

# **DIVORCE WITHOUT CHILDREN**

## **STARTING A CASE**

### **BOTH PARTIES WILL SIGN**

#### **YOU CAN USE THIS PACKET IF ALL THIS IS TRUE:**

- You and your spouse want a divorce.
- Your spouse will sign an agreement to all the issues in the case, including spousal support and dividing property and debts.
- You do not have a covenant marriage.
- You and/or your spouse will have lived in Arizona, or you will have been a member of the armed forces stationed in Arizona, for at least the 90 days before the date you file your court papers.
- You and your spouse do not have children under age 18, and the wife is not pregnant by the husband.
- Your spouse is not on active duty with the military.

Before signing a court document or getting involved with a court case, it's important to see an attorney to make sure you understand your legal rights and responsibilities. The Self-Help Center has information on finding an attorney.

# INSTRUCTIONS

## 1 Decide how to divide property and debts

You'll enter this information on the Petition later in these instructions.

**Community Property and Debts:** In general, community property is property (other than a gift or inheritance to one party) that you and your spouse acquire after you were married and before one spouse serves divorce papers on the other. See the Petition for a list of types of community property. One type of community property is retirement benefits (pension/retirement fund/profit sharing/stock plans/401k). Division of retirement benefits is a complicated area of the law. After the judge divides the retirement benefits, you will have to contact an attorney, accountant, or company representative to get the documents needed to access the retirement monies.

In general, community debts are debts you and your spouse acquire after you were married and before one spouse serves divorce papers on the other, no matter who spent the money. Generally, the court will order a fair division and will not give most or all of the property or debts to one spouse. If you and/or your spouse still owe money on a piece of property, the court will probably give that debt to the same spouse who gets that property. You may ask that real property be sold and the proceeds divided between you and your spouse. Community property and debts you fail to list on the Petition will be considered still owned or owed by both you and your spouse.

**Separate Property and Debts:** In general, separate property is property you or your spouse acquire before you were married, after one spouse serves divorce papers on the other, or as an inheritance or gift to one party. Separate property may become commingled community property in some circumstances.

In general, separate debts are debts you or your spouse acquire before you were married or after one spouse serves divorce papers on the other.

The court usually will confirm that your separate property and debts are yours and your spouse's separate property and debts are your spouse's.

## 2 Fill out these forms in this packet

- Domestic Relations Cover Sheet
- Joint Petition and Response for Legal Separation with Minor Children
- Consent Decree
- Preliminary Injunction
- Confidential Sensitive Data Form

### **3 Schedule a Pre-Filing Meeting**

YOU MUST READ AND FOLLOW ALL OF THE INSTRUCTIONS BEFORE THIS STEP BEFORE YOU SCHEDULE YOUR PRE-FILING MEETING.

At this free court service, an attorney will meet with the Petitioner on the phone to do the following:

- Make sure you've filled out the forms correctly
- Explain your next steps
- Prepare child support forms, if you have children

Call 928-679-7544 to schedule your Pre-Filing Meeting. Only the Petitioner can schedule and attend the Pre-Filing Meeting.

## FAMILY COURT SERVICES

| Service  | When Can I Ask for It?                                  | How Much Does it Cost?  | How Do I Ask for It?  |
|--|---|---|---|
| <p><b>Reconciliation/Separation Counseling</b></p>   | <p>Before or during a divorce or legal separation</p>   | <ul style="list-style-type: none"> <li>• 1<sup>st</sup> session free</li> <li>• 2 more sessions at \$32 per session for a couple or \$24 per session for an individual</li> </ul> | <p>See the Law Library packet <i>Asking for Family Court Services</i></p>   |
| <p><b>Family Mediation</b></p> <p>The parties meet with a neutral mediator to come to agreements about legal decision-making and parenting time.</p>                                   | <p>Before or during a court case involving children</p> | <p>Free</p>   |   |
|  | <p>After a court case involving children</p>            | <p>\$100 per party</p>  |   |
| <p><b>Family Evaluation</b></p> <p>A mental health professional evaluates the family and recommends a legal decision-making and parenting time arrangement to the court.</p>           | <p>During a court case involving children</p>           | <p>Free</p>   |   |
|  | <p>After a court case involving children</p>            | <p>Fee set by the evaluator</p>   |   |
| <p><b>Property or Support Mediation</b></p> <p>The parties meet with a neutral mediator to come to agreements about child support, spousal support, or dividing property and debt.</p> | <p>Before a divorce or legal separation</p>             | <p>\$270 per party</p>  | <p>Call the Alternative Dispute Resolution Coordinator at 928-679-7508.</p> |
|  | <p>During or after a divorce or legal separation</p>    |   | <p>See the Law Library packet <i>Asking for Family Court Services</i></p>   |

| Service  | When Can I Ask for It?                                 | How Much Does it Cost? | How Do I Ask for It?                         |
|--|--|------------------------|--|
| <p><b>Cooperative Parenting</b></p> <p>The parties attend 8 classes over 8 weeks to gain insight, skills, and techniques to help their children’s long-term recovery from the disruption of family changes. The parties attend separate classes.</p> | <p>During a court case involving children</p>          | <p>Free</p>            | <p>Call the Law Library at 928-679-7540.</p> |
| <p><b>Rollercoasters</b></p> <p>Kids attend a 6-week therapeutic peer group to help them understand their parents’ divorce, separation, or other family changes. There are two peer groups: one for 5-8 year olds and one for 9-13 year olds.</p>    | <p>During or after a court case involving children</p> |                        |  |
| <p><b>Best Interests Attorney</b></p> <p>The court appoints a qualified attorney to represent a child in a case involving children.</p>  | <p>During a court case involving children</p>          |                        |  |

**Questions?** Call the Law Library at 679-7540 or 877-806-3187.

# SUPERIOR COURT OF COCONINO COUNTY, ARIZONA

## DOMESTIC RELATIONS COVER SHEET - CASE NUMBER DO \_\_\_\_\_

Please print or type the following information

### TYPE OF ACTION: (Check One)

- Dissolution:  With Children /  Without Children  
 Separation:  With Children /  Without Children  
 Move a Case to This Court From Another State
- Annulment                       Custody (Unmarried Parents)  
 Paternity/Maternity             Order of Protection

### PETITIONER

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email \_\_\_\_\_  
Gross Monthly Income: \_\_\_\_\_  
Date of Birth \_\_\_\_\_  Male  Female  
 White  Hispanic  Black  Native American  
 Native Hawaiian/Pacific Islander  Asian  Other

### RESPONDENT

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email \_\_\_\_\_  
Gross Monthly Income: \_\_\_\_\_  
Date of Birth \_\_\_\_\_  Male  Female  
 White  Hispanic  Black  Native American  
 Native Hawaiian/Pacific Islander  Asian  Other

### PETITIONER'S ATTORNEY

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_

### RESPONDENT'S ATTORNEY

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_

### MINOR CHILDREN

|            |           |
|------------|-----------|
| Name _____ | DOB _____ |
| Name _____ | DOB _____ |
| Name _____ | DOB _____ |
| Name _____ | DOB _____ |

Names and DOB of any OTHER minor children of the petitioner and/or respondent, who are not involved in this case.

\_\_\_\_\_

Are any of the children named above parties in a  Juvenile Delinquency,  Dependency or  Guardianship?

\_\_\_\_\_

Have there been any other cases (excluding minor traffic offenses) in any court involving members of this family? If so, provide the case number. Please ask the Clerk to look up the case number for you if you do not know it.

\_\_\_\_\_

Has anyone listed on this cover sheet been named in a Order of Protection or Injunction Against Harassment? If yes, please identify.

\_\_\_\_\_

What Court granted the Protection Order?

\_\_\_\_\_

Where did you get the forms you are filing today?  Self -Help Center  Online  Attorney  Bookstore  
 Other: \_\_\_\_\_

FLAP Attorney Initials \_\_\_\_\_

Petitioner's Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_  
Representing Self \_\_\_\_\_

Respondent's Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_  
Representing Self \_\_\_\_\_

COCONINO COUNTY SUPERIOR COURT

In re the marriage of \_\_\_\_\_  
Petitioner

Case Number (*leave blank*): DO \_\_\_\_\_

Respondent

**JOINT PETITION AND RESPONSE**  
**FOR DIVORCE WITHOUT**  
**CHILDREN**

**WE STATE THE FOLLOWING UNDER OATH:**

We agree on all the issues and Respondent waives formal service.

**The Parties and the Marriage:**

**Petitioner's Name:** \_\_\_\_\_  
Street Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Birthdate: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Job title: \_\_\_\_\_  
Number of months/years in a row to date Petitioner has lived in Arizona: \_\_\_\_\_  
If not living in Arizona now, Petitioner  lived  did not live in Arizona at some point during our marriage.

**Respondent's Name:** \_\_\_\_\_  
Street Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Birthdate: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Job title: \_\_\_\_\_  
Number of months/years in a row to date Respondent has lived in Arizona: \_\_\_\_\_  
If not living in Arizona now, Respondent  lived  did not live in Arizona at some point during our marriage.

**The Marriage:** Date of Marriage: \_\_\_\_\_

City and state or country where we were married: \_\_\_\_\_

Our marriage is irretrievably broken and we desire to live separate and apart. The conciliation provisions have been met or do not apply. We do not have a covenant marriage.

**Military Service:** Respondent is not in military service.

**Residency:** Petitioner or Respondent lives in Arizona.

**Minor Children:** We have no biological or adopted children together, and the wife is not pregnant by the husband.

**WE ASK THE COURT TO ORDER THE FOLLOWING:**

**Divorce:** Order that we are divorced.

**Spousal Support:**

- Neither party is entitled to spousal support.
- Award  Petitioner or  Respondent \$\_\_\_\_\_ per month in spousal support from the other party beginning the first day of the month after the Decree is signed because they:
  - Lack sufficient property, including property apportioned to them, to provide for their needs
  - Lack earning ability in the labor market that is adequate to be self-sufficient
  - Are the parent of a child whose age or condition is such that the parent should not be required to seek employment outside the home
  - Have made a significant financial or other contribution to their spouse's education, training, vocational skills, career, or earning ability, or has significantly reduced their income or career opportunities for their spouse's benefit
  - Had a marriage of long duration and is of an age that may preclude the possibility of gaining employment adequate to be self-sufficient

Order that payments be made by the first day of each month thereafter and continue until the receiving party is remarried or deceased or until \_\_\_\_\_. Order that payments be made through the Support Payment Clearinghouse by automatic wage assignment. If there are temporary spousal maintenance orders, order a judgment for arrearages when the judge signs the Decree.

**Property and Debts:**

***WARNING: If either of you own any property or owe any debts, you must list them. See the Instructions in this packet for details.***

Order our community property and debts divided and our separate property and debts confirmed as follows.



**Community Property:**

|                          | Value    | Petitioner | Respondent |
|--------------------------|----------|------------|------------|
| <u>Real Estate:</u>      |          |            |            |
| Address: _____           | \$ _____ | [ ]        | [ ]        |
| Legal Description: _____ |          |            |            |

|                          |          |     |     |
|--------------------------|----------|-----|-----|
| Address: _____           | \$ _____ | [ ] | [ ] |
| Legal Description: _____ |          |     |     |

Bank Accounts:

*Enter the name on the account and the account description (for example, "savings").*

|       |          |     |     |
|-------|----------|-----|-----|
| _____ | \$ _____ | [ ] | [ ] |
| _____ | \$ _____ | [ ] | [ ] |
| _____ | \$ _____ | [ ] | [ ] |
| _____ | \$ _____ | [ ] | [ ] |

Motor Vehicles:

|              |          |     |     |
|--------------|----------|-----|-----|
| Make: _____  | \$ _____ | [ ] | [ ] |
| Model: _____ |          |     |     |

