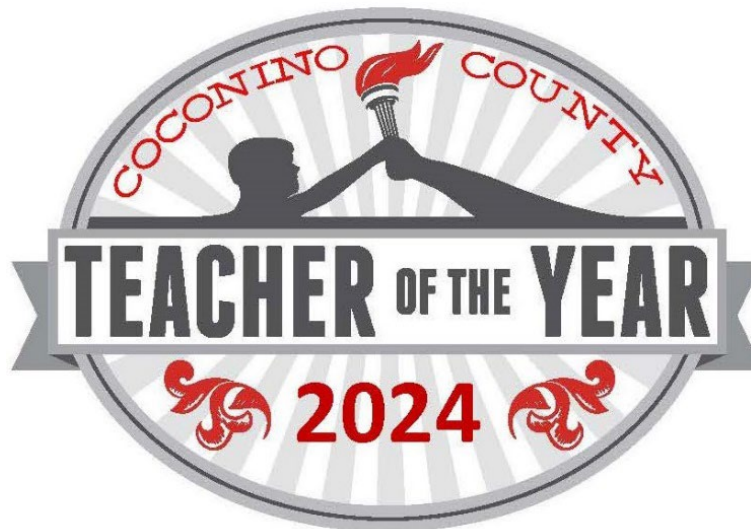


Submit  
Nomination  
online at:



## 2023-2024

11<sup>th</sup> Annual Coconino County Teacher of the Year  
6<sup>th</sup> Annual Coconino County Rookie Teacher of the Year  
3<sup>rd</sup> Annual Coconino County Lifetime Achievement Award

# Nomination Form

Deadline for Nominations: September 29, 2023

Please check one of the following boxes:

- This is a nomination for Teacher of the Year (TOY)**
- This is a nomination for “Rookie” Teacher of the Year (RTOY)**
- This is a nomination for the Lifetime Achievement Award**

Note: This award is chosen at the discretion of the Superintendent of Schools and is a surprise announcement made at the Teacher of the Year Event in April 2024. All nominations will be taken into consideration. Nominees will NOT be contacted.

### **Teacher of the Year (TOY) Eligibility Requirements**

To be eligible for the Coconino County Teacher of the Year, a teacher must:

- Spend the majority (over 50%) of the school day in direct instruction to students.
- Have a valid Arizona teacher certificate or alternative teaching certificate.
- Have completed at least four (4) full years as a classroom teacher at the time the application is submitted for consideration.
- Teach any grade(s) or combination of grades Pre-Kindergarten through grade 12 in a state-accredited traditional district, charter public school, or private school in Coconino County.
- Be a full-time teacher and plan to continue in an active teaching status through the end of 2023-2024 school year.

### **Rookie Teacher of the Year (RTOY) Eligibility Requirements**

To be eligible for the Coconino County Rookie Teacher of the Year, a teacher must:

- Have COMPLETED ONLY ONE FULL YEAR and be in second year in fall 2023 as a full-time teacher at the time of nomination (Hired fall of 2022).
- Spend the majority (over 50%) of the school day in direct instruction to students.
- Have a valid Arizona teacher certificate, valid provisional certificate, or alternative teaching certificate.
- Teach any grade(s) or combination of grades Pre-Kindergarten through grade 12 in a state-accredited traditional district, charter public school, or private school in Coconino County.
- Be a full-time teacher and plan to continue in an active teaching status through the end of 2023-2024 school year.

### **Lifetime Achievement Award Eligibility Requirement**

To be eligible for the Coconino County Lifetime Achievement Award, individual must:

- Be a part of the County education community and has exhibited a lifetime (20+ years) of achievement in K-12 education.
- Have shown achievement in leadership, teaching, and service.
- This award is chosen at the discretion of the Superintendent of Schools and is a surprise announcement made at the Teacher of the Year Event in April 2024.

Individual for Nomination \_\_\_\_\_

Current Position/Grade(s) \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

*\*\* Application distribution to nominated teacher for TOY & RTOY will be done by email*

District \_\_\_\_\_ School Name \_\_\_\_\_

Name of Nominator \_\_\_\_\_

*(Please check all that apply)*

I am a:     Member of the public     Parent     School Official     Student     Teacher

Nominator Phone \_\_\_\_\_

Nominator Email \_\_\_\_\_

How did you learn about Teacher of the Year nominations?

\_\_\_\_\_

**INSTRUCTIONS FOR TOY/RTOY NOMINATIONS:** Either attach a letter or in the space provided below please write a letter describing why you believe the above teacher is deserving of the 2024 Coconino County Teacher of the Year and/or Rookie Teacher of the Year award. Your nomination letter should address three of the attributes of an outstanding teacher listed below that the nominee possesses, supported with specific examples.

- Demonstrates exemplary qualities in the classroom
- Respected by colleagues and administrators
- Innovative, creative, and enthusiastic
- Pursues professional enrichment and intellectual growth
- Involved in extracurricular activities within the school or district
- Makes outstanding contributions and/or volunteers for leadership roles
- Willingly shares knowledge and expertise with others.

**INSTRUCTIONS FOR THE LIFETIME ACHIEVEMENT AWARD:** Either attach a letter or in the space provided below please write a letter describing why you believe this individual is deserving of the 2024 Coconino County Lifetime Achievement Award. This letter must include your examples and reasons for how the nominated individual possesses qualities in the areas of leadership, teaching and/or service. Please note the County educator must exhibit a lifetime (20+ years) of achievement in K-12 education.

**Type Nomination Letter Below:**

Please submit this nomination form and nomination letter by September 29, 2023.

**You can mail or drop off at the following:**

Coconino County Superintendent of Schools

2384 N. Steves Blvd

Flagstaff, AZ 86004

Attn: Michelle Despain

Email: [mdespain@coconino.az.gov](mailto:mdespain@coconino.az.gov)

Fax: (928) 526-1469

Phone: (928) 679-8070

**Upon Receipt of a Nomination Form:**

In the Teacher of the Year (TOY) and Rookie Teacher of the Year (RTOY) categories, nominees will be emailed a letter of congratulations and a Teacher of the Year application to complete and return.

For the Lifetime Achievement Award, all nominations will be taken into consideration. Lifetime Achievement Award nominees will NOT be contacted. The Superintendent's office will orchestrate a reason for the nominee to attend the event. This award is chosen at the discretion of the Superintendent of Schools and is a surprise announcement made at the Teacher of the Year Event in April 2024.

Submit nomination online at:

