

# **ELECTION ADMINISTRATION IN COCONINO COUNTY**

Coconino County has two separate departments that work together to administer elections. The County Recorder and the Elections Director are each responsible for overseeing specific areas of the election process. The list below shows a breakdown of what each department is responsible for:

## **Recorder's Office**

**Patty Hansen, Recorder**

### **Voter Registration Rolls**

- Registration
- Quarterly Stats/Voter History
- Active Early Voting List (AEVL)
- Issuing Voter ID Cards
- List Maintenance Activities

### **Early Voting**

- Overseas and Military Voting
- In-Person Early Voting
- Mail Ballot Voting
- Emergency Early Voting
- Ballot Drop Boxes
- Special Assistance Boards
- Signature Verification

### **Petitions**

- Signature Verification
- E-Qual Verification
- Clean Elections \$5 Slip Verification

## **Elections Department**

**Eslir Musta, Director**

### **Candidate Filings**

- Petitions
- Campaign Finance

### **Ballot Creation**

- Design
- Printing

### **Election Day Voting**

- Polling Places and Vote Centers
- Hires and Trains Poll Workers

### **Ballot Tabulation**

- Posts Results
- Submits Canvass to Board of Supervisors

### **Financial Disclosure**

- Candidate Reports
- Elected Official Reports

### **Recall, Initiative and Referendum**

- Petition filing