Lienholder: \_\_\_\_\_  
 Last Four Digits of VIN: \_\_\_\_\_

|              |          |     |     |
|--------------|----------|-----|-----|
| Make: _____  | \$ _____ | [ ] | [ ] |
| Model: _____ |          |     |     |

Lienholder: \_\_\_\_\_  
 Last Four Digits of VIN: \_\_\_\_\_

Employment Benefits:

*Examples: 401K, retirement accounts, pensions.*

*Enter name on the account and the fund name.*

|       |          |     |     |
|-------|----------|-----|-----|
| _____ | \$ _____ | [ ] | [ ] |
| _____ | \$ _____ | [ ] | [ ] |
| _____ | \$ _____ | [ ] | [ ] |
| _____ | \$ _____ | [ ] | [ ] |

**Other Community Property:**

[ ] We have already divided all remaining property, and we ask the court to confirm that division, except as follows.

|  | Value    | Petitioner | Respondent |
|--|----------|------------|------------|
| <u>Household Furniture and Appliances:</u> |          |            |            |
| _____                                      | \$ _____ | [ ]        | [ ]        |
| _____                                      | \$ _____ | [ ]        | [ ]        |
| _____                                      | \$ _____ | [ ]        | [ ]        |
| _____                                      | \$ _____ | [ ]        | [ ]        |

Other:

|       |          |     |     |
|-------|----------|-----|-----|
| _____ | \$ _____ | [ ] | [ ] |
| _____ | \$ _____ | [ ] | [ ] |

|       | Value    | Petitioner               | Respondent               |
|-------|----------|--------------------------|--------------------------|
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |

**Community Debts:**

*Enter the name on the account, creditor, and description (for example, "credit card").*

|       |          |                          |                          |
|-------|----------|--------------------------|--------------------------|
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |

**Separate Property:**

|       |          |                          |                          |
|-------|----------|--------------------------|--------------------------|
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |

**Separate Debts:**

|       |          |                          |                          |
|-------|----------|--------------------------|--------------------------|
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |

**Restoring Maiden Name:**

Restore Petitioner's former name to: \_\_\_\_\_

Restore Respondent's former name to: \_\_\_\_\_

**We Request the Following Other Orders:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We request any other orders that the court deems appropriate.

**OATH AND VERIFICATION:**

We have read this form. All the statements in it are true, correct, and complete to the best of our knowledge and belief.

Petitioner's Signature: \_\_\_\_\_

State of Arizona )

)

County of \_\_\_\_\_ )

Subscribed and sworn before me this date: \_\_\_\_\_ by: \_\_\_\_\_

Seal:

Notary Public: \_\_\_\_\_

Notary Expiration Date: \_\_\_\_\_

Respondent's Signature: \_\_\_\_\_

State of Arizona )

)

County of \_\_\_\_\_ )

Subscribed and sworn before me this date: \_\_\_\_\_ by: \_\_\_\_\_

Seal:

Notary Public: \_\_\_\_\_

Notary Expiration Date: \_\_\_\_\_

Petitioner: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_  
Representing Self

Respondent: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_  
Representing Self

COCONINO COUNTY SUPERIOR COURT

Petitioner: \_\_\_\_\_ Case Number: DO \_\_\_\_\_

**CONSENT DECREE OF:**

LEGAL SEPARATION  
 DIVORCE  
WITHOUT MINOR CHILDREN

Respondent: \_\_\_\_\_

**THE PARTIES STATE:**

We each have paid an appearance fee or been granted a fee deferral. We agree upon the terms of this Decree. We agree to proceed by consent. We believe that no duress or coercion is involved in these agreements. We understand we each may retain legal counsel of our choice. We understand we are waiving the right to trial. We believe the division of property in this Decree is fair and equitable. At least 60 days have passed since the Petition was served on Respondent, or Respondent waived formal service in a Joint Petition and Response. We do not have a covenant marriage. We have no biological or adopted children together, and the wife is not pregnant by the husband. We understand the effect this Decree would have on any protective orders between us. We understand that protective orders will not change unless the court changes them.

