizona at some point during our marriage.

The Marriage: Date of Marriage: _____
City and state or country where we were married: _____
Our marriage is irretrievably broken or I and/or my spouse desire to live separate and apart. The conciliation provisions have been met or do not apply. We do not have a covenant marriage. My spouse does not object to a decree of legal separation.

Military Service: My spouse is not in military service.

Residency: I and/or my spouse will live in Arizona, or I will be stationed in Arizona while a member of the Armed Forces, on the date I file this Petition.

Minor Children: We have no biological or adopted children together, and the wife is not pregnant by the husband.

I ASK THE COURT TO ORDER THE FOLLOWING:

Legal Separation: Order that my spouse and I are legally separated.

Spousal Support:

- Neither party is entitled to spousal support.
- Award Petitioner or Respondent \$_____ per month in spousal support from the other party beginning the first day of the month after the Decree is signed because he/she:
 - Lacks sufficient property to provide for his or her reasonable needs
 - Is unable to support himself or herself through appropriate employment
 - Is the custodian of at least one child whose age or condition is such that the person should not be required to seek employment outside the home
 - Lacks earning ability in the labor market adequate to support himself or herself
 - Contributed to the educational opportunities of the other spouse
 - Had a marriage of long duration and is now of an age that precludes the possibility of gaining employment adequate to support himself or herself

Order that payments be made by the first day of each month thereafter and continue until the receiving party is remarried or deceased or until _____, whichever is sooner.
Order that payments be made through the Support Payment Clearinghouse by automatic wage assignment. If there are temporary spousal maintenance orders, order a judgment for arrearages when the judge signs the Decree.

Property And Debts:

WARNING: If you own any property or owe any debts, or if your spouse does, you must list them. See the Instructions in this packet for details.

Order our community property and debts divided and our separate property and debts confirmed as follows.

| | Value | Petitioner | Respondent |
|----------------------------|---------|--------------------------|--------------------------|
| Community Property: | | | |
| <u>Real Estate:</u> | | | |
| Address: _____ | \$_____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Legal Description: _____ | | | |
| Address: _____ | \$_____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Legal Description: _____ | | | |

| | Value | Petitioner | Respondent |
|--|----------|------------|------------|
| Bank Accounts: | | | |
| <i>Enter the name on the account and the account description (for example, "savings").</i> | | | |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |

| | | | |
|--------------------------------|----------|----|----|
| Motor Vehicles: | | | |
| Make: _____ | \$ _____ | [] | [] |
| Model: _____ | | | |
| Lienholder: _____ | | | |
| Last Four Digits of VIN: _____ | | | |
| Make: _____ | \$ _____ | [] | [] |
| Model: _____ | | | |
| Lienholder: _____ | | | |
| Last Four Digits of VIN: _____ | | | |

| | | | |
|---|----------|----|----|
| Employment Benefits: | | | |
| <i>Examples: 401K, retirement accounts, pensions.</i> | | | |
| <i>Enter name on the account and the fund name.</i> | | | |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |

Other Community Property:

My spouse and I have already divided all remaining property, and I ask the court to confirm that division, except as follows.

| | Value | Petitioner | Respondent |
|--|----------|------------|------------|
| Household Furniture and Appliances: | | | |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| Other: | | | |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |

Community Debts:

Enter the name on the account, creditor, and description (for example, "credit card").

| | | | |
|-------|----------|----|----|
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |

| | Value | Petitioner | Respondent |
|---------------------------|----------|------------|------------|
| Separate Property: | | | |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |

| | | | |
|------------------------|----------|-----|-----|
| Separate Debts: | | | |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |
| _____ | \$ _____ | [] | [] |

I Request the Following Other Orders:

I request any other orders that the court deems appropriate.

OATH AND VERIFICATION:

I have read this Petition. It is true and complete to the best of my knowledge.

Sign in front of a notary, or in front of the Court Clerk when you start your case. The person signing must bring photo ID. Notaries are at most banks or listed in the Yellow Pages. Notaries usually charge a fee.

My Signature: _____

State of Arizona)

)

County of _____)

Subscribed and sworn before me this date: _____ by: _____

Seal:

Notary Public: _____

Notary Expiration Date: _____

Petitioner's Name: _____
Mailing Address: _____
City, State, Zip: _____
Phone Number: _____
Representing Self

SUPERIOR COURT OF ARIZONA, COUNTY OF COCONINO

Petitioner's Name: _____ Case Number: DO _____

SUMMONS

Respondent's Name: _____

THE STATE OF ARIZONA TO (*enter Respondent's name*): _____

YOU ARE SUMMONED and required to appear and defend within the time applicable in this action in this court. If served in Arizona, you shall appear and defend within 20 days of service on you of the Summons and Petition, excluding the day of service. If served outside of Arizona, you shall appear and defend within 30 days of service on you of the Summons and Petition, excluding the day of service. Direct service is complete when made. Service by publication is complete 30 days after the first publication.

If you fail to appear and defend within the time applicable, judgment by default may be rendered against you for the relief demanded in the Petition.

In order to appear and defend, you must file a Response in writing with the clerk of this court, accompanied by the necessary filing fee, within the time required, and you must serve a copy of any Response on the Petitioner.

A copy of the pleading being served may be obtained from the Clerk of Superior Court, Coconino County Courthouse, 200 N. San Francisco St., Flagstaff, AZ 86001.

Requests for reasonable accommodation for persons with disabilities must be made to the court by parties at least three (3) working days in advance of a scheduled court proceeding.

If this is an annulment, divorce, or legal separation, either party can ask the court for counseling or mediation to try to reconcile or to come to agreements about the case outside of court. You can find a form at the Law Library.

Leave this blank. This is for the court to fill in.

SIGNED AND SEALED this date: _____

Clerk of Superior Court

By Deputy Clerk: _____

Person Filing: _____
Mailing Address: _____
City, State, Zip: _____
Phone Number: _____
Representing Self

SUPERIOR COURT OF ARIZONA, COUNTY OF COCONINO

Petitioner's Name: _____ Case Number: DO _____

PRELIMINARY INJUNCTION

Respondent's Name: _____

WARNING: This is an official order from the court. It affects your rights. Read it immediately and carefully. If you do not understand it, contact a lawyer for help.

Your spouse has filed a Petition for Dissolution (Divorce) or Petition for Annulment or Petition for Legal Separation with the Court. This order is made at the direction of the presiding judge of the Superior Court of Arizona in Coconino County. It has the same force and effect as an order signed by the judge. You and your spouse must obey this order. It may be enforced by any remedy available under the law, including an order of contempt of court. To help you understand this order, we have explained it. Read the explanation and the statute itself. If you have any questions, you should contact a lawyer for help.

EXPLANATION: (What does this order mean to you?)

1. **ACTIONS FORBIDDEN BY THIS ORDER:** From the time the Petition for Dissolution (Divorce), Annulment, or Legal Separation is filed with the Court, and until the judge signs the Decree, or until further court order, you and your spouse shall not do any of the following things:
 - a. Hide earnings or community property from your spouse, AND
 - b. Take out a loan on the community property, AND
 - c. Sell the community property or give it away to someone, UNLESS you have your spouse's or the court's written permission. The law allows for situations in which you may need to transfer joint or community property as part of the every day running of a business; or in which the sale of community property is necessary to meet the necessities of life, such as food, shelter, or clothing; or to pay court fees and attorney fees associated with this action. If this applies to you, you should see a lawyer for help, AND
 - d. Harass or bother your spouse or the children, AND
 - e. Physically abuse or threaten your spouse or the children, AND
 - f. Take children common to your marriage out of Arizona for any reason unless you and your spouse have a written agreement or court order beforehand.

- g. Remove or cause to be removed your spouse or the parties' children from any existing insurance coverage, including medical, hospital, dental, automobile, and disability insurance. Parties shall maintain all insurance coverage in full force and effect.

STATUTORY REQUIREMENTS: Arizona Law, A.R.S. 25-315(A) provides:

- 1(a). **RESTRICTIONS ON PROPERTY OF THE MARRIAGE:** Neither party shall transfer, encumber, use as collateral on a loan, conceal, sell, or otherwise dispose of any of the parties' joint, common, or community property, unless related to the usual course of business, the necessities of life, or court fees and reasonable attorney fees associated with an action filed under this article, without the parties' written consent or the court's permission.
- 1(b). **REQUIREMENTS OF BEHAVIOR:** Neither party shall molest, harass, disturb the peace of, or commit assault or battery on the other party's person or the parties' natural or adopted children.
- 1(c). **RESTRICTIONS ABOUT YOUR CHILDREN:** Neither party shall remove any natural or adopted child of the parties then residing in Arizona from the court's jurisdiction without advance written consent of the parties or the court's permission.
- 1(d). **RESTRICTIONS ABOUT INSURANCE:** Neither party shall remove or cause to be removed the other party or the parties' children from any existing insurance coverage, including medical, hospital, dental, automobile, and disability insurance. Both parties shall maintain all insurance coverage in full force and effect.
- 2. **EFFECTIVE DATE OF THIS ORDER:** This order is effective against the Petitioner when the Petition was filed with the court. It is effective against the other party when it is served on the other party. It shall remain in effect until further court order or the entry of a Decree of Dissolution, Annulment, or Legal Separation.
- 3. **ORDER TO PETITIONER:** You must serve a copy of this order on Respondent with a copy of the Petition, the Summons, and other required court papers.
- 4. **WARNING:** This is an official court order. If you disobey it, the court may find you in contempt of court. You may also be arrested and prosecuted for the crime of interfering with judicial proceedings and any other crime you may have committed in disobeying this order.
- 5. **LAW ENFORCEMENT:** You or your spouse may file a certified copy of this order with your local law enforcement agency. You may obtain a certified copy from the Clerk of Court. If any changes are made to this order and you have filed a certified copy with your local law enforcement agency, you must notify them of the changes.

6. DESCRIPTION OF THE PARTIES:

Petitioner:

Name: _____ Gender: Male Female
 Last Four Digits of Driver's License #: _____ Weight: _____
 Date of Birth: _____ Height: _____

Respondent:

Name: _____ Gender: Male Female
 Last Four Digits of Driver's License #: _____ Weight: _____
 Date of Birth: _____ Height: _____

Leave this blank. This is for the court to fill in.

GIVEN UNDER MY HAND AND THE SEAL OF THE COURT this date: _____

Clerk of Superior Court

By Deputy Clerk: _____