**THE COURT FINDS:**

This case has come before the court for a Consent Decree. The court has taken all testimony needed, or determined testimony is not needed, to enter a final Decree. The court has jurisdiction over the parties under the law, and the provisions of the Decree are fair and reasonable under the circumstances. The parties have met the Consent Decree requirements. The conciliation provisions have been met or do not apply. The parties have no biological or adopted children together, and the wife is not pregnant by the husband.

**For a Consent Decree of Legal Separation:** The parties’ non-covenant marriage is irretrievably broken, or at least one party desires to live separate and apart. At least one party lived in Arizona, or was stationed in Arizona while a member of the armed services, on the date the Petition was filed. Respondent does not object to a decree of legal separation.

**For a Consent Decree of Divorce:** The parties’ non-covenant marriage is irretrievably broken. At least one party lived in Arizona for at least the 90 days before the date the Petition was filed.

**THE COURT ORDERS:**

**For a Consent Decree of Legal Separation:** The parties are legally separated.

**For a Consent Decree of Divorce:** The parties’ marriage is dissolved.

**Spousal Support:**

- Neither party is entitled to spousal support.
- Petitioner or  Respondent shall receive \$\_\_\_\_\_ per month in spousal support from the other party beginning the first day of the month after the Decree is signed because they:
  - Lack sufficient property, including property apportioned to them, to provide for their needs
  - Lack earning ability in the labor market that is adequate to be self-sufficient
  - Are the parent of a child whose age or condition is such that the parent should not be required to seek employment outside the home
  - Have made a significant financial or other contribution to their spouse’s education, training, vocational skills, career, or earning ability, or has significantly reduced their income or career opportunities for their spouse’s benefit
  - Had a marriage of long duration and is of an age that may preclude the possibility of gaining employment adequate to be self-sufficient

Payments shall be made by the first day of each month thereafter and continue until the receiving party is remarried or deceased or until \_\_\_\_\_. Payments shall be made through the Support Payment Clearinghouse by automatic wage assignment.

**Property and Debts:**

*If you own any property or owe any debts, or if your spouse does, you must list them. See the Instructions in this packet for details.*

Community property and debts are divided and separate property and debts are confirmed as follows.

|  | Value    | Petitioner | Respondent |
|--|----------|------------|------------|
| <b>Community Property:</b>   |          |            |            |
| <u>Real Estate:</u>  |          |            |            |
| Address: _____   | \$ _____ | [ ]        | [ ]        |
| Legal Description: _____   |          |            |            |
| Address: _____   | \$ _____ | [ ]        | [ ]        |
| Legal Description: _____   |          |            |            |
| <u>Bank Accounts:</u>  |          |            |            |
| <i>Enter the name on the account and the account description (for example, "savings").</i> |          |            |            |
| _____  | \$ _____ | [ ]        | [ ]        |
| _____  | \$ _____ | [ ]        | [ ]        |
| _____  | \$ _____ | [ ]        | [ ]        |
| _____  | \$ _____ | [ ]        | [ ]        |
| <u>Motor Vehicles:</u>   |          |            |            |
| Make: _____  | \$ _____ | [ ]        | [ ]        |
| Model: _____   |          |            |            |
| Lienholder: _____  |          |            |            |
| Last Four Digits of VIN: _____   |          |            |            |
| Make: _____  | \$ _____ | [ ]        | [ ]        |
| Model: _____   |          |            |            |
| Lienholder: _____  |          |            |            |
| Last Four Digits of VIN: _____   |          |            |            |
| <u>Employment Benefits:</u>  |          |            |            |
| <i>Examples: 401K, retirement accounts, pensions.</i>                                      |          |            |            |
| <i>Enter name on the account and the fund name.</i>  |          |            |            |
| _____  | \$ _____ | [ ]        | [ ]        |
| _____  | \$ _____ | [ ]        | [ ]        |
| _____  | \$ _____ | [ ]        | [ ]        |
| _____  | \$ _____ | [ ]        | [ ]        |

**Other Community Property:**

The parties have already divided all remaining property, and the court confirms that division, except as follows.

|                                     | Value    | Petitioner               | Respondent               |
|-------------------------------------|----------|--------------------------|--------------------------|
| Household Furniture and Appliances: |          |                          |                          |
| _____                               | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____                               | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____                               | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____                               | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| Other:                              |          |                          |                          |
| _____                               | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____                               | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____                               | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____                               | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |

**Community Debts:**

*Enter the name on the account, creditor, and description (for example, "credit card").*

|       |          |                          |                          |
|-------|----------|--------------------------|--------------------------|
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |

**Separate Property:**

|       |          |                          |                          |
|-------|----------|--------------------------|--------------------------|
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |

**Separate Debts:**

|       |          |                          |                          |
|-------|----------|--------------------------|--------------------------|
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ | \$ _____ | <input type="checkbox"/> | <input type="checkbox"/> |

Each party shall pay all debts unknown to the other party. Each party shall pay his or her debts forward from the date the Petition was served on Respondent. This Decree can be used as a transfer of title and can be recorded. Parties shall sign all documents necessary to complete all transfers of title ordered in this Decree, such as for motor vehicles, houses, and bank accounts. The parties shall transfer all real and personal property to the other party as ordered within 10 calendar days after the judge signs the Decree.

**Enforcement of Temporary Orders:** *(Leave this paragraph blank.)* For obligations ordered to be paid in the temporary orders dated \_\_\_\_\_  they are satisfied in full or  judgment is awarded against the party with the obligation. The amount owing as of the date of this Decree is \$ \_\_\_\_\_. At the legal rate of interest, the total amount currently owing is \$\_\_\_\_\_.

**Names (for Divorce only):**

Petitioner's former name is restored to: \_\_\_\_\_

Respondent's former name is restored to: \_\_\_\_\_

**Final Appealable Order:** No further matters remain pending and this judgment is entered under Rule 78(c).

**Other Orders:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Superior Court Judge: \_\_\_\_\_

**APPROVED BY:**

*Sign in front of a notary. Notaries are at the Self-Help Center in the Courthouse and at most banks or listed in the Yellow Pages. The person signing must bring photo ID. Notaries usually charge a fee.*

I have read this Consent Decree and agree to be bound by its terms and conditions.

Petitioner's Signature: \_\_\_\_\_

State of Arizona )

)

County of \_\_\_\_\_ )

Subscribed and sworn before me this date: \_\_\_\_\_ by: \_\_\_\_\_

Seal:

Notary Public: \_\_\_\_\_

Notary Expiration Date: \_\_\_\_\_



I have read this Consent Decree and agree to be bound by its terms and conditions.

Respondent's Signature: \_\_\_\_\_

State of Arizona )

County of \_\_\_\_\_ )

Subscribed and sworn before me this date: \_\_\_\_\_ by: \_\_\_\_\_

Seal: Notary Public: \_\_\_\_\_

Notary Expiration Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Petitioner's Attorney's Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Respondent's Attorney's Signature

Name of Person Filing: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Representing Self \_\_\_\_\_

**SUPERIOR COURT OF ARIZONA, COUNTY OF COCONINO**

\_\_\_\_\_ Case Number (*leave blank*): DO \_\_\_\_\_  
 Petitioner's Name

**CONFIDENTIAL SENSITIVE DATA**  
**FORM**

\_\_\_\_\_ Respondent's Name  
 (OMIT SOCIAL SECURITY DATA ON OTHER FORMS)

**NOT FOR PUBLIC RECORD**

A. Personal Information:

|             | <b>Name</b> | <b>Date of Birth</b> | <b>Social Security Number</b> |
|-------------|-------------|----------------------|-------------------------------|
| Petitioner: | _____       | _____                | _____                         |
| Respondent: | _____       | _____                | _____                         |
| Child:      | _____       | _____                | _____                         |
| Child:      | _____       | _____                | _____                         |
| Child:      | _____       | _____                | _____                         |
| Child:      | _____       | _____                | _____                         |

**OPTIONAL**

B. Financial Account Numbers (including credit cards, financial institution records, investments, debts):

| Financial Institution | Type of Account | Name(s) on Account | Account # |
|-----------------------|-----------------|--------------------|-----------|
| _____                 | _____           | _____              | _____     |
| _____                 | _____           | _____              | _____     |
| _____                 | _____           | _____              | _____     |

C. Pension and Retirement Accounts (including IRAs, 401Ks):

| Financial Institution | Type of Account | Name(s) on Account | Account # |
|-----------------------|-----------------|--------------------|-----------|
| _____                 | _____           | _____              | _____     |
| _____                 | _____           | _____              | _____     |

D. Life Insurance Policies:

| Financial Institution | Type of Account | Name(s) on Account | Account # |
|-----------------------|-----------------|--------------------|-----------|
| _____                 | _____           | _____              | _____     |
| _____                 | _____           | _____              | _____     |
| _____                 | _____           | _____              | _____     |

Case Number: \_\_\_\_\_

## **NOTICE OF RIGHT TO CONVERT HEALTH INSURANCE (ARS 20-1377 and 20-1408)**

**Important information if you are on your spouse's insurance plan:** When a Petition for Dissolution of Marriage (papers for a divorce decree) is filed, you or your children may continue to be covered under your spouse's health insurance policy, but you must take some steps to protect your rights.

**What insurance coverage applies to you and how to get it:** If you're covered by your spouse's health insurance and want coverage to continue after the divorce, you must contact the insurance company as soon as possible and start paying the monthly insurance premium within 31 days of the date the insurance would otherwise stop. The insurer can choose whether to continue coverage under the current policy or change it to your name. If the policy is changed to your name, it's called a "converted" policy. If the insurer converts the policy, the insurer must give you the same or the most similar level of coverage available, unless you ask for a lower level.

**What coverage applies to your children:** If you choose to continue coverage as a dependent spouse, you can also choose to continue coverage for your dependent children if you are responsible for their care or support.

**Pre-existing conditions or exclusions from insurance coverage:** Whether the insurance is continued or converted, the insurance must be provided to you without proof of insurability and without exclusions for coverage other than what was previously excluded before the insurance was continued or converted.

**Limits on rights to insurance coverage for you and your children:** You might not be entitled to continued or converted coverage if you're eligible for Medicare or coverage by similar insurance that, together with the continued coverage, would over-insure you. However, dependent children of a person eligible for Medicare may be covered by a continuance or conversion. If you have questions about coverage, check with the insurer and/or the spouse's employer.

Case Number: \_\_\_\_\_

**NOTICE REGARDING COMMUNITY DEBTS (ARS 25-318)**

In your property settlement agreement or decree of dissolution or legal separation, the court may assign responsibility for certain community debts to one spouse or the other. Please be aware that a court order that does this is binding on the spouses only and does not necessarily relieve either of you from your responsibility for these community debts. These debts are matters of contract between both of you and your creditors (such as banks, credit unions, credit card issuers, finance companies, utility companies, medical providers and retailers).

Since your creditors are not parties to this court case, they are not bound by court orders or any agreements you and your spouse reach in this case. On request, the court may impose a lien against the separate property of a spouse to secure payment of debts that the court orders that spouse to pay.

You may want to contact your creditors to discuss your debts as well as the possible effects of your court case on your debts. To assist you in identifying your creditors, you may obtain a copy of your spouse's credit report by making a written request to the court for an order requiring a credit reporting agency to release the report to you. Within thirty days after receipt of a request from a spouse who is a party to a dissolution of marriage or legal separation action, which includes the court and case number of the action, creditors are required by law to provide information as to the balance and account status of any debts for which the requesting spouse may be liable to the creditor. You may wish to use the following form, or one that is similar, to contact your creditors:

**CREDITOR NOTIFICATION**

Date: \_\_\_\_\_

Creditor's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

To whom it may concern:

I am a party to Case Number DO \_\_\_\_\_ in the Coconino County Superior Court.

Within thirty days after receipt of this notice, you are requested to provide the balance and account status of any debt identified by account number for which the requesting party may be liable to you.

Your Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Your Signature

Person Filing: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_  
Representing Self \_\_\_\_\_

COCONINO COUNTY SUPERIOR COURT

Petitioner's Name: \_\_\_\_\_ Case Number: DO \_\_\_\_\_

**PRELIMINARY INJUNCTION**

Respondent's Name: \_\_\_\_\_

**THIS ORDER AFFECTS YOUR RIGHTS. Read it immediately and carefully.** Your spouse has filed a Petition for divorce, annulment, or legal separation with the Court. This Preliminary Injunction Order is made at the direction of the Presiding Judge of the Coconino County Superior Court. It has the same force and effect as an order signed by the judge.

**Obey This Order:** Warning: This is an official court order. If you disobey this order the court may find you in contempt of court. You may also be arrested and prosecuted for the crime of interfering with judicial proceedings and any other crime you may have committed in disobeying this order.

**Effective Date of This Order:** This order is effective against the Petitioner when the Petition was filed with the court. It is effective against the other party when it is served on the other party. This court order is effective until a final decree of dissolution, legal separation or annulment is filed or the action is dismissed.

**Serving This Order:** The Petitioner shall serve a copy of this order on Respondent with a copy of the Petition, the Summons, and other required court papers.

**Actions That Are Forbidden While This Order is in Effect:** Arizona law (A.R.S. 25-315(A)) says that while this order is in effect, neither party shall:

- Hide earnings or community property from your spouse.
- Sell the community property or give it away to someone, unless you have your spouse's or the court's written permission. The law allows for situations in which you may need to transfer joint or community property as part of the everyday running of a business; or in which the sale of community property is necessary to meet the necessities of life, such as food, shelter, or clothing; or to pay court fees and attorney fees associated with this action. If this applies to you, you should see a lawyer for help.
- Transfer, encumber, use as collateral on a loan, conceal, sell, or otherwise dispose of any of the parties' joint, common, or community property, unless related to the usual course of business, the

necessities of life, or court fees and reasonable attorney fees associated with an action filed under this article, without the parties' written consent or the court's permission.

- Harass or bother your spouse or the children.
- Physically abuse or threaten your spouse or the children.
- Molest, harass, disturb the peace of, or commit assault or battery on the other party's person or the parties' natural or adopted children.
- Take children common to your marriage out of Arizona for any reason unless you and your spouse have a written agreement or court order beforehand.
- Remove or cause to be removed the other party or the parties' children from any existing insurance coverage, including medical, hospital, dental, automobile, and disability insurance. Both parties shall maintain all insurance coverage in full force and effect.

**Filing with Law Enforcement:** You or your spouse may file a certified copy of this order with your local law enforcement agency. A certified copy may be obtained from the clerk of the court that issued this order. If you are the person that brought this action, you must also file evidence with the law enforcement agency that this order was served on your spouse. If any changes are made to this order and you have filed a certified copy with your local law enforcement agency, you must notify them of the changes.

**Description of the Parties:**

Petitioner:

Name: \_\_\_\_\_

Gender:  Male  Female

Last Four Digits of Driver's License #: \_\_\_\_\_

Weight: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Height: \_\_\_\_\_

Respondent:

Name: \_\_\_\_\_

Gender:  Male  Female

Last Four Digits of Driver's License #: \_\_\_\_\_

Weight: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Height: \_\_\_\_\_

*Leave this blank. This is for the court to fill in.*

GIVEN UNDER MY HAND AND THE SEAL OF THE COURT this date: \_\_\_\_\_

Clerk of Superior Court

By Deputy Clerk: \_\_\_\_\_